Terms of Certification

Policy No.:	81.01
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Intent

This policy establishes requirements for eligibility for certification and recertification.

Scope

This policy is for National Registry candidates and certificants.

Definitions

N/A

Policy

In its role as the National EMS Certification organization, the National Registry:

- Establishes eligibility requirements for applicants for certification
- Develops examination requirements
- Establishes recertification requirements
- Reviews applicants' self-disclosed or state reported actions taken against their healthcare related professional licenses
- Monitors certification status of certificants and takes appropriate action against the certification when apprised of adverse licensure actions
- Provides to licensing or authorizing agencies obtained adverse licensure action information regarding registered EMS professionals

The NREMT does **not**:

- Establish, accredit or approve education programs for certification or recertification
- Assess job performance
- Assess fitness for all aspects of job performance (physical, mental, criminal background clearance)
- Investigate complaints regarding EMS practice
- Establish scopes of practice or standards of care
- Establish job-related standards of professional behavior
- Issue a license or authorization to practice
- Ensure job performance of EMS clinicians

Eligibility for Certification and Recertification

1. To be eligible to apply for certification or recertification, an individual must at all times be eligible for or hold a full and unrestricted license to practice as an EMS clinician under the laws of the licensing or authorizing agency of the jurisdiction(s) in which they practice. The National Registry may deny an individual eligibility for certification or recertification because of the limitation, suspension or

revocation of any of the individual's licenses to practice as an EMS clinician or other healthcare professional by any licensing or authorizing agency or the surrender of such a license while under investigation and/or in lieu of disciplinary action against their license.

a. An individual is not rendered ineligible for certification if the individual is denied licensure solely by reason of seeking licensure in a jurisdiction which does not recognize National Registry certification as a basis for licensure as an EMS professional.

b. An individual is not rendered ineligible because of entry into and successful participation in a non-disciplinary rehabilitation or diversionary program for chemical dependency or a substance use disorder authorized by the applicable licensing or authorizing agency.

c. An individual may not be rendered ineligible solely on the basis of a limitation, suspension, termination or surrender of a license in any jurisdiction where the applicant does not practice and/or where the action of such jurisdiction is based upon and derivative of a prior disciplinary action taken by another jurisdiction where the applicant has a full and unrestricted license in the jurisdiction in which he practices, and provided further that the jurisdiction, in granting such licensure, was aware of the applicant's outstanding disciplinary actions in other jurisdiction(s).

2. An individual must comply with all initial certification and recertification requirements, deadlines, rules and standards of the National Registry as set out in the Entry Requirements and Application Process provisions for the applicable level of EMS professional posted on the National Registry's website and other published materials. The individual bears the burden of demonstrating and maintaining compliance at all times. The National Registry considers the individual to be solely responsible for their certification.

3. An individual must truthfully complete and submit an application in the form provided by the National Registry and shall provide all additional information as requested. The National Registry may audit an individual's eligibility for certification or recertification at any time. Individuals must comply with the National Registry's requests for information and documentation in connection with any audit.

4. An individual must submit a complete recertification application on or before the expiration date (post-marked) for consideration of recertification.

5. The National Registry reserves the right to withhold or revoke certification or recertification in the event an applicant fails to make payment in full of all applicable fees. An applicant may not take a National Registry examination if the application fee has been stopped, cancelled or otherwise revoked, either by the applicant or a financial institution. An applicant will not be issued an authorization to take a National Registry examination until payment of the application fee in full has been made for all previous National Registry examinations for which such fee is due. The National Registry also reserves the right to hold, cancel or revoke an applicant's results on an examination for which payment in full has not been made.

6. The National Registry also may require an applicant to retake an examination if presented with sufficient evidence that the security or integrity of the examination has been compromised, notwithstanding the absence of any evidence of an applicant's personal involvement in the security compromise.

Review of Applications

1. The National Registry requires submission of accurate and valid information demonstrating an applicant's fulfillment of National Registry requirements for certification and recertification. The National Registry has developed a secure web site to facilitate communication between a variety of individuals who are responsible for providing the necessary documentation to be submitted by applicants and individuals in essential EMS roles.

2. Individuals using the National Registry web site are subject to and must comply with the web site Terms of Use Policy.

Terms of Certification

In applying for certification or recertification, and as a condition for the maintenance of certification, an applicant or registrant agrees that:

1. The National Registry's examinations, certificates, cards, logos, emblems, the name "National Registry of Emergency Medical Technicians," the copyrighted phrase "The NREMT is the National EMS Certification" and abbreviations relating thereto are all exclusive property of the National Registry and are protected by trademarks and copyrights. They may not be used for any purpose other than accurately identifying an individual as a National Registry certificant or referencing the National Registry and its examinations, without express written consent.

2. The individual will immediately relinquish and refrain from using any National Registry certificate, card, logo, emblem, and the National Registry's name and related abbreviations in case of expiration, suspension, limitation, revocation or voluntary surrender of the individual's certification or as otherwise requested by the National Registry.

3. If the individual misappropriates any National Registry property or refuses immediately to relinquish, refrain from using and correct at their expense any misuse or misleading use of any of the above identified National Registry intellectual property when requested, the National Registry shall be entitled to obtain injunctive relief, damages, costs and attorney's fees incurred in obtaining any such or other relief.

4. The individual will notify the National Registry within thirty (30) days of the occurrence of any and all of the following: any change in address, e-mail address, telephone number, legal name change, state of employment, licensure and any other facts bearing on eligibility or certification, including, but not limited to, the initiation of any disciplinary action by any state which has resulted in the suspension, revocation or restriction placed on the individual's license, or right to practice or

voluntary surrender of state registration of license while under investigation (or in lieu of disciplinary action).

5. The individual authorizes the National Registry and its agents to communicate all information relating to National Registry application, certification and review thereof, including the misrepresentation of material information on an application or of National Registry certification status and/or the outcome of disciplinary proceedings, to state and federal authorities.

Rationale

The National Registry is the National EMS Certification as outlined in the National EMS Education Agenda for the Future: A Systems Approach. National EMS Certification is utilized in the EMS licensure process in the United States. The National Registry conducts its activities in accordance with its mission to support the EMS profession through partnerships, research, and lifelong assessment of clinical competence. National Registry policies are established to assure the public, EMS licensing or authorizing agencies, employers and other healthcare providers that certified EMS professionals have demonstrated the required knowledge and skills to practice safely and effectively.

Related Policy and Procedures

21-Resolution-08 - Eligibility Criteria Related to Criminal Convictions
Appeals Policy
Disciplinary Actions
Reporting Possible Misconduct
Reconsideration of Eligibility
Certification Schemes – EMR, EMT, AEMT, NRP
Certificant Personal Information Policy
Terms of Use Policy

References

Institute for Credentialing Excellence (I.C.E). (2021). *NCCA accreditation standards*.

- Standard 2 – Governance and Autonomy
- Standard 3 – Education, Training, and Certification
- Standard 6 – Information for Candidates
- Standard 7 – Program Policies
- Standard 8 – Awarding Certification – trademarks and service designations
- Standard 10 - Confidentiality

International Organization for Standardization. (2012). *ISO/IEC 17024:2012: Conformity assessment - General requirements for bodies operating certification of persons*.

- Standard 4 – General Requirements

- Standard 7 – Records and Information Requirements
- Standard 8 – Certification Schemes
- Standard 9 – Certification Process Requirements

Document History

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