Examination Result Transfer

Policy No.:	81.24
Version No:	3
Effective Date:	July 29, 2019

Intent

This policy outlines parameters for computer-based certification examination result transfers from one Application Type of one Certification Level to another Application Type of the same Certification Level.

Scope

This policy applies to valid, successful computer-based, certification examination results for all Certification Levels and the defined Application Types. This policy does not allow for results of any level of proficiency evaluation to be transferred to initial, state licensed, or re-entry certification application types.

Definitions

Application Type – defines the reason for taking the computer-based examination. Application Type can be any of the following: recertification by examination (RBE) *or* initial certification application pathways to include re-entry and state-licensed entry

Certification Level – Emergency Medical Responder (EMR), Emergency Medical Technician (EMT), Advanced Emergency Medical Technician (AEMT), Paramedic (NRP)

Policy

In certain, specific cases, the National Registry may transfer results from a computer-based examination or state-approved EMR or EMT skills competency requirement from one application to another. This policy outlines the parameters for examination transfer requirements.

Computer-based Testing Examination Result Transfer

Results from a valid, successful computer-based, certification examination can be transferred from one Application Type to another Application Type within the established examination validity period. All other eligibility requirements must be met for the Application Type. Successful, valid results will only be transferred to another Application Type at the same Certification Level.

Examination results transfer includes the following:

- Certificant outside of their two (2) year recertification time period
    - Current certificant who is outside their RBE, time period which includes one (1) year prior to their recertification expiration date but is required to take a proficiency evaluation.
- EMR/EMT Computer-Based Examination
    - An EMR or EMT who completed the computer-based examination and whose results are valid, but did not complete the current application or program, may be eligible to apply with a new application and receive course completion in good standing, provided all other

> applicable policies and eligibility are met. A valid results transfer may be requested by the candidate in writing. The valid time period of two (2) years for the computer-based examination cannot be exceeded on the new application.

- State-Approved BLS Skills Competency Requirements
  - o This policy allows for an EMR or EMT skills competency requirement transfer to a new application if all other requirements are met. The valid time period of two (2) years for the skills cannot be exceeded on the new application. A valid results transfer may be requested by the candidate in writing.

The candidate or certificant must meet all application and eligibility requirements before a transfer can be completed. The eligibility means on the current results being transferred and the new application criteria. A notification in writing from the requestor must be made to initiate the transfer of certification examination results. National Registry staff will process the transfer of results upon receipt of the request if all requirements are met and a completed application is submitted and validated.

This policy excludes results transfer for the following:

- AEMT and Paramedic results prior to July 1, 2024
  - o AEMT and Paramedic cognitive and psychomotor examination results cannot be transferred to gain national EMS certification on or after July 1, 2024. Candidates must complete the new AEMT or Paramedic certification examination. Certificants who passed the AEMT or Paramedic RBE using the RBE application within their eligible certification cycle will be able to use the results for recertification after July 1, 2024, through their March 31, 2025, expiration date.
- Proficiency evaluation to RBE outside of RBE eligibility.
  - o Proficiency evaluation results for a current certificant who is required to take the National Registry proficiency evaluation and who is outside their recertification examination period cannot be transferred to a RBE.
- Proficiency evaluation to initial certification application types
  - o In accordance with the Proficiency Evaluation Policy, in no cases shall a proficiency evaluation result be transferred to an initial application for certification to include initial program completion, state licensed pathway, or reentry certification pathway.

Rationale

The National Registry recognizes that various Application Types result in different outcomes. Transferring a successful, valid computer-based testing, certification examination result for the purpose of achieving certification, maintenance of certification, or meeting state licensing requirements is an example of a customer-focused service. Furthermore, allowing result transfers within the certification eligibility requirements maintains the integrity of the mission of the National Registry, centered on protecting the public and advancing the EMS profession. The AEMT and Paramedic cognitive and psychomotor examinations

are no longer valid due to discontinuation of the examination types and update of certification requirements as of July 1, 2024.

Related Policy and Procedures

Time Period for Valid Examination Results
Terms of Certification Policy
Certification Schemes – EMR, EMT, AEMT, NRP
Transition Policy for AEMT and Paramedic Certification Examination Policy
Proficiency Evaluation Policy

References

Institute for Credentialing Excellence (I.C.E). (2021). *NCCA accreditation standards*.

- Standard 6: Information for Candidates
- Standard 7: Program Policies
- Standard 19: Scoring and Score Reporting
- Standard 20: Evaluation of Items and Examinations

International Organization for Standardization. (2012). *ISO/IEC 17024:2012: Conformity assessment - General requirements for bodies operating certification of persons*.

- Standard 8: Certification Scheme
- Standard 9: Certification Process Requirement

Document History

2019-05-28	Created
2019-07-29	Approved by the Executive Director (v1)
2023-12-28	Revised due to ALS Redesign Project, removal of psychomotor references. Title of Policy updated from Cognitive Results Transfer to Examination Results Transfer Policy (v2)
2024-06-11	Approved by Board of Directors (v2)
2025-03-14	Revised for Resolution 25-01 Proficiency Evaluation (v3)
2025-04-15	Approved by the Assessment Committee (v3)