

TRAINING



BULLETIN

Date of Issue / Revision
31 Jul 00

Index Number: V-C.2
Alpha Index: Automated Information Systems:
AWS, CORPUS, CLETS, CJIS, DMV, NLETS, NCIC

Evaluation Coordinator: Commander
Automatic Revision Cycle: Years

"Department Training Bulletins shall be used to advise members of current police techniques and procedures and shall constitute official policy."

Automated Information Systems

Introduction

This Training Bulletin provides an overview of the automated information systems available to personnel through Department computer and mobile digital terminals.

Automated Warrant System (AWS)

AWS provides real-time verification, tracking, and maintenance of all warrants for the Bay Area law enforcement community.

The AWS database contains local warrant and non-warrant-or "subject"-information.

The Subject File allows agencies to create, distribute, maintain, track, and cross reference individuals of interest to law enforcement in the following areas:

County Probation
Electric Surveillance
Work Furlough
State Parolee
Misidentified Warrants

Police Hazard
Gang Members
Sex Registrants
Arson Registrants

Inquiries into AWS may be made by name and date of birth (DOB), Personal File Number (PFN), or California Driver's License (CDL).



Criminal Oriented Records Production Unified System (CORPUS)

CORPUS is a county database which provides criminal histories on adults and juveniles prosecuted as adults in Alameda County.

Inquiries into CORPUS may be made by name and DOB, by PFN, or by CDL.

California Law Enforcement Telecommunications System (CLETS)

CLETS is a high-speed message switching system created by an act of the 1965 California Legislature.

CLETS provides law enforcement and criminal justice agencies access to relevant databases and the ability to transmit and receive point-to-point administrative messages.

CLETS has a direct interface with Department of Motor Vehicles (DMV), the National Law Enforcement Telecommunications System (NLETS), the Federal Bureau of Investigation National Crime Information Center (FBI-NCIC), the Criminal Justice Information System (CJIS), and the Oregon and Nevada law enforcement systems.

Except for the Oregon and Nevada law enforcement systems, agencies having an interface with CLETS are described below.

A diagram of CLETS is provided in Figure 1.

Department of Motor Vehicles (DMV)

The DMV maintains five databases available to law enforcement: Driver's License/Identification Cards, Vehicle/Vessel Registration, Parking/Toll Violation, Occupational Licensing, and International Registration.

Inquiries into the DMV may be made using a subject's name, license/identification number, license plate number, VIN, or boat hull number.

The DMV is included in CLETS. See Figure 1.

National Law Enforcement Telecommunications System (NLETS)

NLETS is a message-switching system, similar to CLETS, linking all states, Puerto Rico, the District of Columbia, and several federal law enforcement agencies together for the purpose of exchanging intelligence information.

NLETS is included in CLETS. See Figure 1.



INSERT DIAGRAM OF CLETS NETWORK HERE

Figure 1: The CLETS Network



National Crime Information Center (NCIC)

NCIC is a nationwide database established under the auspices of the FBI as a service to all criminal justice agencies.

NCIC organizes information received from law enforcement agencies throughout the United States in a manner which corresponds to the organization of files used by the Criminal Justice Information System (CJIS). See below.

Want and warrant information may also be obtained through NCIC.

NCIC is included in CLETS. See Figure 1.

Criminal Justice Information System (CJIS)

CHS was created by the Identification and Information Branch of the California Department of Justice (DOJ).

The California Department of Justice monitors and maintains CJIS, but individual agencies are responsible for the records they submit. To ensure CJIS records are reliable and not misused, all users must adhere to DOJ policies.

CJIS is included in CLETS. See Figure 1.

CJIS is composed of the ten databases listed below:

Stolen Vehicle System (SVS)

SVS contains records of serialized vehicles or vehicle parts and license plates which have been reported to California law enforcement as lost, stolen, recovered, repossessed, under observation, used in a felony, or associated with a missing person.

Inquiries into SVS may be made using the vehicle identification number (VIN), license number, engine number, serial number, or owner applied number.

Automated Boat System (ABS)

ABS is a database of stolen boat parts and of boats reported to California law enforcement as stolen, lost, recovered, or repossessed and stored.

Inquires into ABS may be made using the registration number, boat hull number, engine number, serial number, or owner applied number.



Automated Firearms System (AFS)

AFS is a database of the law enforcement status and historical record of serialized firearms.

Records of the law enforcement status of serialized firearms identify serialized weapons as stolen, lost, found, held as evidence, under observation, or destroyed.

Historical records of serialized firearms include the names of persons associated with serialized firearms, including licenses to carry a concealed weapon; dealers' records of sale, pawns, and voluntary registrations.

Inquiries into AFS may be made using a name or a weapon's serial number. Inquiries by name search only the AFS historical records. Inquiries by weapon serial number search both the historical records and the law enforcement status database.

Automated Property System (APS)

APS is a California database containing records of property bearing a manufacturer's and/or owner applied serial number reported to California law enforcement as stolen, lost, found, held as evidence, under observation, or pawned.

Inquiries into APS may be made using the manufacturer's or owner applied serial number and the article brand, article category, or article name. Inquiries may also be made using the subject's name on serialized and non-serialized pawn/buy transactions.

Wanted Persons System (WPS)

WPS is a database or pointer system of warrants maintained by state, local, and federal criminal justice agencies in California.

A match made on a WPS record does not, by itself, provide sufficient grounds to arrest a person. Confirmation of the warrant is necessary.

Inquiries into the WPS may be made using the subject's name, sex, and DOB or age; Criminal Identification Index (CII) Number; FBI number; social security number; or operator's license number.

Name searches are conducted using the sound alike (Soundex) system for the last name and a diminutive table for the first name. Charles, Carlos, Charley, Charlie, Chas, Chuck, and Chuckie, for example, are in the same table.

Positive matches may include Caution Codes to indicate special handling of the subject. Caution Codes include Armed and Dangerous, Mentally Disturbed, Suicidal Tendencies, Escape Risk, and See Miscellaneous Field.



Missing and Unidentified Persons System (MUPS)

The Missing Persons Section of MUPS is a database of individuals whose whereabouts are unknown to the reporting party, including runaways and children of parental abductions.

The Unidentified Persons section of MUPS is a database of unidentified persons, living or dead, and body parts from California and surrounding states.

Missing person records entered into MUPS are automatically compared to unidentified person records.

Individual files may include fingerprints and dental charts, if available.

Inquiries into MUPS may be made using the subject's name and sex, physical descriptors, driver's license number, vehicle license number, and/or dental data.

Domestic Violence Restraining Order System (DVROS)

DVROS maintains domestic violence criminal orders, civil orders, juvenile orders, out-of-state domestic violence orders registered with a county clerk in California, temporary orders, and orders after hearing in certain family law domestic violence cases.

Other categories of restraining orders not mandated by law may also be entered into DVROS.

Inquiries into DVROS may be made by the name and sex of the restrained or protected person. Personal descriptors such as DOB or age narrow the search.

Mental Health Firearms Prohibition System (MHFPS)

The MHFPS is a database containing the mental-health, firearms-eligibility information on persons prohibited from owning or possessing a firearm.

Access and use of information in the MHFPS is restricted. Authorized agencies may access MHFPS only when conducting a criminal investigation involving the acquisition, carrying, or possession of firearms.

Inquiries into **MHFPS** may be made by name and DOB or age, social security number, California driver's license or identification number, or FBI number.



Supervised Release File (SRF)

The SRF is a database of California Department of Corrections parolees, California Youth Authority parolees, county probationers, federal probationers, registered sex offenders, registered arsonists, career criminals, and violent offenders.

Inquiries into the SRF may be made using the subject's name, sex, DOB, and/or age or a numeric identifier such as a Criminal Identification Index Number, social security number, or operator's license number.

Criminal History System (CHS)

CHS is a database of individuals' criminal histories and/or requests for background checks for licensing, certification, and pre-employment investigations.

CHS is divided into three sections.

The Master Name Index (MNI) is a database with personal descriptors of all subjects with criminal and/or application records on file with the California Department of Justice.

The Automated Criminal History System (ACHS) is a database of authorized criminal-offender records.

The Manual Criminal History System is a database of criminal and applicant records that have not been automated.

Inquiries into the CHS may be made using the subject's name, sex, and DOB or age; social security number; FBI number; operator's license number; and California Department of Corrections or California Youth Authority Institution Number (INN).