

ORANGE COUNTY SHERIFF'S OFFICE



GENERAL ORDER

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Distribution: All Sworn Personnel	Review Month: January	Reviewing Authority: UPD / Division Commander
Subject: Patrol Procedures		

This order consists of the following:

1. Purpose
2. Policy
3. Procedures

1. Purpose

The purpose of this policy is to provide agency personnel with guidelines for providing effective patrol functions.

2. Policy

It is the responsibility of all sworn personnel to follow routine patrol techniques while on duty and to adhere to policy guidelines while responding to emergency calls for service.

3. Procedures

A. Routine Patrol Techniques

1. The following factors will be considered when patrolling assigned zones:
 - a. High citizen complaint and selective enforcement areas.
 - b. Known criminal activities.
 - c. Geographical location of zone (industrial, residential, business, etc.)
2. Day Shift Patrol
Day shift patrol personnel shall concentrate on crime prevention using high visibility, community relations, and identifying selective enforcement areas.
3. Evening Shift Patrol
Evening shift personnel shall concentrate on crime prevention and proactive patrol of selective enforcement areas.
4. Midnight Shift Patrol
Midnight shift personnel shall concentrate on crime prevention, the security of businesses, and industrial areas, as well as residential sections of the community.
5. All Shifts - Patrol
Patrol routine should vary so as to be unpredictable to those engaged in criminal activity. A good working knowledge of an assigned area is essential to proper and effective routine patrol.

B. Special Details

Special details conducted by the Uniform Patrol Division Sectors will be approved by the Sector Commander.

C. Calls for Service

1. When a call for service is dispatched, personnel in the sector in which it is dispatched shall handle initial response and report. If the sector deputy determines the crime or incident occurred in another sector and further patrol investigation is required, the responding deputy shall notify his or her supervisor as to where and in what sector the crime occurred. The supervisor shall then contact a supervisor in the sector where the crime occurred. The supervisor in the sector where the crime occurred shall direct a deputy to respond and determine if:
 - a. A crime scene exists.
 - b. There are witnesses present.
 - c. Follow-up investigation is required.
2. If the deputy responding to the scene determines a need for Forensics, his/her supervisor shall be notified. The deputy responding to the location where the crime occurred shall prepare a Supplemental Report describing the findings.

D. Bar Checks

Personnel conducting bar checks at licensed Orange County establishments where alcoholic beverages are sold and/or consumed shall adhere to the following:

1. Confirm that establishments selling alcoholic beverages for profit are in compliance with Orange County license requirements. The license will be current and state the location of the place of business where such beverage may be sold.
2. Confirm that bar patrons meet the age requirements as set by Florida Law. This should be determined by checking random individuals in the establishment.
3. Two (2) sworn members of the agency present and together at all times.
4. Upon checking out with Communications advise the dispatcher of their current status. Communications should be notified of a unit check within 5 to 10 minutes after checking out.
5. Remain on the premises only for the amount of time necessary to complete assigned duties.
6. Upon arrival at the location, advise the owner or manager that a bar check is taking place.
7. With the exception of special assignments, routine bar checks will be performed by personnel in uniform.

E. Unsecured Buildings

1. Agency personnel finding an unsecured building shall follow the building search procedure listed below in order to determine if the break is criminal in nature or accidental.
 2. The Communications dispatcher shall attempt to notify the owner/business representative of the unsecured building at the direction of on-scene personnel.
 3. If no one can be located, or if the owner elects not to respond, the premises will be secured, if possible, and a Security Check form left. An Incident Report will be completed, if applicable. If the deputy is unable to secure the premises and a responder cannot be located, a supervisor will determine if a deputy will remain on scene.
 4. Occasionally, businesses will accidentally leave a window or door unsecured; however, incidents of this type will be handled with caution until it can be determined the premises are safe.
 5. Under no circumstances will a Patrol Deputy undertake a building search alone. Situation and staffing permitting, the following guidelines will be followed when conducting a premises check:
 - a. A minimum of three (3) searchers enter the building via the same door. Business representatives, owners, alarm company representatives, etc., will remain outside during any search.
 - b. Have the weapon out with the finger off the trigger.
 - c. Maintain opposite threat coverage of other deputies.
 - d. Do not bypass any door (closet, office, etc.) without checking it first.
 - e. Once an area has been searched, close the door and/or leave a light on.
 - f. Upon completion of the search and once it has been determined the building is safe and crime scene processing is completed or not required, the building can be returned to the authorized custodian.
 - g. When available, K-9 shall be utilized in accordance with agency policy.
- F. Domestic/Neighborhood Disturbance Calls
- Personnel handling such calls shall exercise caution and adhere to the following:
1. Be alert for sounds which would indicate the status of the dispute.
 2. Approach with caution and avoid standing directly in front of a door or window.
 3. Separate the participants and identify the problems.
 4. Advise Communications of status as soon as possible (i.e., unit check).
 5. Do not take sides. Present the image of a concerned but impartial mediator.
 6. Be aware of the potential for violence.

7. Domestic violence calls will be handled in accordance with GO [6.2.5](#).
- G. Disturbances with Weapons Involved
1. When responding to an armed disturbance, the following information will be obtained from Communications when available:
 - a. Brief description and location of house, if applicable, to include vehicles.
 - b. Location of person(s) alleged to be armed (i.e., bedroom, front yard, vehicle in driveway, etc.).
 - c. Number of persons involved.
 - d. Type of weapons involved.
 - e. Location of complainant.
 2. Deputies arriving at a disturbance scene should park a safe distance from the scene and approach the scene on foot. The first deputy on the scene should wait for a back-up prior to approaching.
 3. When approaching, deputies should be aware of potential hazards. All vehicles should be checked for occupants and places of possible concealment should be watched closely, such as storage sheds, thick shrubs, etc.
 4. The subject should be contacted by telephone and asked to come outside whenever possible. When not possible or practical, deputies should knock on the front door and identify themselves. The vehicle PA system may be used to call the subject outside. If an armed subject refuses to answer and/or come out, the supervisor should be notified.
 5. Once contact is made with the subject involved, deputies shall disarm, pat down and conduct a search of the immediate area. Deputies should separate persons involved in the dispute. As applicable, weapons may be seized as evidence or for safekeeping.
- H. In Progress Bank Robbery Alarm Responses
1. The first unit to arrive shall take a position of cover/observation and request Communications personnel to telephone the bank to determine the situation inside.
 2. If a robbery has occurred and the suspect has left, the Communications Operator shall ask for a bank officer to step outside and meet with the deputy, utilizing a path different from that taken by the perpetrator if possible.
 3. If no response is obtained from the bank, the first deputy on the scene shall stand by for additional units maintaining a position of cover and observation.
 4. If a bank employee or alarm company employee calls back indicating a false alarm, a patrol unit will continue to respond for verification.

- I. **Reckless Driving Complaint**
When investigating reckless driving complaints, an area check should be made for the offending driver and vehicle. If located, the driver should be identified, the nature of the complaint explained, and appropriate enforcement action taken to avoid a repetition of the incident. If the complainant does not wish to meet with a deputy, the dispatcher shall broadcast a “local look out” over the appropriate sector’s radio channel or via mobile data terminal (MDT).
- J. **Loud Noise/Loud Party Complaint**
When investigating loud noise/loud party complaints, the deputy should first determine if the noise or party is loud enough to disturb the complainant/neighbors, taking into consideration the time of day, number of complaints, etc. If so, the deputy should contact the owner/person in charge of the property and explain the nature of the complaint and request the offending action be terminated or reduced. If this fails to resolve the problem, sworn statements must be obtained from the complaining parties and enforcement action taken to eliminate the problem.
- K. **Business/Bar Disturbance**
When investigating a business/bar disturbance, deputies shall direct efforts toward restoring order. All victims/witnesses should be located, separated and interviewed and the following will be determined:
1. Extent of injuries, if any.
 2. Were violations of law committed?
 3. The necessity to complete witness statements, declination of intent forms or referral notices.
 4. If persons involved in the disturbance have active warrants or are otherwise flagged.
 5. As nearly as possible, confirm the disturbance is resolved to prevent recall.
- L. **Bomb Threat**
1. Upon receiving a bomb threat, Communications personnel shall notify the Orange County Fire/Rescue Division.
 - a. If a suspicious item is located, the on-scene commander shall direct Communications personnel to notify the Hazardous Device Team (HDT) Commander or designee. The HDT Commander or designee shall be responsible for notifying the High Risk Incident Commander (HRIC). The HDT Commander or designee shall coordinate the response of Fire/Rescue resources or explosive detection canine teams, as necessary.
 - b. The on-scene commander shall direct Communications personnel to notify the HDT Commander or designee of all bomb threats to sensitive locations, e.g. critical infrastructures, schools, large public gatherings, locations with dignitary protection details. Watch Commanders may request HDT respond to assist with the search of sensitive locations. Upon arrival, the HDT Commander or designee

- shall be responsible for coordinating the search.
- c. Personnel responding to a bomb incident shall adhere to the following safety procedures:
 1. Radios, body-worn cameras (BWC's), cellular phones and mobile data terminals (MDT's), should remain turned on during the search so personnel may coordinate their response and be alerted if a suspicious item is located. Transmissions from radios, cellular phones, mobile data terminals (MDT's), and BWC (live streaming) will be done only when operationally necessary, kept to a minimum, and away from any objects that could contain a hazardous device.
 2. If a suspicious item is located, personnel should move away from the item to a safe location (e.g. create distance) and shelter behind hard cover prior to transmitting on the radio or a cellular phone.
 3. Create a stand-off at least 300 feet and then use the Safe Stand-off Distance Guide chart in the CIMG to establish the safe distance.
 4. The environment in the area of a suspicious item (lights, air conditioning, etc.) should not be changed.
 5. First responders shall not touch, lift, move, or otherwise disturb a suspicious item in any way.
 2. Locate the person who actually received the bomb threat call and obtain:
 - a. Time the call was received.
 - b. Exact words used by caller.
 - c. Voice description of caller (male, female, accent, etc.).
 - d. Background noises (music, traffic, etc.).
 - e. Any other pertinent information (i.e., possible suspect or motive).
 3. Premises Search
 - a. The exterior areas accessible to the public should be searched first. Assistance from persons/employees familiar with the premises should be obtained to identify unusual objects. At no time should anyone be allowed to touch or disturb any items during the search.
 - b. If a time is given by the caller, no search should be conducted 30 minutes before and 30 minutes after the stated detonation time. Evacuated persons shall be directed to remain in a safe area away from the scene.
 4. Guidelines for Searching Premises
 - a. Businesses If an owner/manager is present, advise them of the threat and determine if other occupants are in the building.
 1. Ask permission to search and request a person familiar with the building assist in the search.
 2. Advise the owner/manager of potential civil and criminal liability if the search is denied and anyone is injured.
 3. If no one is present at the building, attempt to locate the owner and gain entry to conduct a search.

4. For buildings with multiple businesses if the owner/manager or representative is available, ask for a pass key to check the building for both search and warning purposes and request they accompany you.
 5. Without a search warrant there is no right to search without consent.
- b. Schools
1. Coordinate with school officials and the School Resource Officer and follow the guidelines listed above.
 2. If a device is not located, the area may be re-entered once the stated time of detonation has passed by at least 30 minutes. The decision to re-enter the area, if a device is not located, is not to be made by Sheriff's Office personnel. The deputy should advise the person responsible for the area that a search did not reveal a device and the stated time of detonation has passed. The person in charge may elect to continue business as usual.
 3. If there is probable cause that a device is present at the school, the person in charge should be asked to assist in the orderly evacuation or relocation of students and staff to an area deemed safe on or off the campus.
 4. Personnel should be cognizant of the potential of a hoax call whose intent is to draw students and staff outside into an unsafe situation.
 5. In some situations, it may be safer to have students and staff shelter in place in an unaffected area of the campus and in accordance with Safe Stand-off Distance Guide chart in the CIMG. If time permits HDT can be consulted for recommendations based on the threat and/or location of the suspicious device.
5. If there is probable cause that a device is present, the person in charge should be asked to assist in the orderly evacuation of the premises. If they refuse, advise the premises will be searched in the interest of public safety. The evacuation and search should begin immediately. If the owner interferes with the evacuation or search, they may be arrested.
6. Located Suspicious Items
- a. If a suspicious item is found, relocate all personnel to a safe area or shelter in place. The on-scene commander shall use [Critical Incident Management Guide \(CIMG\)](#) to make decisions on relocating or sheltering in place.
 - b. Confirm the suspicious item is not touched or moved.
 - c. Notify the sector supervisor who shall respond to the scene and notify the Public Information Office.
 - d. Direct Communications personnel to notify the HDT Commander or designee. HDT shall respond to the scene. At no time will suspicious items be cleared over the telephone or via a computer.
 - e. Notify the Watch Commander and/or Sector Captain.

- f. Confirm the person who found the suspicious item is available to give the location and identification features of the item to responding HDT personnel.
- g. The HDT Commander or designee shall assume command after he or she has arrived at the scene and received a comprehensive briefing.
- h. Once the suspicious item has been cleared or rendered safe, the HDT Commander or designee shall notify the HRIC and release the scene back to the Watch Commander or patrol supervisor.

M. Telephone Harassment and Threats

- 1. All calls received by Communications which reflect a threat to do bodily injury and/or death to a complainant which was received over the telephone will be dispatched to a patrol unit.
- 2. When a complainant calls Communications to report a telephone harassment call he/she shall be directed to keep a log of the harassing phone calls for one week. The complainant will be directed to take the completed log to the nearest substation to initiate a report. The complainant will be given a case number and directed to contact the appropriate telephone company customer service center.

N. Drowning

When a drowning occurs, a patrol deputy shall be dispatched along with Orange County Fire/Rescue personnel. Agency personnel shall adhere to the following:

- 1. Immediate Recovery of Body
 - a. Notify the on-duty or on-call Homicide detective.
 - b. Notify the Victim Advocate if the next of kin are present.
- 2. Body Not Immediately Recovered
 - a. Notify the on-duty or on-call Marine detective. The detective shall assume and direct the recovery operation.
 - b. Notify the on-duty or on-call Homicide detective.
 - c. Notify the Victim Advocate if the next of kin are present.
- 3. CISM Notification When Victim is a Child

A supervisor should contact CISM for any deputy who had direct involvement in any life saving measures or have affects from the call for service.

O. Barricaded Suspect

The following are guidelines for handling barricaded suspect and hostage situation calls and should be followed as closely as possible:

- 1. Immediate Considerations
 - a. Confirm the actions of the suspect and determine if any crimes have been committed.
 - b. Notify the Watch Commander and/or Sector Captain.
 - c. Contain the suspect(s); do not let him/her become mobile.
 - d. Request patrol units necessary to set up a perimeter.

- e. Cordon the area and isolate from pedestrian and vehicular traffic.
- f. Secure a radio talk group for the operation.
- g. Establish an inner perimeter (scene area).
- h. Establish a reactionary team.
- i. Establish an outer perimeter. The outer perimeter should be established far enough from the inner perimeter to reduce the danger to all persons outside and prevent unauthorized persons from interfering with the operation.
- j. Evacuate the injured when applicable and feasible.
- k. Notify the HRIC of the incident. He/she shall determine the appropriate resource response.
- l. Request SWAT response, if appropriate.
- m. Designate a scribe to take notes during operation.
- n. Establish a command post in the outer perimeter.
- o. Request Rescue Units respond to the command post.
- p. Provide all persons with the description of the suspect and the suspect's vehicle, if applicable.

2. Tactical Considerations

- a. Determine the probable location of the suspect(s).
- b. Determine the type(s) of weapons available to the suspect(s).
- c. Place the helicopter on standby.
- d. Provide for access routes to and from the scene and the command post.
- e. Establish and enforce media access areas.

3. Other Considerations

- a. Notify the Public Information Officer.
- b. Notify Criminal Investigations Division personnel.
- c. Confirm all personnel on the scene are briefed. Maintain communications with all personnel at the scene.
- d. Identify, isolate and maintain custody of all witnesses.
- e. Determine if a crime has been committed.
- f. Confirm that deputies' vehicle keys are available in the event their vehicles need to be moved.
- g. If a school is near the affected area, a patrol supervisor or designee shall notify the school authorities so they may direct the students to a safe location until the crisis is over or the threat potential is neutralized.
- h. If the affected area will be impacted by students leaving school, school authorities shall be instructed to hold students when route home is considered unsafe.

P. Requests for Assistance from Bondsman

- 1. Verify the identity of the complainant as a bondsman.
- 2. Obtain the name of the person being sought.
- 3. Contact teletype to confirm an active capias or warrant.

4. If an active capias or warrant exists, the deputy shall proceed in accordance with policy.
 5. If there is no active capias or warrant, the deputy shall advise the bondsman he/she has no authority to assist.
- Q. Failure to return rental vehicles and property will be referred to sector PSO's in accordance with the appropriate written directive.
- R. Escapes from Orange County Correctional Facilities
1. Inmate escapes from Orange County Correctional Facilities will be classified as:
 - a. Escapes from secure facilities
 - b. Walk away escapes
 2. Escapes from secure facilities
When an escape occurs from the secured area of the 33rd Street Jail Complex, the following will occur:
 - a. The initial responding deputy shall:
 1. Confirm the Patrol Supervisor is aware of the incident.
 2. Respond to the building from which the escape occurred and meet with Corrections personnel outside the building at the main door. The deputy shall not enter the facility.
 3. Confirm that responding deputies establish an outer perimeter.
 4. Request K-9 and Aviation assistance
 5. Confirm that Corrections personnel have instituted a lock down of all inmates.
 6. Confirm that Corrections personnel have instituted a roll call of inmates to verify that an inmate has escaped.
 7. Determine from Corrections personnel how many inmates are involved.
 8. Obtain current photographs from Corrections personnel of all missing inmates.
 9. Obtain a scent item for K-9 to use to start a track.
 10. Obtain all necessary information for a BOLO and confirm that the information is given to Communications for dissemination.
 11. Complete an Incident Report.
 - b. The Patrol Supervisor shall:
 1. Notify the Watch Commander and/or Sector Captain
 2. Confirm a Violent Crimes detective is notified and responding.
 3. Confirm an outer perimeter is established.
 4. Confirm that communications are maintained with Corrections personnel.
 - c. Corrections personnel shall:
 1. Confirm that a thorough search is made of the facility.
 2. Maintain the inner perimeter.
 - d. K-9 personnel shall:

1. Respond to assist in the search.
 2. Assist Corrections with their search of the facility if requested.
 3. Assist Corrections personnel with the inner perimeter if requested.
- e. Aviation shall:
Respond to assist with the search.
3. Walk away escapes
- a. This is a situation where an inmate worker assigned to an outside duty leaves the assigned facility or duty area for the purpose of leaving the compound.
 - b. The inmates involved are minimum custody inmates who perform assigned outside duties on a continuous basis and require little supervision by Correctional Staff.
 - c. When a walk away escape occurs, the following will occur:
 1. Corrections personnel shall advise Communications of the walk away escape.
 2. The initial responding deputy shall:
 - a. Respond to the building from which the escape occurred and meet with Corrections personnel.
 - b. Obtain all necessary information for the BOLO and confirm the information is given to Communications for dissemination.
 - c. Complete the Incident Report.
 3. K-9 and Aviation personnel need not respond.
- S. Calls for Service - Orange County Administration Building
1. Calls for service to the Orange County Administration Building, received by Communications from the Orange County Mayor, or other Orange County Commissioners or their designees, will be handled by the Orange County Sheriff's Office.
 2. Calls for service to the Administration Building, as requested by Commission members or their designees, will not be forwarded to the Orlando Police Department unless a life threatening incident or exigent circumstances would dictate otherwise. In that case, a joint response will be required and a deputy also dispatched.
 3. Under normal circumstances, a field unit dispatched to the Administration Building will make the decision on redirection or reassignment of the call.
- T. Gas Drive Off
- Gas drive off will be broadcast as a "local look out" on the sector radio channel or via mobile data terminal (MDT) where the crime occurred. The complainant will be given an event number and told to respond to the closest sub-station, during normal business hours with suspect information, etc. The PSO shall handle this call and forward to the appropriate General Investigations unit. If a deputy locates the "drive off" vehicle, the complainant shall be requested to respond for identification. The suspect shall be issued an NTA when appropriate. The gasoline

will be left with the vehicle.

- U. Clandestine Drug Laboratories, Indoor Marijuana Grow Operations, and chemical related deaths
1. First On-Scene Deputy shall:
 - a. Remove themselves and other persons from the immediate area of the scene and secure it. ONLY OCSO Clandestine Lab Response Team (CLRT) may enter a known lab site.
 - b. Minimize deputy exposure; proceed and remain upwind, uphill, upstream, and up gradient of the suspected site.
 - c. Establish a perimeter between 100-300 feet around the site for the safety and security of individuals and the site. Do not permit unauthorized persons to enter the scene.
 - d. Notify the immediate supervisor and Communications.
 - e. Notify the immediate supervisor of juvenile presence, if any.
 - f. Not allow anyone to eat or drink prior to decontamination or transport to a medical screening facility.
 - g. Not make any adjustments to power or appliances at the site even if it appears the site is an “active cook.”
 - h. Not smell, taste or attempt to identify chemicals by means other than ordinary observation on the initial encounter.
 - i. Avoid areas with odors, discolored ground, clouds, puddles, or liquids.
 - j. Not place subjects or persons from the site in agency vehicles unless advised to do so by the CLRT members.
 - k. In dealing with persons removed from lab sites or grow operations, maintain a greater than normal distance from exposed individuals, and position themselves upwind, uphill, and up gradient.
 - l. Remain vigilant for signs of contamination (feeling ill, burns, respiratory difficulty, incoherent, loss of consciousness, etc.).
 - m. Gather information and initiate reporting procedures.
 1. Notify OCFD of juvenile presence, if any, for medical screening, decontamination, and transport to a medical facility.
 2. If a juvenile is present, notify the Department of Children and Families of juvenile presence.
 - n. Refer to the [CIMG](#) for further reference.
 2. On-Site Supervisor shall:
 - a. Maintain the area contained 100-300 feet.
 - b. Confirm employees are following basic safety protocol (uphill, upwind, upstream and up gradient).
 - c. Notify the Watch Commander.
 - d. Notify the on-call Narcotics agent.
 - e. Notify Orange County Fire Department (OCFD) and request the assistance of the OCFD Squad for a drug lab or grown operation scene.
 - f. Notify OCFD of juvenile presence, if any, for medical screening,

- decontamination, and transport to a medical facility.
 - g. Not allow juvenile(s) to eat or drink prior to decontamination or transport to a medical screening facility.
 - h. Notify the Department of Children and Families of juvenile presence, if any.
 - i. Establish unified command with OCFD and any other entities that may respond.
 - j. With the assistance of OCFD, evaluate the need for and conduct evacuations, considering wind direction and environmental conditions (rain, lightning, wind direction, etc.).
 - k. Restrict unauthorized persons to enter the scene.
 - l. Confirm personnel who may have entered or who were in close proximity to the site do not leave until cleared by the CLRT Coordinator.
 - m. Remain vigilant for signs of contamination (feeling ill, burns, respiratory difficulty, incoherent, loss of consciousness, etc.).
 - n. If an obvious contamination in the absence of OCFD, decontaminate personnel with a copious amount of water.
 - o. Brief the first arriving CLRT member or the CLRT Coordinator.
 - p. Confirm a [Work Related Injury Worksheet](#) is completed for each deputy exposed, contaminated, or believed to be contaminated.
 - q. Refer to the [CIMG](#) for further reference.
3. Upon arrival, the CLRT Coordinator/Technicians shall assume control of the scene. The CLRT Coordinator or designee shall serve as the lead investigator on the scene.

V. Mentally Ill Person – A Person in Crisis

1. Whenever possible, a Behavioral Response Unit (BRU) team should be requested, or if the BRU is not available, in accordance with GO [6.4.0](#), a Crisis Intervention Team (CIT) deputy should be dispatched to calls involving a confirmed or suspected mentally ill person in crisis. A person in crisis is a term used to refer to a group of symptoms, such as:
 - a. Violent/bizarre behavior (running in and out of traffic, disrobing in public, screaming wildly)
 - b. Resistant to pain
 - c. Extraordinary strength
 - d. Violent agitation
 - e. Profuse sweating

The dispatcher shall notify the supervisor in charge. This event is referenced in the CAD system as “MENTLTC,” mentally-ill, person in crisis.

2. Deputies should refer to TB [95-11](#) for additional information about a Person in Crisis.
3. The MENTLTC call will be dispatched as a Code 3 emergency response with an alert tone, as described in SO [8.0](#). A minimum of three (3) deputies and

a uniform patrol supervisor shall respond and Emergency Medical Services (EMS) will be notified.

4. Whenever possible, in accordance with GO [6.4.0](#), a Crisis Intervention Team (CIT) deputy should be dispatched to calls involving a confirmed or suspected mentally ill person in crisis.
 5. The Watch Commander shall be notified upon dispatch of any suspected mentally-ill, person in crisis event.
 6. Upon completion of the call for service, if the subject is suspected to be mentally ill, a BRUBIS entry should be completed.
- W. Injury or Death of an Endangered or Threatened Animal Species
1. When a call for service is received regarding the possible injury or death of an endangered or threatened species of animal (e.g. black bear, Florida panther, alligator, and manatee), a patrol deputy shall be dispatched to attempt to locate and identify the animal. Deputies may refer to www.myfwc.com for a complete list of protected and endangered species.
 2. If it is determined that an animal classified as an endangered or threatened species has been injured or killed, an Agriculture Crimes deputy shall be notified. The Agriculture Crimes deputy shall respond or, if appropriate, provide direction to the patrol deputy or patrol supervisor.
- X. Injury to a Game Animal
1. When a call for service is received regarding the injury of a game species of animal (e.g. deer, hog, wild turkey, ducks, etc.) a patrol deputy shall be dispatched to attempt to locate and identify the animal.
 2. If the animal is suffering from a condition (e.g. injury or disease) and is near death as a result, the deputy may euthanize the animal. If the decision is made to euthanize, it shall be done in accordance with agency training. Only agency-approved firearms and ammunition may be used to euthanize and animal.
 3. If the animal is euthanized on or near a roadway, deputies shall contact Orange County Animal Services to remove the animal.
 4. After euthanizing the animal, the involved deputy shall complete an Incident Report and a [Firearm Discharge](#) report in Blue Team. The completed report will be routed to the Agriculture Crimes Unit.
- Y. Injury to a Domestic or Livestock Animal
1. When a call for service is received regarding the injury of a domestic species of animal (e.g. dog) or livestock animal (e.g. cow, horse, sheep, goat), a patrol deputy shall be dispatched to attempt to locate and identify

the animal.

2. The deputy shall attempt to locate the animal's owner and inform the owner of the animal's condition. If the owner is located and wishes to seek treatment for the animal, the animal will be turned over to the owner.
 3. If the animal is suffering from a condition (e.g. injury or disease) and is near death as a result, and the deputy is either unable to locate the animal's owner or the owner is located and consents, the deputy may euthanize the animal. If the decision is made to euthanize, it shall be done in accordance with agency training. Only agency-approved firearms and ammunition may be used to euthanize an animal.
 4. If the animal is euthanized, and the owner cannot be found, deputies shall contact Orange County Animal Services to remove the animal. If the owner is identified, the animal can be released to the owner.
 5. After euthanizing the animal, the involved deputy shall complete an Incident Report and a [Firearm Discharge](#) report in Blue Team. The completed report will be routed to the Agriculture Crimes Unit.
- Z. School Fire Alarm Calls
- When a fire alarm call for service is received by the Fire Department at any elementary, middle or high school in unincorporated Orange County, Communications will dispatch the information to patrol units. Units will respond code 3 until the disposition of the fire alarm call is determined by the fire department, school resource officer or responding deputy.