
	OREGON STATE UNIVERSITY DEPARTMENT OF PUBLIC SAFETY POLICY AND PROCEDURE GENERAL ORDER	Distribution ALL PERSONNEL	General Order Number 1.04
		Original Issue Date 03/31/2021	Reissue/Effective Date 05/06/2021
Order Title: JURISDICTION & MUTUAL AID		Accreditation Standard: IACLEA 1.1.2 / CALEA 2.1.1, 2.1.2, 2.1.3, 2.1.4	Section 1
		Rescinds: WD# 1.04	
Section Title: DEPARTMENT ROLE & AUTHORITY		 Shanon Anderson, Associate Vice President of Public Safety and Chief of Police	

This General Order should not be construed as creating a higher legal standard of safety or care in an evidentiary sense with respect to third party claims.

I. PURPOSE

The purpose of this policy is to establish a written directive that describes the Oregon State University Department of Public Safety's jurisdiction, and the provisions and use of mutual aid and regional law enforcement services.

II. POLICY

It is the policy of the Oregon State University Department of Public Safety ("Department" or "DPS") to provide all personnel with geographic maps that depict the jurisdictional service area of the Department of Public Safety. The DPS shall also establish guidelines describing its responsibilities with other law enforcement agencies having concurrent jurisdiction within the Oregon State University Department of Public Safety jurisdiction, and procedures regarding mutual aid assistance to and from other law enforcement agencies and municipalities, including requests for assistance from the National Guard.

III. PROCEDURE

***Unless otherwise specified, the term “officer” applies to all sworn and non-sworn officers.**

1. Agency Jurisdiction and Geographical Boundaries

1. The primary jurisdiction is as follows:

- a. Northwest of the intersection at Hwy 20 and SW 15th St. to the end of the Softball Complex parking lot bordered by the Hilton Garden Inn parking lot.
- b. Area north of SW Western Blvd. from SW 15th St. to SW 35th St. (excluding Oak Creek City Park and residences off SW Grove St.)
- c. Area east of SW 35th St. from Hwy 20 to SW Washington Way (also include 850 SW 35th St.)
- d. Area east and west of SW 35th St. from Washington Way to NW Orchard Ave.
- e. Area north and south of SW Campus Way heading west from SW 35th St. to NW 53rd St.
- f. Block encompassed by SW 35th St., NW Jackson Ave., NW 33rd St. to NW Orchard Ave.
- g. Area south of Orchard Ave. from SW 35rd St. to NW 27th St.
- h. Area east from SW Orchard Ave. and NW 27th St. to NW Jackson Ave. and NW Monroe Ave.
- i. Area south of NW Monroe from NW Jackson Ave. to SW 9th St.
- j. Block from NW Monroe Ave., NW Kings Blvd., NW Jackson Ave., and NW 16th St. to NW Monroe Ave.
- k. Area west of SW 9th St. from NW Monroe Ave. to SW Jefferson Ave. (include Autzen House at 811 SW Jefferson Ave.)
- l. Area north of SW Jefferson Ave. from SW 9th St. to SW 11th St.
- m. Area west of SW 11th St. from SW Jefferson Ave. to SW Washington Way.
- n. Heading west area north and south of SW Washington Way from SW 11th St. to SW 15th St. (include OSU Used Store at 644 SW 13th St.)
- o. Area west of SW 15th St. from SW Washington Way to Hwy 20.

2. Primary jurisdiction also includes OSU owned and controlled property adjacent to the Corvallis primary jurisdiction.

3. Secondary jurisdiction is OSU owned and controlled property reasonably contiguous to the primary jurisdiction. These properties include, but are not limited to:

- a. SF Poultry Farm Storage Shed, SF Poultry Brooder, SF Poultry Cage-Layer House off Hwy 20.
- b. South Farm off SW Brookland Dr.
- c. Research Way Building off SW Research Way.
- d. Research Way Laboratory off SW Research Way.

- e. Swine Center off SW Campus Way.
 - f. Loafing Shed & Trench Silo off NW 53rd St.
 - g. RAIL Complex off SW Campus Way.
 - h. DC Bovine Complex between NW Harrison Blvd and SW Campus Way.
 - i. TF Poultry Complex off NW Harrison Blvd.
 - j. Manchester Riding Arena and surrounding buildings off NW Walnut Blvd.
 - k. Ocean Observing Center off Pacific Hwy W.
 - l. Team Oregon Building off Pacific Hwy W.
 - m. Crew Docks off Hwy 34.
 - n. Research Labs off Hwy 34.
 - o. President's Residence off SW Western Blvd.
 - p. Sheep Center off NW Oak Creek Dr.
4. The Department will maintain a detailed official map based upon the official jurisdictional map maintained by the Chief of Police or designee, which delineates the specific geographical jurisdictional boundaries of the Oregon State University serviced by the Department of Public Safety. This map will be posted in the Dispatch and the patrol room. The Chief of Police, or designee, is responsible for ensuring that these maps are annually reviewed for accuracy and updated as needed. All Department personnel will familiarize themselves with the geographical boundaries of the Oregon State University campus/property.

2. Concurrent Jurisdiction

1. General Guidelines

- a. The following agencies have been identified as having concurrent jurisdictional authority within Oregon State University campus and property:
 - Corvallis Police Department
 - Oregon State Police
 - Benton County Sheriff's Office
- b. It is the intent of the DPS to have the primary responsibility to investigate and/or respond to all crimes and incidents having occurred within the campus and property of Oregon State University and coming to the attention of any member of the Department or the University. In those instances where another agency has initiated an investigation of an incident which occurred within the campus or property of Oregon State University, either as a whole or part of an ongoing criminal act or chain of events, the Oregon State University Department of Public Safety will

cooperate and coordinate with any and all agencies involved in the investigation. The Department reserves the right to exercise original jurisdiction over those incidents occurring in the campus and property of Oregon State University, including taking the case to its conclusion for prosecution purposes when appropriate.

- c. In those instances when an agency with concurrent jurisdiction responds to any call for service (motor vehicle accident, robbery, burglary, etc.) within the campus or property of Oregon State University, the officer responding from DPS shall assume full direction and responsibility for the investigation, regardless of which officer arrived on the scene first.
- d. In any situation where a question arises concerning jurisdiction with another agency, the responding DPS sworn officer will make every attempt to resolve the matter in the most professional, legally justifiable manner possible. If this is not possible, the matter will be turned over to the Supervisor for resolution. If a resolution is not achieved by the Supervisor, the matter will be brought up the Chain of Command until resolved. No criminal enforcement action should be taken by the officer until the matter is referred to a supervision or command level where a decision is made, up to and including the Associate Vice President for Public Safety/Chief of Police, unless the officer has clear legal authority to do so. In addition, a detailed report outlining the situation shall be submitted to the Chief of Police for consideration and review.
- e. In any interagency agreement the specific details regarding concurrent jurisdiction will be specified.

2. Traffic Crashes within the Campus Limits

The Oregon State Police is the primary law enforcement agency for the Interstate Highway System in the State of Oregon and, except as provided below, will normally handle traffic enforcement and motor vehicle investigations occurring on Routes 34/20 and all on/off ramps. The Corvallis Police Department is the primary law enforcement agency for the Town of Corvallis and will normally handle traffic enforcement and motor vehicle investigations occurring within Corvallis.

The Oregon State University Department of Public Safety shall investigate all motor vehicle accidents occurring on a roadway or highway on the Oregon State University Campus.

3. Mutual Aid

a. General Guidelines

The Oregon State University Department of Public Safety will make use of mutual aid in conformance with state statutes and any mutual aid agreements (if established), for any actual or potential condition that poses an immediate threat to life or property, and exceeds the capability of the Department to successfully counteract.

- b. Mutual aid between the Oregon State University and any other municipality may be requested or provided by the supervisor on duty at the Oregon State University Department of Public Safety as delineated in Chapters 402 of the Revised Oregon statutes. Additionally, any Shift Supervisor may authorize a request for the assistance of any other municipal, state, or federal law enforcement agency, including the Oregon State Police, FBI, DEA, or ATF, by directly contacting that agency.

c. Request by the Oregon State University Department of Public Safety for Mutual Aid

When the Department is in need of assistance from another agency, the request should include as much information as possible, including: the nature of the problem resulting in the need for assistance, an estimated level of personnel needed, and any special equipment needed.

If assistance is needed from another agency, the member requesting assistance should, if practicable, first notify a supervisor. The handling member or supervisor should direct assisting personnel to where they are needed and to whom they should report when they arrive.

The requesting member should arrange for appropriate radio communication capabilities, if necessary and available, so that communication can be coordinated between assisting personnel.

d. Requests for the Mutual Aid of the Oregon State University Department of Public Safety

When the Department receives a request for assistance from another agency, the Shift Supervisor must, prior to approving such request, ensure that adequate staffing and equipment needs are maintained within the Oregon State University Public Safety Department to provide proper service. Requests made to the shift supervisor will be approved only after consultation with the Shift Supervisor or another member of the Command Staff.

The Shift Supervisor will assure adequate police coverage on OSU campus and property at all times.

In the event of an emergency situation where a timely response is necessary, the Shift Supervisor, or the highest ranking officer on duty will use their own discretion, taking into account all of the guidelines in this order, and **immediately** make notification through the chain of command. A Report regarding the incident shall be submitted to the Chief of Police through the chain of command.

e. Mutual Aid Agreements

If the Department enters into any mutual aid agreements, either as the providing agency or the receiving agency, such agreements will be reviewed by the Chief of Police on an annual basis and shall include, at a minimum, the following details:

- 1) The legal status of agencies and agency personnel responding to mutual aid requests;
- 2) Procedures for vesting provider agency personnel with the legal authority to act within the receiver agency's jurisdiction;
- 3) Procedures for requesting mutual aid;
- 4) Identity of those persons authorized to request mutual aid;
- 5) Identity of persons to whom outside personnel are to report;
- 6) Procedures for maintaining radio communication with outside personnel;
- 7) Expenditures, if any, which should be borne by the receiver agency to compensate for the use of the provider agency's resources; and
- 8) Procedures for review and revision if prescribed in the agreement.

f. Federal and state law enforcement and regulatory agencies

- 1) Within the geographical boundaries of the OSU campus and on OSU property, the sworn members of the Oregon State University Department of Public Safety shall have primary responsibility to enforce Oregon Revised Statutes and Oregon Administrative Rules, and to provide other essential law enforcement services.
- 2) The Oregon State University Department of Public Safety shall have concurrent jurisdiction with the Federal and state law enforcement and regulatory agencies. These agencies shall have primary responsibility to enforce all laws and investigate all incidents or crimes on state or federally owned property.
- 3) If requesting mutual aid from Oregon State Police, the responding DPS sworn police officer(s) will provide an update and request the presence of the Oregon State Police. The responding state officer(s) will assume primary responsibility for the investigation of the incident. The officer(s) from this agency will assist, as needed, and file a report, when required. If any questions pertaining to jurisdiction arise, a supervisor shall be summoned to the scene and resolve the matter in a professional and courteous manner, consistent with the best interest of the community.

1. Requesting Federal Law Enforcement/National Guard Assistance in Emergencies

a. Assistance from Federal Law Enforcement Agencies

In the event of an emergency, which, in the opinion of the Chief of Police or designee, requires federal law enforcement assistance, aid will be solicited from the appropriate federal agency. In the event of a criminal offense in which there are concurrent enforcement responsibilities (i.e., bank robberies, drug violations, etc.), the Shift Supervisor may authorize the notification of the FBI, DEA, or other federal agencies having concurrent jurisdiction. These may include:

- Division of Alcohol, Tobacco, and Firearms
- Secret Service
- U.S. Postal Service
- U.S. Marshall Service
- Immigration and Naturalization Service
- Internal Revenue Service
- Other miscellaneous federal agencies

Phone numbers, including emergency contact numbers, will be available to Oregon State University through the Communications Center. The Department of Public Safety has a commitment to the safety and well-being of OSU students and community members and will coordinate with Federal agencies in accordance with other university policies and agreements.

b. Assistance from the National Guard

If the Chief of Police decides that the resources at their disposal are not sufficient to handle a case of civil unrest and requires the use of the National Guard, a request may be made through the Office of the University President or their designee for such assistance. The University President may then:

- Inform the Governor of the request per Oregon Revised Statue 399.065.