



Office use only  
Received:

# Off-Farm Livestock Boarding Supplement

## Important

In order for this form to properly import into the PCO certification system, please save a copy of this form to your desktop and fill out via Acrobat Reader or Preview (Mac).

Please DO NOT fill out this form in your internet browser (e.g. Internet Explorer, Firefox, Safari) as this will cause your data to be lost.

When sending to PCO, please DO NOT "Print to PDF" as this renders an unreadable form. Please simply "save" the PDF document and send this document to PCO.

## Introduction

Off-farm livestock boarding means relocating certified organic livestock to another farm location that is not part of the client's certified operation for a temporary time period. Complete this form if you are intending to have your certified organic livestock boarded off-farm. The operator/manager of the boarding operation must be certified organic for pasture. If the operator/manager of the boarding operation is not certified organic for livestock production, then an on-site inspection of the boarded livestock and boarding operation may be required. This inspection may take place at the time of the client's annual inspection or be conducted separately (additional inspection fees will apply). Plans for off-farm livestock boarding must be submitted to PCO for review and approval prior to the relocation of any certified organic livestock. Any noncompliances that result from off-farm boarding are the livestock owner's responsibility.

## SECTION 1 - General Information

Today's Date: \_\_\_\_\_

### PCO Client

Name (f,m,l) \_\_\_\_\_

Company \_\_\_\_\_

Street \_\_\_\_\_

City, State, Zip \_\_\_\_\_

### Boarder

Name (f,m,l) \_\_\_\_\_

Company \_\_\_\_\_

Street \_\_\_\_\_

City, State, Zip \_\_\_\_\_

### 1.1 Map and directions to the boarding farm:

Attached

1.2 Current Organic Certificate, Organic Product Verification, or other documentation verifying that the boarding operation is certified organic for pasture/livestock.

Attached

**SECTION 2 - Livestock Information**

**Table 2.1 Livestock Information**

Complete the following table. Include the number and type of livestock to be boarded, including appropriate ID number/ names, and dates of birth.

Type of Livestock	# of animals	ID number/ name	Date of Birth	Duration of Boarding	Date to be moved	Date to be returned

**SECTION 3 - Livestock Medical information**

3.1 How do you plan to manage health care of the animals?

Plan attached

3.2 Describe the livestock health monitoring plan:

3.3 How do you plan to administer health treatments?

3.4 Describe the availability and storage of medications:

3.5 How do you plan to manage physical alterations?

#### **SECTION 4 - Livestock Breeding information**

4.1 How do you plan to manage livestock breeding?  
Plan attached

#### **SECTION 5 - Livestock Feeding Information**

5.1 How do you plan to feed the boarded livestock?  
Plan attached

5.2 Describe the availability of organic pasture/organic feed:

5.3 Do you purchase organic feed?      Yes      No  
Source:

5.4 Describe your emergency feed plan:

5.5 How is organic feed stored?

## **SECTION 6 - Livestock Pasture Information**

6.1 How do you plan to ensure your livestock have year-round access to the outdoors?  
Plan attached

6.2 How do you plan to ensure your livestock have access to pasture throughout the grazing season?

6.3 How do you plan to ensure your livestock receive on average at least 30% of their dry matter intake from grazed pasture over the entire grazing season?

6.4 How do you plan to ensure your livestock have appropriate housing and pasture conditions?

6.5 How do you plan to ensure your livestock housing receives proper sanitation practices?

## **SECTION 7 - Pest Management**

7.1 How do you plan to control and manage pests?  
Plan attached

## **SECTION 8 - Sanitation**

- 8.1** What is your plan for preventing contamination of boarded livestock and livestock products with prohibited substances in all stages of production including storage and transport?

Plan attached

- 8.2** Do you maintain equipment cleanout records or other documentation, as needed?

## **SECTION 9 - Record Keeping**

- 9.1** All records related to the boarded livestock must be maintained at the boarding operation and be readily available for inspection. What is your plan for keeping all required records for boarded livestock?

Plan attached

## **SECTION 10 - Additional Comments**