



Office use only
Received:

Termination- Withdraw Application

Complete this section if you are withdrawing your application for certification.

You must respond by _____ or we may begin non-compliance proceedings.

Withdrawal of application for initial certification

The initial applicant may withdraw its application at any time by notifying PCO in writing. An initial applicant who withdraws its application shall be liable for the costs of services provided up to the time of withdrawal of its application. An applicant that voluntarily withdraws its application prior to the issuance of a notice of noncompliance will not be issued a notice of noncompliance. Similarly, an applicant that voluntarily withdraws its application prior to the issuance of a notice of certification denial will not be issued a notice of certification denial. 7 CFR §205.402(c)

Refundable fees

- Fees in Sections 1, 2, and 3 of the PCO Certification Fees document are eligible for a 50% refund of fees paid in the current calendar year, if the initial review has not been complete.
 - If the initial review has been complete, the fees paid are non-refundable and any outstanding invoices not yet paid will be turned over to collections.
- Fees in Sections 4, 5, and 6 of the PCO Certification Fees document are non-refundable fees.

I/We voluntarily withdraw my/our application for certification

Signed: _____ Date: _____

Name: _____

Reason for the withdrawal of application

- | | |
|--|----------------------|
| Out of business | Paperwork |
| No longer producing organic crops, livestock or products | Switching certifiers |
| Unhappy with service | Why? |
| Why? | |
| | Other, explain |
| Certification costs | |
| Deceased or ill | |

Membership Options

I / We would like to remain a **Supporting Member** of PCO and continue to receive the Organic Matters newsletter, meeting and workshop notices, discounts on PCO materials, invitations to meetings and free classified ads in Organic Matters. In **addition** I may vote on PCO standards and policies, and request a free copy of the PCO Certification Manual, Materials List and recordkeeping system. You may be billed the \$100.00 membership fee if you haven't already paid this fee.

I / We would like to remain an **Associate Member** of PCO and continue to receive the Organic Matters newsletter, meeting and workshop notices, discounts on PCO materials, invitations to meetings and free classified ads in Organic Matters. You may be billed the \$50.00 membership fee if you haven't already paid this fee.