PARTNERSHIP HEALTHPLAN OF CALIFORNIA

POLICY/ PROCEDURE

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Business Unit: Credentialing</td></tr>
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Last Review Date: 09/09/2026</td></tr>
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<tr><td>☐ CEO</td><td>☐ COO</td><td></td><td colspan="2">☐ DEPT. DIRECTOR/OFFICER</td></tr>
<tr><td colspan="3">Approval Signature: Robert Moore, MD, MPH, MBA</td><td colspan="3">Approval Date: 09/09/2026</td></tr>
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I. RELATED POLICIES:

A. MPCR301 Non-Physician Clinician Credentialing and Re-credentialing Requirements
B. MCCP2031 Private Duty Nursing under EPSDT
C. MPQP1022 Site Review Requirements and Guidelines
D. MPUG3011 Criteria for Home Health Services
E. MPCR500 Ongoing monitoring and interventions

II. IMPACTED DEPTS:

A. Health Services
B. Provider Relations

III. DEFINITIONS:

A. **Early and Periodic Screening, Diagnostic and Treatment (EPSDT) Supplemental Services** is a federally mandated Medicaid/Medi-Cal benefit for Medi-Cal members under age 21 for medically necessary treatment services needed to correct or ameliorate a defect, physical illness, mental illness or a condition, even if the service or item is not otherwise included in the State's Medicaid Plan. (Source: Title 22, California Code of Regulations (CCR), Sections 51184; 51242; 51340; 51532)
B. **Private Duty Nursing Services** are nursing services provided in a member's home by a registered nurse (RN) or licensed vocational nurse (LVN) for a member who requires more individual and continuous care than what would be available from a visiting nurse.

IV. ATTACHMENTS:

A. Individual Nurse Agreement

V. PURPOSE:

The purpose of this policy is to define the criteria for the credentialing of nurses providing in-home nursing services to Partnership HealthPlan of California (Partnership) members under the EPSDT Supplemental Services (SS) Program and Private Duty Nursing Case Management per APL 26-009

VI. POLICY / PROCEDURE:

A. Partnership Health Plan of California (Partnership) credentials Registered Nurses (RNs), and Licensed Vocational Nurses (LVNs)/Licensed Practical Nurses (LPNs) to provide in-home nursing services under the EPSDT SS Program. The required criteria for credentialing RNs or LVN/LPNs to provide such services are:
   1. The Nurse must possess a current, valid, unencumbered, unrestricted, and non-probationary

California RN/LVN. Under existing federal law, licensed health professionals employed by a tribal health program are required to be exempt, if licensed in any state, from the licensing requirements of the state in which the tribal health program performs specified services.

2. The Nurse must be certified as an EPSDT supplemental services provider under the State Medi-Cal Program.

3. RNs and LVNs providing Private Dute Nursing (PDN) services to MCP Members must either be Medi-Cal enrolled as an Individual Nurse Provider (INP) who offer PDN services independently, or they may offer services through a Medi-Cal enrolled home health agency consistent with APL 26-009. The Nurse must sign a statement acknowledging and accepting the responsibilities as outlined in Attachment A.
4. Partnership will confirm the Nurse is free of sanctions or limitations.
   a. Partnership will conduct a query on the following sites:
      1) Office of Inspector General (OIG): Exclusions from Federally Funded Programs
      2) Department of Health Care Services (DHCS): Medi-Cal Suspended and Ineligible Provider List
      3) Centers for Medicare and Medicaid Services (CMS): Exclusions from Medicare and Medicaid
      4) System for Award Management (SAM): Exclusions from US Government Programs
      5) National Practitioner Data Bank (NPDB)
   b. Any practitioners found on any sanction reports cannot participate in the State Medi-Cal Program and/or Managed Medi-Cal Program.
   c. A query and documentation is obtained from the NPDB to address malpractice history and confirm the past five years of malpractice settlements.
5. Proof of professional liability coverage in the amount of $500,000 per incident.
6. The practitioner must receive a passing score on a Site Review (SR) prior to credentialing and a minimum of every three years thereafter. See policy MPQP1022.

B. Re-Credentialing

1. All practitioners who have an individual relationship with Partnership will be re-credentialed every thirty-six (36) months. The 36-month re-credentialing cycle begins on the date of the previous credentialing decision. The 36-month review cycle is counted to the month, not the day. All initial credentialing criteria within this policy apply to the re-credentialing criteria.

VII. REFERENCES:

A. Department of Health Care Services (DHCS) All Plan Letter (APL) 26-009 Private Duty Nursing Case Management Responsibilities For Medi-Cal Eligible Members Under The Age of 21 (06/01/2026 supersedes APL 20-012)
B. DHCS APL 22-013 Provider Credentialing/Re-Credentialing and Screening/Enrollment (revised 01/02/2025 supersedes APL 19-004)
C. DHCS APL 21-003 Medi-Cal Network Provider and Subcontractor Terminations (03/03/21)
D. NCQA CR 1, 2, 3, 4,5
D. Title 22, California Code of Regulations (CCR), Sections 51184; 51242; 51340; 51532)

VIII. DISTRIBUTION:

A. Partnership Provider Manual

IX. POSITION RESPONSIBLE FOR IMPLEMENTING PROCEDURE: Director, Network Services

X. REVISION DATES:

Policy/Procedure Number: MPCR12			**Lead Department: Network Services** Business Unit: Credentialing
Policy/Procedure Title: Credentialing of Individual and Private Duty Nurses Under EPSDT			☒ **External Policy** ☐ **Internal Policy**
Original Date: 03/01/2001			**Next Review Date: 09/09/2027** **Last Review Date: 09/09/2026**
Applies to:	☐ **Employees**	☒ **Medi-Cal**	☒ **Partnership Advantage**

Medi-Cal
04/10/2002, 03/12/2003, 03/10/2004, 02/09/2005, 02/08/2006, 05/09/2007, 07/09/2008, 07/08/2009, 07/14/2010, 07/13/2011, 08/08/2012, 09/11/2013, 08/13/2014, 08/12/2015, 08/10/2016, 08/09/2017, 08/08/2018, 08/14/2019, 04/08/2020, 6/10/2020, 08/11/2021, 08/10/2022, 08/09/2023, 08/14/2024, 09/10/25, 09/09/26

Partnership Advantage (effective Jan. 1, 2028)
N/A

PREVIOUSLY APPLIED TO: N/A