



## **Supervising Provider Attestation for Community Health Workers**

Partnership HealthPlan of California (PHC) requires all Supervising Providers that supervise Community Health Workers (CHWs) to submit an attestation as a part of the credentialing process.

I, \_\_\_\_\_, agree to follow the protocols established by APL 22-016 and PHC in my oversight of CHWs. I agree to and understand the following:

1. The Supervising Provider must be enrolled in Medi-Cal if there is a state-level enrollment pathway for them to do so.
  - a. When there is no state-level Medi-Cal enrollment pathway, PHC will vet the qualifications of the Provider or Provider organization to ensure they can meet the standards and capabilities required to be a Supervising Provider.
2. The Supervising Provider ensures that CHWs meet the qualifications as listed in APL 22-016, oversees CHWs and the services delivered to Medi-Cal members, and submits claims for services provided by CHWs.
3. The Supervising Providers must provide direct or indirect oversight to CHWs.
  - a. Direct oversight includes, but is not limited to, guiding CHWs in providing services, developing a care plan, and following up on the progression of CHW services to ensure that services are provided in compliance with all applicable requirements.
  - b. Indirect oversight includes, but is not limited to:
    - 1) ensuring connectivity of CHWs with the ordering entity and ensuring appropriate services are provided in compliance with all applicable requirements.
    - 2) Ensuring subcontractors contracting with or employing CHWs to provide covered CHW services to the MCP Members exercise the oversight necessary to ensure CHWs have adequate supervision and training
4. The Supervising Provider must maintain evidence of CHWs' qualifications including:
  - a. Lived experience
  - b. CHW's minimum qualifications as evidenced through at least one of the following pathways (as determined by the Supervising Provider):
    - 1) CHW Certificate
    - 2) Violence Prevention Professional (VPP) Certificate
    - 3) Work Experience Pathway
  - c. CHW's required completion of the minimum annual six hours of additional training.
    - 1) Supervising providers may provide and/or require additional training, as identified by the supervising provider training.
5. The Supervising Provider must be a licensed provider, a hospital, an outpatient clinic, a local health jurisdiction (LHJ), or a community-based organization (CBO).
6. The Supervising Provider must carry professional liability coverage in the amount per the provider contract.
7. The Supervising Provider must have a business license that meets industry standards.
8. The Supervising Provider is responsible for ensuring the provision of CHW services complies with all applicable requirements as listed in APL 22-016.
9. The Supervising Provider must assess CHWs for sufficient experience to provide services.
10. The Supervising Provider must have the ability to submit claims or encounters to PHC using standardized protocols.
11. The Supervising Provider must share a list of CHWs with NPI as appropriate, when requested by PHC.
12. The Supervising Provider agrees to submit to an audit of Community Health Medical Records if requested by PHC.
13. PHC (Provider Relations) may conduct an annual audit to ensure the Supervising Provider maintains evidence of the CHW qualifications and ongoing training per APL 22-016.

This agreement is effective until amended in writing or terminated by the Supervising Provider and shall automatically terminate if Supervising Provider is no longer contracted or credentialed with PHC.

Effective Date: \_\_\_\_\_

\_\_\_\_\_  
Supervising Provider Name/NPI

\_\_\_\_\_  
Signature