

**PARTNERSHIP HEALTHPLAN OF CALIFORNIA
POLICY / PROCEDURE**

Policy/Procedure Number: CLPM-34			Lead Department: Claims	
Policy/Procedure Title: Third Party Liability (TPL) and Worker's Compensation (WC) Claims			<input checked="" type="checkbox"/> External Policy <input type="checkbox"/> Internal Policy	
Original Date: 9/1/25		Next Review Date: 01/01/2026 Last Review Date:		
Applies to:	<input checked="" type="checkbox"/> Medi-Cal		<input type="checkbox"/> Employees	
Reviewing Entities:	<input type="checkbox"/> IQI	<input type="checkbox"/> P & T	<input type="checkbox"/> QUAC	
	<input type="checkbox"/> OPERATIONS	<input type="checkbox"/> EXECUTIVE	<input type="checkbox"/> COMPLIANCE	<input checked="" type="checkbox"/> DEPARTMENT
Approving Entities:	<input type="checkbox"/> BOARD		<input type="checkbox"/> COMPLIANCE	<input type="checkbox"/> FINANCE
	<input type="checkbox"/> CEO	<input type="checkbox"/> COO	<input type="checkbox"/> CREDENTIALING	<input checked="" type="checkbox"/> DEPT. DIRECTOR/OFFICER
Approval Signature: <i>Lisa Malvo</i>			Approval Date: 9/1/25	

I. RELATED POLICIES:

A. N/A

II. IMPACTED DEPTS:

A. Claims

III. DEFINITIONS:

A. N/A

IV. ATTACHMENTS:

A. N/A

V. PURPOSE:

To provide, for the provider, general guidelines and requirements relating to third party liability claims.

VI. POLICY / PROCEDURE:

The State of California has retained the right of recovery for all TPL and WC cases involving Medi-Cal recipients including Medi-Cal members enrolled in the Partnership program.

When a provider becomes aware of third party liability, the following steps are to be followed:

1. Notify the State immediately at (916) 650-0490 (TPL Unit for Partnership Members).
2. Submit claims to Partnership, all Plan provisions will apply. RAFs and TARs must be obtained for required services.
3. Submit copy of Letter of Request to TPL Unit and refer all calls or inquiries to that unit:

Personal Injury Unit
MS 4720
Department of Health Care Services
P.O. Box 997425
Sacramento CA 95899-7425

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VII. REFERENCES:

A.

VIII. DISTRIBUTION:

A. PARTNERSHIP4ME PowerDMS Policies & Procedures

IX. POSITION RESPONSIBLE FOR IMPLEMENTING PROCEDURE: Senior Director, Claims Department

X. REVISION DATES: 9/1/25