

Modified Facility Site Review Survey					
PCP Providing Urgent Care					
Site ID:		Phone:		Fax:	
Facility Name:			Review Date:		
Full Address:			Contact Name/Title:		
Reviewer Name/Title:					
Visit Purpose		Certifications		Clinic Type:	
<input type="checkbox"/> Initial Full Scope <input type="checkbox"/> Monitoring <input type="checkbox"/> Periodic Full Scope <input type="checkbox"/> Follow Up <input type="checkbox"/> Focused Review <input type="checkbox"/> Ed/TA <input type="checkbox"/> Other _____		<input type="checkbox"/> AAAHC <input type="checkbox"/> JC <input type="checkbox"/> CHDP <input type="checkbox"/> NCQA <input type="checkbox"/> CPSP <input type="checkbox"/> None <input type="checkbox"/> PCMH <input type="checkbox"/> Other _____		<input type="checkbox"/> Primary Care <input type="checkbox"/> Community <input type="checkbox"/> Rural Health <input type="checkbox"/> FQHC <input type="checkbox"/> Urgent Care <input type="checkbox"/> Solo <input type="checkbox"/> Medical Group <input type="checkbox"/> Staff/Teaching	
Site Review Scores			Scoring Procedure		Compliance Rate
	Pts. Poss.	Yes Pts. Given	No's	N/A's	CE*
I. Access/Safety	1				
II. Office Management	1				
III. Clinical Services	3				
IV. Preventive Services	12				
V. Infection Control	2				
VI. Quality Insurance Performance Improvement	6				
	25				
	Total Pts. Poss.	Total Yes Pts.	Total No Pts.	Total N/A Pts.	
1) Add points given in each section. 2) Add total points given for all seven sections 3) Adjust score for "N/A" criteria (if needed). Subtract "N/A" points from total points possible. 4) Divide total points given by "adjusted" total points. 5) Multiply by 100 to get the compliance (percent) rate.					
$\frac{\text{Total Pts. Given}}{\text{Total Pts. Poss.}} \times 100 = \text{Compliance Rate (\%)}$					
Exempted Pass: 90% or above (without deficiencies in Critical Elements, Pharmaceutical Services, or Infection Control) Conditional Pass: 80-89%, or 90% and above <u>with</u> deficiencies in Critical Elements, Pharmaceutical Services, or Infection Control Fail: 79% and Below CAP Required Other Follow-Up					
Next Review Due: _____					

Modified Facility Site Review Survey PCP Providing Urgent Care

Purpose: Site Review Guidelines provide the standards, directions, instructions, rules, regulations, parameters, or indicators for the site review survey. These Guidelines shall be used as a gauge or touchstone for measuring, evaluating, assessing, and making decisions.

Scoring: Site survey includes on-site inspection and interviews with site personnel. Reviewers are expected to use reasonable evidence available during the review process to determine if practices and systems on site meet survey criteria. Critical Elements have a weight of two (2) points each and non-Critical Elements have a weight of one (1) point on the site review tool. Compliance levels include: 1) Exempted Pass: 90% or above without deficiencies in Critical Elements, Pharmaceutical Services, or Infection Control, 2) Conditional Pass: 80-89%, or 90% and above with deficiencies in either Critical Elements, Pharmaceutical Services, or Infection Control, and 3) Fail: 79% and below.

A corrective action plan (CAP) is required for a total score less than 90%, or for a total score of 90% or above if there are deficiencies in Critical Elements, Pharmaceutical Services, or Infection Control. Compliance rates are based on total possible points, or on the total “adjusted” for Not Applicable (N/A) items. “N/A” applies to any scored item that does not apply to a specific site as determined by the reviewer. Survey criteria to be reviewed *only* by a R.N. or physician or LPHA are labeled “☐ ☐ RN/NP/CNM/LM/MD/PA Review only”.

Directions: Score full point(s) if survey item is met. Score zero (0) points if item is not met. Do not score partial points for any item. Explain all “N/A” and “No” (0 point) items in the comment section. Provide assistance/consultation as needed for corrective action plans, and establish follow-up/verification timeline.

- 1) Add the points given in each section.
- 2) Add points given for all seven (6) sections to determine total points given for the site.
- 3) Subtract all “N/A” items from total possible points to determine the “adjusted” total possible points. If there are no “N/A” items, calculation of site score will be based on the total points possible.
- 4) Divide the total points given by the total points possible or by the “adjusted” total. Multiply by 100 to calculate percentage rate.

Scoring Example:

<p>Step 1: Add the points given in each section.</p>	<p>Step 2: Add points given for all thirteen (6) sections.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">(1) Access/Safety</td> <td style="width: 50%;">(12) Preventive Services</td> </tr> <tr> <td>(1) Office Management</td> <td>(2) Infection Control</td> </tr> <tr> <td>(3) Clinical Services</td> <td>(6) QAPI</td> </tr> </table> <p style="text-align: center;">25 Points</p>	(1) Access/Safety	(12) Preventive Services	(1) Office Management	(2) Infection Control	(3) Clinical Services	(6) QAPI					
(1) Access/Safety	(12) Preventive Services											
(1) Office Management	(2) Infection Control											
(3) Clinical Services	(6) QAPI											
<p>Step 3: Subtract "N/A" points from 182 total points possible.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: right;">25 (Total points possible)</td> </tr> <tr> <td style="text-align: right;">- 4 (N/A points)</td> </tr> <tr> <td style="text-align: right; border-top: 1px solid black;">21 ("Adjusted" total points possible)</td> </tr> </table>	25 (Total points possible)	- 4 (N/A points)	21 ("Adjusted" total points possible)	<p>Step 4: Divide total points given by 190 or by the “adjusted” points, then multiply by 100 to calculate percentage rate.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Points Given</td> <td style="text-align: center;">19</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center; border-top: 1px solid black;">25 or "adjusted" total</td> <td style="text-align: center; border-top: 1px solid black;">or</td> <td style="text-align: center; border-top: 1px solid black;">21</td> <td style="text-align: center;">=0.904 =90%</td> </tr> </table>	Points Given	19			25 or "adjusted" total	or	21	=0.904 =90%
25 (Total points possible)												
- 4 (N/A points)												
21 ("Adjusted" total points possible)												
Points Given	19											
25 or "adjusted" total	or	21	=0.904 =90%									

I. Access/Safety

Site Access/Safety Survey Criteria	Yes	No	N/A	wt
A. The facility has a waiting area of sufficient size to accommodate patients comfortably and to assure privacy during registration.				1
Totals				
Note: Write comments for all "No" (0 points) and "N/A" scores. 1 point possible in this section.				

Comments:

II. Office Management

Site Office Management Survey Criteria	Yes	No	N/A	wt
A. There are sufficient health care personnel to provide timely, appropriate health care services.				
22 CCR §53855; 28 CCR §1300.67.1, §1300.80 <input type="checkbox"/> <input type="checkbox"/>				
1. Transport of emergency patients to appropriate facility. There is evidence staff has received safety training and/or has information available on emergency non-medical and emergency medical procedures.				1
Note: Write comments for all "No" (0 points) and "N/A" scores. 1 points possible in this section.				

Comments:

III. Clinical Services: Pharmaceutical Services Criteria

Site Clinical Services Survey Criteria	Yes	No	N/A	wt
A. Drugs are handled safely and stored appropriately.				
22 CCR §75037(a-g), §75039; 21 CFR §211.137; 21 USC §351; HSC §117600-118360; 40 CFR, part 261; Current CDC Recommendations <input type="checkbox"/> <input type="checkbox"/>				
1. Medications on site are applicable to services offered				1
Note: Write comments for all "No" (0 points) and "N/A" scores. 1 point possible on this page.				

Comments:

III. Clinical Services: Laboratory Services Criteria

Site Clinical Services Survey Criteria (Continued)	Yes	No	N/A	wt
B. Site is compliant with Clinical Laboratory Improvement Amendment (CLIA) regulations.				
22 CCR §51211.2, §51137.2; BPC §1200-1214, §1229, §1220; 42 USC 263a; Public Law 100-578; www.cms.gov; www.fda.gov				
1. Minimum tests performed on site include: Urine HCG, hemoglobin or hematocrit, blood glucose & urine dipstick, Rapid Strep, STI collection materials. *off-site laboratory that can provide stat H & H results within 1-hour is acceptable				1
2. Lab supplies on site are applicable to services offered				1
Note: Write comments for all "No" (0 points) and "N/A" scores. 2 points possible on this page.				

Comments:

III. Clinical Services: Radiology Services Criteria

Site Clinical Services Survey Criteria (Continued)	Yes	No	N/A	wt
C. Site meets CDPH Radiological inspection and safety regulations.				
17 CCR §30110, §30111, §30255, §30305, §30404, §30405; https://www.cdph.ca.gov/rhb or (916) 327-5106				
1. If no radiological equipment on site, immediate access to diagnostic radiology services (plain film x-rays) with urgent results made available to member and PCP				1
a. Chest and Limb x-rays				
Totals				
Note: Write comments for all "No" (0 points) and "N/A" scores. 1 point possible on this page. 3 points possible in this section.				

Comments:

IV. Preventive Services and Equipment

Site Preventive Services Survey Criteria	Yes	No	N/A	wt
A. Preventive health care services and health appraisal examinations are provided on a periodic basis for the detection of asymptomatic diseases.				
22 CCR §53851; 28 CCR §1300.67				
Examination equipment, appropriate for primary care services, is available on site:				
1. EKG machine				1
2. Nebulizer				1
3. Splinting materials				1
4. Suction machine and catheters (Recommended)				1
5. NG tubes (Recommended)				1
6. Wound irrigation supplies				1
7. Eye and Ear irrigation supplies				1
8. Eye tray				1
9. Wood's lamp for dermatologic diagnosis (Recommended)				1
10. Suture kits and materials				1
11. Dressing supplies				1
12. Pulse Oximetry				1
Note: Write comments for all "No" (0 points) and "N/A" scores. 12 points possible in this section.				

Comments:

V. Infection Control Criteria

Site Infection Control Survey Criteria	Yes	No	N/A	wt
A. Infection control procedures for Standard/Universal precautions are followed.				
8 CCR §5193; 22 CCR §53230; 29 CFR §1910.1030; Federal Register 1989, §54:23042 <input type="checkbox"/> <input type="checkbox"/>				
1. Site has a policy or procedure for ensuring Standard/Universal precautions for infection control is followed.				1
2. Facility has a designated or qualified Infection control professional on staff.				1
Totals				
Note: Write comments for all "No" (0 points) and "N/A" scores. 2 points possible in this section.				

Comments:

VI. Quality Assurance Performance Improvement

RN/MD only

Site Quality Assurance Performance Improvement Survey Criteria	Yes	No	N/A	wt
1. Is there a QAPI committee which meets regularly and keeps minutes?				1
2. The QAPI committee reviewed performance standards for medical records, infection control, environment, personnel and other areas of concern.				1
3. The QAPI identified concerns, initiated corrective action plans, monitored the results of the plans, and made appropriate changes based on an analysis of the data.				1
4. The QAPI committee is aware of serious events (sentinel events, abuse allegations, privacy breaches, complaints and grievances) and takes appropriate actions.				1
5. The QAPI committee has reviewed surveys, inspections, and reports submitted by outside agencies. Corrective action plans are available.				1
6. Is there a designated QA & PI Coordinator?				1
Totals				
Note: Write comments for all "No" (0 points) and "N/A" scores. 6 points possible in this section.				

Comments:

If more than one Reviewer, both must sign here:

Reviewer Signature: _____

Reviewer Signature: _____

Reviewer Name: _____

Reviewer Name: _____

Reviewer Title: _____

Reviewer Title: _____

Reviewer Comments:

