



# ***BOARD of POLICE COMMISSIONERS***

*of the*

*City of Portsmouth, N.H.*



***Commission Chair Kate Coyle...Commissioner Buzz Scherr...Commissioner Francesca Fernald***

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December 16<sup>th</sup>, 2025

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ACCEPTANCE OF THE 11/18/25 MEETING MINUTES:**

**(Anticipated action: A motion will be made to accept the meeting minutes from the November 18<sup>th</sup>, 2025, Police Commission meeting.)**

**IV. PUBLIC COMMENT: Individual comment is limited to five minutes.  
Speakers are asked to state their name and address before presenting their topic.**

**V. NEW BUSINESS**

**A. POLICE COMMISSION**

1. Welcome to New Police Commissioner Jay Lieberman
2. Facilities Update
  - a. Municipal Building Blue Ribbon Committee Progress
3. Community Priorities

**B. CHIEF OF POLICE**

1. Vesting of Rank Ceremony
  - a. Detective Robert Meyer
  - b. Lieutenant Brian Houde
  - c. Lieutenant Jordan Wells
2. Honoring Commission Chair Kate Coyle's Tenure
3. Crime Analyst Report
4. Monthly Traffic Stats
5. Financial Report
  - a. Grant Applications Update

**VI. PATROL DIVISION**

This report is included in the commission packet.

**VII. COURT OFFICE REPORT**

This confidential report is included in the commission packet.

**VIII. MISCELLANEOUS/OTHER BUSINESS**

**IX. NEXT REGULAR MEETING:** January **TBD**, 2026. Please check the municipal meetings calendar on the city's website for any important meeting updates.

**NOTICE to members of the public who are hearing impaired: Applies only to in-person meetings in Council Chambers - If you wish to attend a meeting and need assistance, please contact City Human Resources at 431-2000 ext. 7270 prior to the scheduled meeting. Thank You.**

Respectfully Submitted by Jacqueline Burnett, Executive Assistant  
Commissioner Buzz Scherr, Recording Clerk of the Commission