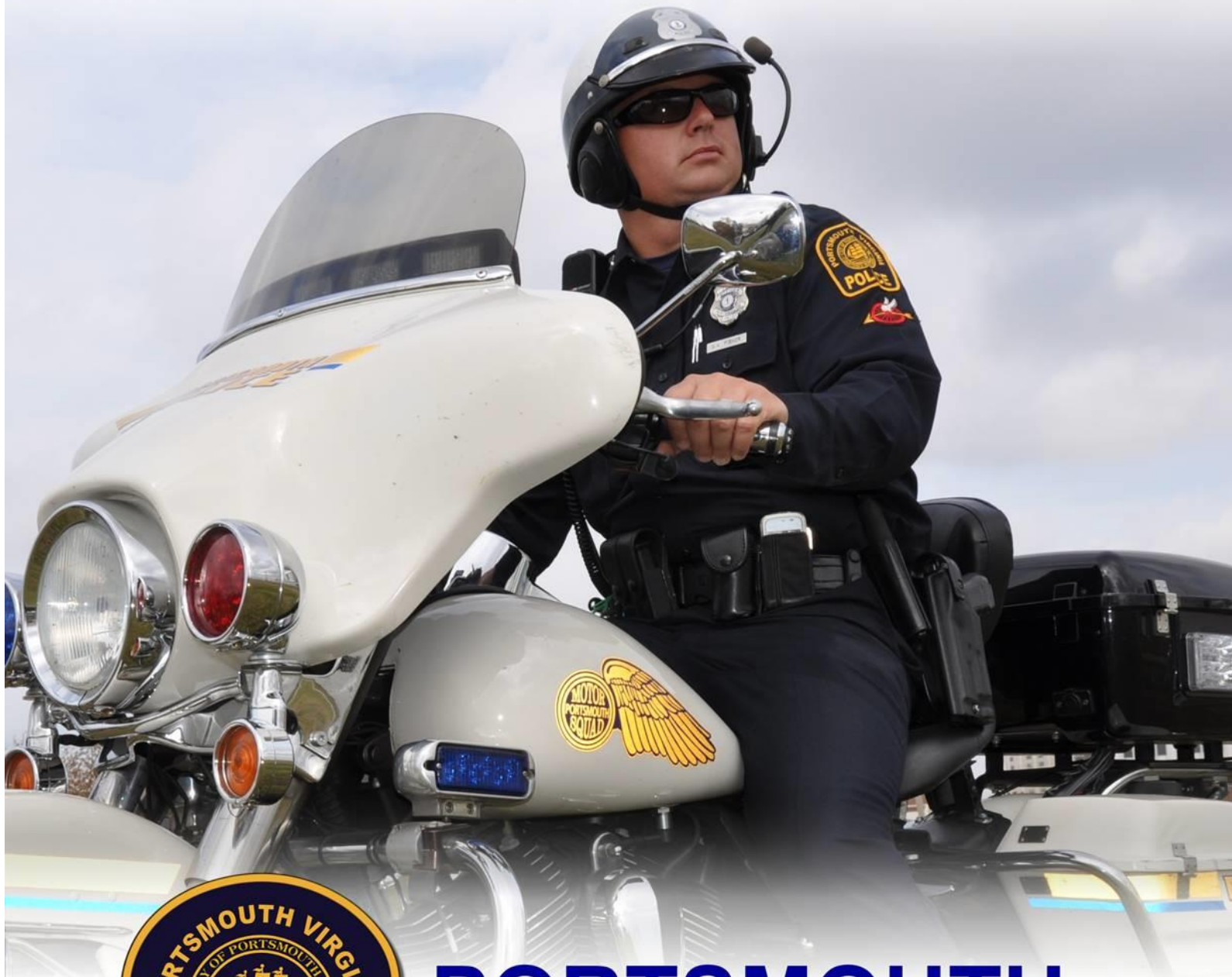


Chief of Police EDWARD HARGIS

2012 ANNUAL REPORT



PORTSMOUTH POLICE DEPARTMENT

PRIDE . PROFESSIONALISM . DEDICATION



April 2, 2013

Dear Mr. Rowe,

On behalf of the men and women of the Portsmouth Police Department, it is my pleasure to present to you our 2012 Annual Report.

This past year, the Department implemented a Crime Reduction Plan called "Focus on Four". Our plan is modeled after Tampa, Florida where it focuses on four major Part One crimes of shooting incidents, robberies, burglaries and larceny from motor vehicles. The plan requires the department to use all available crime data to deploy our resources into those areas where we will have the most impact on reducing crime. Bi-weekly tactical bulletins are distributed department-wide by our Crime Analysis Unit to ensure that every member of the department knows the locations of our operational priorities. Department personnel and supervisory staff conduct regular meetings to discuss strategies, exchange information, monitor progress and modify our deployment strategies as necessary. The primary attribute from this surge of effort is a comprehensive situational awareness regarding crime reduction.

With the safety of the citizens of Portsmouth as our core focus, all department personnel worked hard to continue with our efforts of making Portsmouth a safer city. Overall crime was down 11% from the previous year; as well as a 14% decrease when compared to the 5-year weighted average. Most significant in our crime reduction effort was a 19% decrease in violent crimes (homicide, rape, robbery and aggravated assault).

Our recruiting efforts are paying off handsomely and this has allowed us to achieve the highest level of deployable officers in more than five years. The additional staffing has allowed us to increase the number of officers working in the Community Services Unit, Special Investigations Unit, Traffic Unit and the Criminal Investigations Unit. Fully staffing the Emergency Communications Center; as well as other support positions was also a priority during 2012.

The department continued with several upgrades to our technology programs such as License Plate Readers and the Conducted Energy Device (Taser) Program through the use of alternative funding sources. These upgrades allow us to be more efficient at locating stolen / wanted vehicles and increasing officer safety. In addition, the Portsmouth Police Department and the City Information and Technology Department planned and prepared for their first-ever FBI Criminal Justice Information Systems / IT Audit and we are enthusiastically awaiting the results.

Please review this report detailing the Portsmouth Police Department's many highlights, accomplishments and innovations toward improved police services. I want you to know that the dedicated men and women of this Police Department continue to achieve mission excellence and we remain committed to our vision, mission and values.

Very respectfully,

Edward G. Hargis, Chief of Police



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2. Portsmouth Police Department - Vision, Mission and Values

VISION

Police and Citizens together, building a safer community.

MISSION

The Portsmouth Police Department is dedicated to the protection and security of all people and, in partnership with our community, to providing quality public safety services while affording dignity and respect to every individual.

VALUES

The Portsmouth Police Department's organizational values are the standards for measurement by which we hold ourselves accountable. The scope of these values shall extend internally to include supervisory-subordinate as well as peer relationships, and externally to include all citizens, regardless of their standing. These values reflect the Department's commitment to upholding the values of the City of Portsmouth in the accomplishment of our mission.

Our Values - RISE

Respect – Show thoughtfulness towards others -

☒ Courtesy ☒ Trust ☒ Character

Integrity – Ethical in word and deed

☒ Honesty ☒ Accountability ☒ Duty & Honor

Service – Deliver extraordinary customer service

☒ Loyalty ☒ Commitment ☒ Teamwork

Excellence – Achieve superior results

☒ Quality ☒ Professionalism ☒ Effective Communication

THE PORTSMOUTH POLICE DEPARTMENT ETHICS CHECK

“Would the citizens I serve be proud of the decision that I am about to make?”

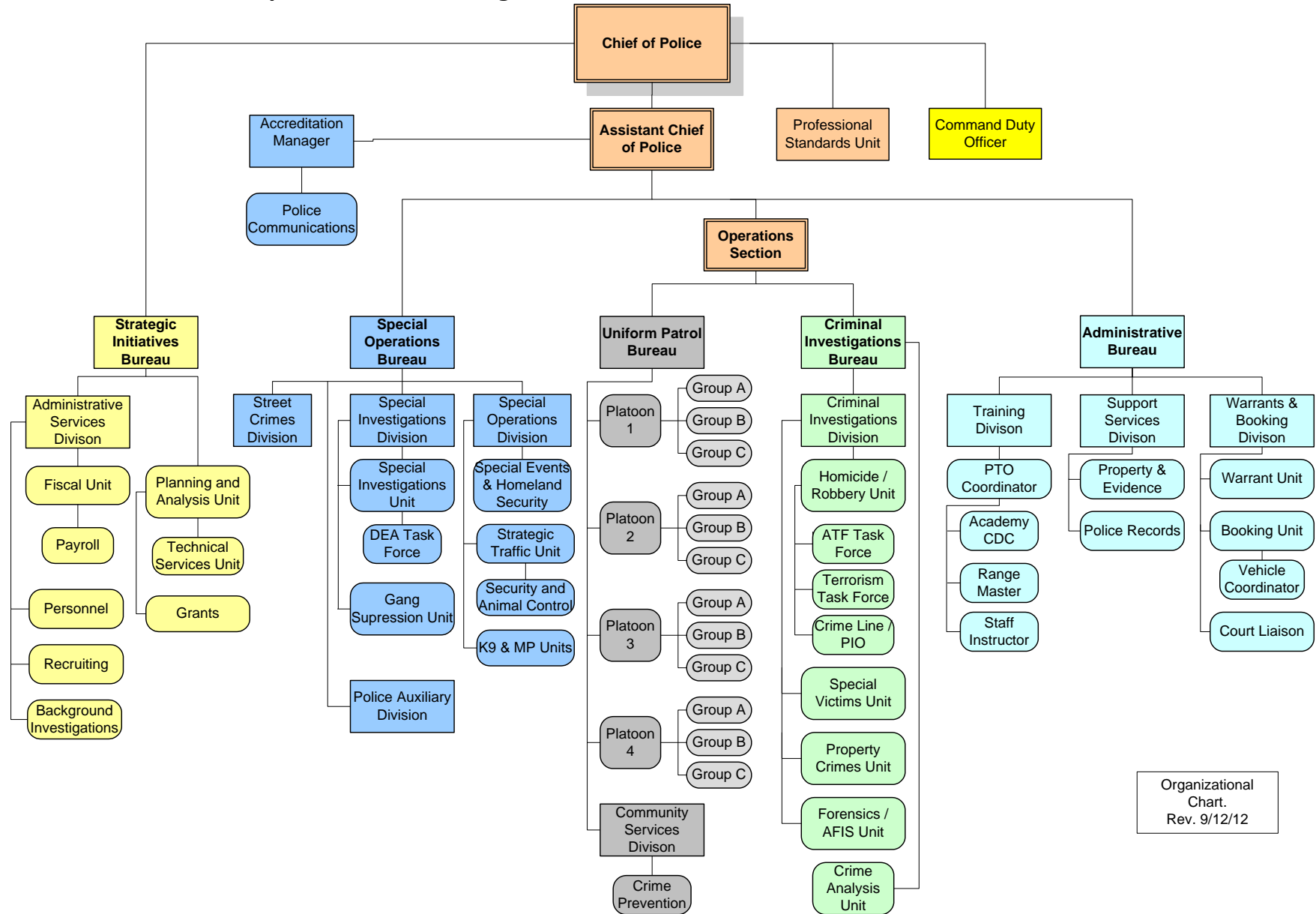
“Am I doing the right thing, at the right time, in the right way, and for the right reason?”



PORTSMOUTH POLICE DEPARTMENT

PRIDE . PROFESSIONALISM . DEDICATION

3. Portsmouth Police Department – 2012 Organizational Chart



Organizational
Chart.
Rev. 9/12/12



4. Department Highlights

Implementation of “FOCUS ON FOUR” Crime Reduction Plan

2012 found the Department on the cutting edge of crime reduction strategies with the implementation of the “Focus on Four” model. Conceptually designed upon the successful plan initiated in Tampa, Florida our strategic methodology is to use daily crime data to deploy police resources to those areas where we will have the most impact on crime. Although multiple crime types are analyzed, emphasis is placed on four (4) high volume / high fear crimes, specifically: shooting incidents, robbery, burglary, and larceny from motor vehicles. Bi-weekly tactical bulletins are distributed Department-wide by our Crime Analysis Unit, ensuring that every member of the department knows the operational priorities. Department personnel and supervisory staff conduct regular meeting to discuss strategies and to exchange information, and progress is monitored during monthly Compstat meetings.

Murder Conviction of Freddie Lee Hall, Jr (Britt Case)

In 2011, officers responded to a call from concerned family members to check on the well-being of the victim, William Britt. Once on scene, officers and forensic personnel discovered evidence that led them to believe that a violent assault had occurred at the home. Detectives learned that a number of items were missing, including luxury vehicles, and an acquaintance of Mr. Britt was soon identified as a person of interest. Throughout 2012, after an intensive multi-state investigation, the suspect, Freddie Hall Jr., was indicted for 1st degree murder. He was convicted on January 30, 2013, and although he currently awaits formal sentencing, a jury has recommended life in prison. Murder convictions are extremely rare in instances such as this, where the victim’s body has not been recovered and the suspect did not confess to the crime.

Taser Update

The Department acquired 22 new model tasers. Twelve tasers were purchased through the JAG grant and the remainder by Asset Forfeiture monies.

Reorganization and New Hires

The department reorganized creating the position of Police Commander whose emphasis is on day-to-day operations, 1 Section, 5 Bureaus and 10 Divisions.

In 2012 the department moved toward full staffing of 263 with the hiring of an additional 25 police officers.

License Plate Recognition (LPR) Program

In 2012 the department augmented the LPR program by adding seven vehicles mounted units and a computer server to augment the IT infrastructure. These items were purchased with the Urban Area Security Initiative Grant.

Criminal Justice Information System (CJIS) IT Security Audit

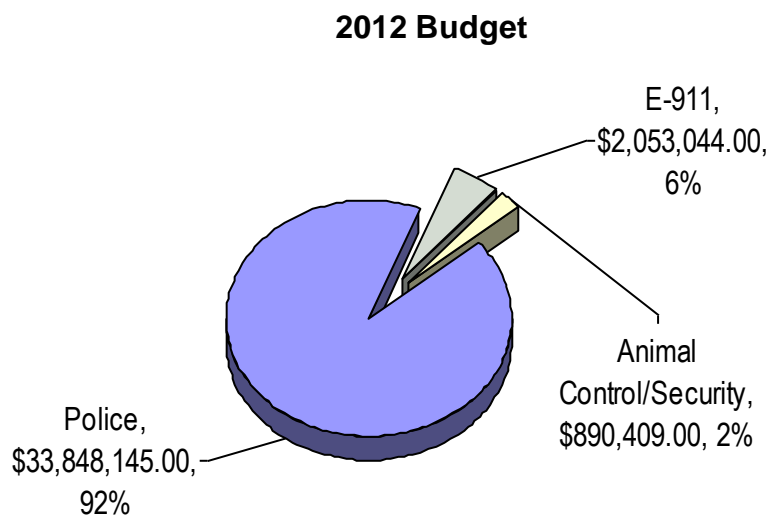
In 2012 the Police Department underwent its first ever FBI Criminal Justice Information System (CJIS) Information Technology (IT) Security Audit in conjunction with the Virginia State Police (VSP) assessing our compliance with the federally mandated CJIS Security Policy.

Through an innovative method of a specialized committee made up of police department and city IT personnel specifically chartered to prepare the agency for the audit site visit, the department was well prepared for the audit team and subsequent day long review and inspection. Although the official audit report is still pending initial and follow-up findings and results have been positive.



5. Budget

The Portsmouth Police Department had a combined FY2012/2013 budget of \$36,791,598. The major components of the budget are presented in the diagram below.



The department continued to leverage maximum spending potential from all of its limited funding availability but has seen great successes during the first year (FY-2012) of this last biennial budget cycle. These successes continue through this mid-biennial budget period and especially in the area of reducing crime which includes a 27% reduction in Homicide, a 19% reduction of Aggravated assaults – Shootings and an overall 19% reduction in violent crime. The department has also achieved a 9% reduction in Property crime with our current levels being fueled by Larcenies from Vehicles and Residential Burglaries.

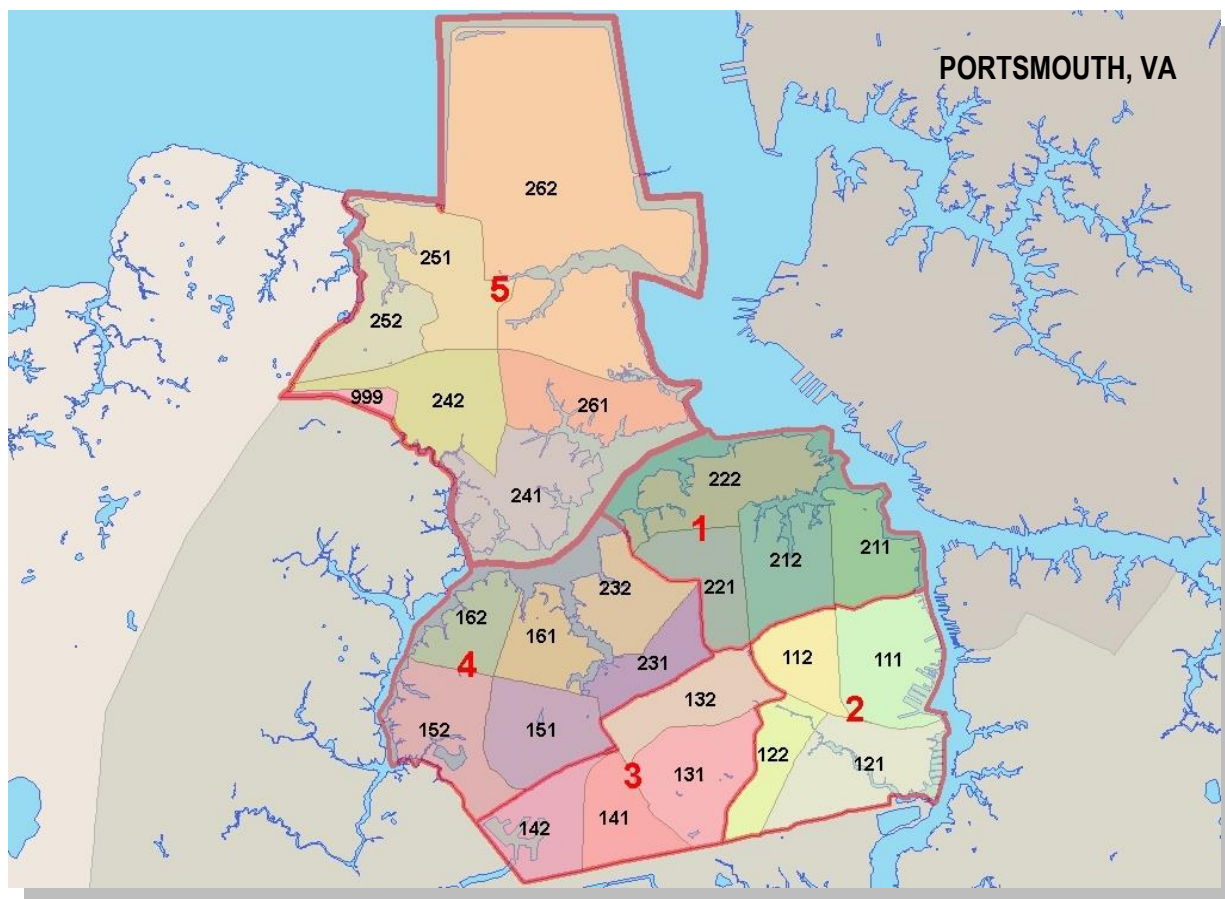
The department continues a strong investment in its proactive policing philosophy which we consider nothing short than an actual investment in economic development. Our manifest approach to crime reduction, increased accountability and performance management provides for a safer city for our residents, business owners and visitors to live, work, play and invest.



6. PSA Map

Police Service Areas (PSAs) in Portsmouth are defined as “the allocation of police services in a defined geographic area. By maximizing resources and utilizing a team concept, the Portsmouth Police Department is able to better serve the citizens”.

The City is currently divided into five (5) PSAs





7. Department Units

7.1. Uniform Patrol Bureau



Uniform Patrol (UP) provides 24-hour law enforcement services to Portsmouth citizens. UP officers are the initial responders to calls for service and are responsible for conducting both criminal and traffic accident investigations. UP officers are accountable for resolving problems in the community by seeking their underlying conditions and developing appropriate response strategies. UP Supervisors and officers utilized crime analysis data to focus their enforcement actions and high visibility patrols, and to develop deployment plans to address specific problems and identified crime patterns.

Uniform Patrol Bureau Statistics

Directed Patrols	61,105
Traffic Summonses	11,675
Arrests	4,396
Domestic assault arrests	506
DUI arrests	142
Curfew Violation Summonses	148

7.1.1. Community Services Division

The Community Services Division (CSD) is the unit that corroborates most directly with the community and other agencies. The CSD is charged with establishing positive communication

and partnerships between the department, citizens, churches and businesses. These partnerships allow for resource sharing resulting in increased problem-solving. CSD officers attended nearly all Civic League and Neighborhood Watch meetings held in 2012.

Community Services Division Statistics

Directed Patrols	7,467
Traffic Summonses	1,171
Arrests	705
Field Interviews	2,161
Destruction of Property investigations	777
Trespass Warnings	559
Drug Operations Spotting/Long Term	5/2 ¹
Prostitution Operations	2 ²



¹ resulted in 24 felony arrests and 26 misdemeanor arrests

² resulted in the arrests of 11 individuals for Prostitution, 8 felony arrests and 11 misdemeanors



7.2. Criminal Investigations Bureau

The Investigations Bureau consists of the Criminal Investigations Division and the Crime Analysis Unit. Criminal Investigations consists of Homicide & Robbery, Special Victims Unit, Property Crimes and Forensics Services. Homicide & Robbery consists of ATF Task Force, Terrorism Task Force and the Crime Line Coordinator.

Major Accomplishments, Notable events

7.2.1. Criminal Investigation Division

Homicide / Robbery Unit

There were eleven homicides in Portsmouth in 2012. While these deaths were tragic, it was also the lowest number of homicides in Portsmouth in over 20 years. Additionally,

2012 brought significant developments and closure to numerous homicide investigations, to include previously unsolved cold cases. The most notable homicide investigation was that of James Britt who was murdered in 2011. Investigators initially responded to investigate a missing person case. However, early into the investigation, it was determined that a traumatic event occurred, leading investigators to determine that Britt had been murdered. Adding to the difficulty of this investigation, Britt's body was never found. Detectives developed significant evidence over a period of several months. In April 2012, Britt's killer was arrested in Florida. It was the first time a homicide investigation in Portsmouth was successfully investigated without a body. Also notable was the successful cold case murder investigation involving a double murder from 1998. James Alexander and Christopher Midget were gunned down at the Wilco Service. The killer went unpunished for 14 years. In January 2012, the Criminal Investigation Unit created its first fulltime dedicated Cold Case Unit. Less than 90 days after

it's inception, the 1998 double murder was successfully investigated with the killer brought to justice. Portsmouth Police Detectives also forged partnerships with federal agencies to jointly investigate numerous active homicide investigations. These investigations are still in progress and there is reason to believe these investigations ultimately lead to arrests.



Special Victims Unit

The Special Victims Unit handled a variety of extremely sensitive and emotionally charged cases in 2012, to include two investigations involving school officials involved in criminal relationships with students. Another noteworthy investigation was the James Key case who was convicted in several cases stemming from 2011. Key was accused of aggravated sexual battery and indecent liberties of a victim that was 11 years old at the time of the offense. Several weeks after molesting the victim, Key was accused of



abducting, raping, and beating the mother of the victim at his residence. DNA that was taken during the victim's case also linked Key to the mother and a previous sexual assault of a 16 year old male victim. During separate trials Key was convicted of various charges and is serving life plus 40 years. Key was a registered sex offender from California who had served time for rape.

General Assignment

With the Exception of a Dedicated Homicide Unit and Special Victims Unit, Detectives within the Criminal Investigation Unit transitioned into General Assignment Detectives separated not by function, but by geographical area. This transition merged the specialized units of Economic Crimes, Robbery Squad and Property Crimes Detectives into the General Assignment Detectives, capable of handling most crimes within their assigned area of the City to more effectively deal with emerging crime trends and newly Department-wide adopted Focus on Four issues.

7.3. Special Operations Bureau

7.3.1. Special Operations Division

K-9 Unit

The Unit assisted the Uniform Patrol Division and other Department Units. The Unit also took part in presentations and demonstrations at civic leagues, churches, schools, the Citizen's Academy and City Academy. The Unit retired two K-9's this after years of faithful service and trained two new teams.



K-9 Unit Statistics

K-9 Dog Use		
Building Searches	3 Positive Finds	115
Area Searches	3 Positive Finds	20
Tracks	4 Positive Finds	28
Drug Sniffs	26 Positive Finds	72
Field Interviews		570
Apprehensions	2 Aggressive	21
Bomb Searches		5
Officer Safety		153
Fleeing Suspects	7 Apprehensions	8
Dog Use Reports		405
Messages		
Back-Up Calls		3,454
Directed Patrols		5,948
Building Checks		242
Training Messages		397

Mounted Patrol

The Mounted Patrol Unit provided high visibility security at various events and functions throughout the city.

The Unit also conducted demonstrations for Portsmouth Public Schools, the DAC Center, Kingsfork Middle School (Suffolk), Ida Barbour Learning Center, civic leagues, churches and Portsmouth private



schools. The Unit participated in Police Memorial Services, parades, candlelight vigil, and worked at Safety Town.

Strategic Traffic Unit (STU)



STU Stats

The Unit continued to provide expertise in traffic enforcement and accident investigations. They investigated six traffic fatalities and were called out an additional 27 times for serious vehicle crashes where victims survived.

STU Statistics

Item	Amount
Directed Patrols	1,770
Summonses	2,771
Accidents	231
FR-300	79
Arrests	57
Calls for Service	5,799

Traffic Safety Checkpoints & Saturation Patrols Statistics

Item	Amount
Summonses	915
Susp./No operators License Arrests	240
DUI Arrests	14
Criminal Arrests	54
Child Safety Belt violations	95

In 2012 the STU conducted several educational and awareness programs for different agencies

and organized and conducted 33 traffic safety checkpoints and saturation patrols recovering handguns and narcotics.

The Unit also completed the Department's Law Enforcement Challenge submission which is a competition sponsored by the Virginia Association of Chiefs of Police and the International Association of Chiefs of Police. The submission placed 3rd statewide for departments having 126-300 officers. The Department's Pedestrian and Bicycle Safety submission placed 1st statewide. The purpose of these programs is to make traffic and pedestrian safety a priority in law enforcement agencies throughout the state.

STU members participated in the Military/Civilian Transportation Workshop and regional committees through Drive Safe Hampton Roads that included Occupant Protection, Impaired Driving Prevention and the Specialized Transportation Safety Committee. They also participated in Click It or Ticket, Smart, Safe and Sober and MADD. They also continued to use grants to purchase equipment to enhance their traffic safety efforts.

Public Vehicle Enforcement

The Public Vehicle Enforcement Officers worked on several projects including taxi inspections, wreckers and wrecker storage facilities inspections, and code revisions. The City Code dealing with Public Vehicles (taxis) changed in 2011. These changes helped reduce the problems with the taxis in Portsmouth.

Public Safety Vehicles statistics includes:

- 42 taxi inspections on 25 taxis
- 11 driver's suspension/disqualifications and 2 vehicles certificates suspended
- 0 companies had all their vehicles removed from the wrecker list; however, 2 vehicles had their certificates revoked.
- 25 Taxi certificates of convenience and necessity issued.



- 40 driver permits issued
- 0 criminal charges for taxi code violations
- 32 Wreckers inspected from 14 companies resulting in 0 failures

Commercial Motor Vehicle

The Unit conducted targeted inspections and enforcement of motor carriers operating within the City.

The Motor Carrier Officers completed the following

- Level 1 Inspections.....61
- Vehicles placed Out-of-Service.....9
- Critical Violations (not OOS).....111
- CVSA Decals Issued.....39

1194 city permits were issued and generated \$72,600 in 2012 according to city permits office.

The Traffic Unit provided escorts for 29 oversized vehicles.

The Traffic Unit was short one motor carrier officer in 2012 and conducted very few weight enforcement efforts. No weight violations observed.

Hit and Run Crashes

In 2012, there were 693 hit and run reports taken, of which 535 were inactivated, 46 were cleared by arrest, 13 were cleared exceptional, and 10 were unfounded.

Special Events

The Unit provided traffic safety support and escorts for many different special events, provided 6 Presidential candidate escorts, 20 funeral escorts, and participated in the Police Unity Tour bike ride as motor escort. The Unit also assisted in escorting fallen police officers funerals in the area and throughout the state.

The Strategic Traffic Unit also conducted DUI safety talks, motorcycle safety and safety stand-downs with the Navy and Coast Guard.

Animal Control Unit (AC)

In 2012 the Animal Control Unit became fully staffed with all but one officer having completed the Virginia ACO training academy.

A new streamlined webpage now offers citizens helpful information about Animal Control's services as well as other useful links.

The Unit's enforcement efforts increased significantly in 2012, owing to a 23% increase in summonses issued.

Although the number of impounded (picked up) dogs went virtually unchanged compared to 2011, the number of dogs that went to Portsmouth Humane Society (PHS) increased.

AC Statistics - Dogs

Year	Impounded	To PHS	Ret. to Owner in the Field	DOA
2012	753	710	43	5
2011	751	676	69	6
2010	662	612	47	3

AC Statistics - Cats

Year	Impounded	Euthanized	To PHS	Ret. to Owner	DOA
2012	673	17	649	1	6
2011	632	12	613	1	7
2010	626	13	613	0	7



AC Statistics - Wildlife

Year	Impounded	Euthanized	Released to Rehab /Wild	DOA
2012	265	62	197	6
2011	224	64	151	9
2010	229	55	155	19

AC Statistics - Summonses

Year	Dog at Large	Cruelty / Care of Animals	Dang erous Dog	License / Rabies Vaccination
2012	122	36	5	445
2011	111	46	7	320
2010	53	40	7	131

Security Unit

The Security Officer Section provides security for designated city buildings, parking garages and City Park, and conducts parking enforcement city wide. Unit members issued 1,844 parking tickets and impounded/towed 58 vehicles.

The unit provided support for the majority of the City's special events and for all events held at City Park, provided support for the Vann Lefcoe Leadership Training Course, City Council Meetings, City Council Community Meeting, Mayor's Blood Drive, City Council City Forums, and Strategic Traffic Unit DMV checkpoints.

The Unit provided Parking Enforcement presentations and training at all PPD Post Grad Academies and Citizen's Police Academies. Personnel also performed parking enforcement city wide.

Special Events and Homeland Security

The Unit Updated the all hazards plan, the Terrorism Annex to the Emergency Operating Procedures, PPS school site surveys, and the Pandemic Flu plan. Also revised the Department's hurricane plan

The Unit Worked with the NNSY and PN Medical Center to facilitate joint training on active shooter/terrorist incident response and on Solid Curtain exercises.

The Unit Received 107 special event applications. Police were deployed in support of 57 special events.

7.3.2. Special Investigations

Division:

Special Investigations Unit

Special Investigations Unit 2012 Statistics:

- Arrested 227 suspects on 372 charges.
- Recovered \$780,271 worth of illegal narcotics.
- Executed 45 search warrants, 13 vehicle take downs, and conducted two consent searches of dwellings.
- Recovered 69 weapons and seized 5 vehicles.
- Recovered approximately \$341,697 in U.S. currency associated with illegal drug transactions. Not all was seized, as some monies were returned from negotiations with the criminal defendant/representative through the Commonwealth Attorney's Office.
- Additional monies from lawful seizures were shared with the Portsmouth Police Department from the DEA task force efforts for a total contribution of \$24,244



Highlights

SIU focused on tactical and investigative training for its new Detectives, and on developing informants and regional partnerships in an effort to combat criminal activity that spreads from neighboring jurisdictions in Portsmouth communities. SIU also strengthened its partnership with the Drug Enforcement Agency in conducting narcotics investigations and training.

Gang Suppression Unit

The Gang Suppression Unit (GSU) continued to work several long term investigations in 2012.

Surveillance / Intel Gathering continued during 2012, including documenting the movements in Portsmouth of such groups as Sovereign Citizens and outlaw motorcycle gangs. GSU also received 62 reports of graffiti, a 50% decrease from 2011 (127 reports). Most reports were not gang related.

GSU continued to provide training and conduct presentations for various civic organizations in 2012.

GSU - Major Accomplishments / Operations

Homicide: This case was successfully prosecuted this year. This homicide involved a drug deal that went bad in 1994, where Duane Davis was shot to death in his vehicle. Duane Edmonds and Ellis Trotter both pled guilty to this homicide, and are awaiting sentencing.

Homicide: This homicide from 2005 is where Terrance Wilson was shot to death on Rodman Ave in his vehicle was successfully prosecuted in 2012. Jamar Riddick was convicted of robbery in regards to this homicide, and sentenced to 8 years. Terry Bullock pled guilty to homicide, and is awaiting sentencing. Jason McCoy was also charged, and is awaiting trial.

Recoveries: GSU recovered over 1 kilo of cocaine, 4 handguns, and 1 assault rifle in 2012.

Gang Suppression Unit Statistics

State Arrests	
Defendants Charged	42
Charges Filed-Felonies	43
Charges Filed-Misdemeanors	31
State Charges Filed	74
Federal Arrests	
Defendants Charged	1
Charges Filed	3
Total Arrests	
Persons Arrests – State & Federal	43
Felony Offenses	46
Misdemeanor Offenses	31
All Offenses – Felony and Misdemeanor	77

7.3.3. Police Auxiliary Division

Auxiliary Police Unit officers worked 6,555 hours in 2012. Cost savings to the City of Portsmouth, based on an average of \$40.50 per hour amounted to \$265,478 in wages. These figures represent the hours of 17 auxiliary police officers.

Along with regular assigned duties in uniform patrol and specialized units, the auxiliary unit supported twenty three special events, special patrols, festivals and parades.

Auxiliary officers also worked in specialized assignments including in the Detective Bureau, background investigations, the Traffic Unit and Community Policing.



Accreditation

The Police Department continued the process of seeking accreditation through the Commission on Accreditation for Law Enforcement (CALEA). CALEA is the national gold standard for agencies seeking accreditation. Accreditation is the primary method for an agency to voluntarily demonstrate its commitment to law enforcement excellence. The standards upon which the Law Enforcement Accreditation Program is based reflect current thinking and experience of law enforcement practitioners and researchers.

CALEA Accreditation requires that the department develop a comprehensive and uniform set of written directives that are in compliance with CALEA standards. This is one of the most successful methods for reaching administrative and operational goals, while also providing direction to our personnel. CALEA standards provide the necessary reports and analyses the Chief of Police needs to make fact-based and informed management decisions, and provides a means for developing or improving upon the Department's relationship with the community.



7.4. Strategic Initiatives Bureau

7.4.1. Planning and Analysis Unit

The Planning and Analysis Unit is responsible for acting as the staff tool to aid in facilitating maximum utilization of department resources provides support, assistance and information of a technical nature within the department and to other agencies. Planning also provides the department with an orderly methodology of problem identification, problem research & analysis, solution development, implementation procedures and project planning/management and evaluation,

2012 Highlights

Strategic Plan: Further refinements continued on the Strategic Plan along with the adoption of the Strategic Plan Performance Measurement System (SPPMS) as the "tool/model" to gauge department goals, objectives, and strategies attainment progress. Developed concept outline and program plan for completing Part III of the plan.

Police Headquarters Facility/Space Needs Assessment: The Police Department is in the process of developing preliminary plans to consolidate police facilities.

Grant Equipment Maintenance and Warranty Tracking and Monitoring System: Created and developed major, comprehensive business model (Excel pivot table compiler method) and subordinate process to identify and track all current (baseline) and out year maintenance and service contracts, periods of coverage including funding source movement timeframes, periods of coverage, establishing and verifying cross-referenced company data and documents. System output data is used as legacy document for all budgetary and financial management reviews, discussions and decisions related to grants and funding.



Technological Advancements

Mobile Data Computers: The Technical Services Unit (TSU) maintains 116 Mobile Data Computers.

In-Car-Cameras: The Panasonic camera system continues to be a great success. Additional units have been deployed, mainly with the Strike Team vehicles.

License Plate Recognition: Four additional LPR vehicles were deployed using grant funds. In addition, a server was purchased to host the LPR database and communicate with the LPR vehicles on the street.

TSU continues to provide support for 250+ desktop computers and the department's network.

Police Department Intranet: TSU developed and deployed a new intranet site for the police department, during the year. An additional benefit the new intranet provides is a most wanted area which presents users with a picture of the wanted person and some pedigree information.

Department wide emergency communications: Through the use of an external web site, TSU configured a system that will allow communications to all sworn personnel via text message to a phone number they provided. During major events, where communications are lost, we are able to communicate with personnel by text message.

Police Booking: TSU assisted with the planning and deployment of the new booking areas. The new hardware and software deployments were handled by and continue to be supported by TSU. Additionally, TSU deployed the booking area in the Regional Jail, removing the need to transport prisoners from the Regional Jail to police headquarters for booking.

Internet Presence: The department continues to show a strong internet presence. During 2012, we added Google+ to our social networking reach.

Buttons for these platforms have been added to our website to allow visitors to immediately share the stories with their friends and families.

Grants Unit

The Portsmouth Police Department applied for eight grants with a combined total amount of \$473,839.00. The PPD was awarded six grants with a combined total amount of \$219,824.43

The DMV Grant assisted us in paying Officer's overtime when working on the checkpoints, Intoxilyzers, radars, orange cones and training.

The funds from Department of Homeland Security through Virginia Department of Emergency Management enabled us to fund two (2) Canines, Canine Transport Vehicle, Kennel and Canine Training.

We also received funding from Bureau of Justice Assistance, Department of Justice that enabled us to acquire the following projects:

- MDC
- Short Barrel Carbines (4)
- Tasers (12)
- Telephone recording equipment (2)
- Verizon Wireless Access Charges for MDC
- Drug Court
- Bulletproof Vests

7.4.2. Administrative Services Division

Fiscal Unit

The Fiscal unit has the primary responsibility for the planning and management of the Police Department's financial resources. The Police



department has a combined current budget of \$36,791,598. The unit's other major responsibilities include the processing and management of the Accounting, Payroll and Purchasing functions for the department.

Payroll

Process and management of the department's Payrolls i.e. (Timesheets and additional pay overtime calculations, process payroll adjustments, sort and distribute payroll checks, prepare BI-monthly payroll management reports)

Personnel/Background Investigations

There were a total of 22 civilian positions that were advertised and 19 positions filled. There were 22 sworn separations this year; of those 1 were Auxiliary officers. We hired 25 full-time officers. This resulted in the completion of approximately 282 Background Investigations.

Recruiting

This was a banner year for the Police Recruiting Team. Officer Aguilar was appointed to the position of Police Recruiter in October 2011, and the Recruiting Office was moved from its old location behind City Hall, to a more visible and easily accessible location.

A concentrated effort was initiated to expand the pool of qualified applicants with an emphasis placed on increasing diversity within the Department and actively seeking out veterans by making inroads to new markets through career fairs and school visits.

New recruiting aids were implemented including: a recruiting website; portable displays; posters, brochures and business cards; and a television commercial was released.

Finally, the Police Department gained media exposure in both local and national markets with a front-page article in the Currents section of the

Virginian-Pilot featuring the new recruiter and the Department's recruiting efforts, and exposure on NBC's Today Show.



7.5. Professional Standards Unit and Accreditation

Professional Standards Unit

The Professional Standards Unit (PSU) is responsible for maintaining and, where possible, increasing the integrity of the Police Department by either monitoring or conducting full, fair, and objective investigations of all complaints or allegations of misconduct by Department employees. PSU is responsible for conducting all administrative investigations into allegations of employee misconduct relating to corruption, brutality, misuse of force, breach of civil rights, and criminal misconduct.

PSU assists the department's administration, City Risk Management, and the City Attorney's Office in preparation of cases to address civil litigation involving police personnel.

2012 – 77 Investigations were conducted by the Portsmouth Police Department

61 of these investigations were conducted by the Professional Standards Unit

16 of the investigations were assigned to the employees' Chain of Command



Complaint Statistics	
Item	Number
Formal Complaints Filed by Citizens	49
Administrative Investigations – PSU	28
Total Complaints Investigated	77

Accreditation

The Police Department began the process of seeking accreditation through the Commission on Accreditation for Law Enforcement (CALEA). CALEA is the national gold standard for agencies seeking accreditation. Accreditation is the primary method for an agency to voluntarily demonstrate its commitment to law enforcement excellence. The standards upon which the Law Enforcement Accreditation Program is based reflect current thinking and experience of law enforcement practitioners and researchers.

CALEA Accreditation requires that the department develop a comprehensive and uniform set of written directives that are in compliance with CALEA standards. This is one of the most successful methods for reaching administrative and operational goals, while also providing direction to our personnel. CALEA standards provide the necessary reports and analyses the Chief of Police needs to make fact-based and informed management decisions, and provides a means for developing or improving upon the Department's relationship with the community.

7.6. Administrative Bureau

7.6.1. Warrant and Booking Division

Warrant Unit

The Fugitive Apprehension Unit (FAU) serves warrants for all violent felonies and all outstanding warrants for offenders with addresses outside the city limits. The Department entered into a

Memorandum of Understanding with the United States Marshall's Service (USMS) whereby FAU Officers work cases which have been adopted by the USMS to track fugitives from Portsmouth.

Warrant Unit Statistics

Item	Amount
Felony Warrants Served	454
Misdemeanor Warrants Served	209
Emergency/Protective Orders Served	259
Ten Most Wanted Arrests	16
Fugitive Extraditions	35

In 2012 an additional Officer was transferred into the Fugitive Apprehension Unit (FAU) to augment a unit that previously consisted of one Sergeant and four officers. An Auxiliary Sergeant and an Auxiliary Officer were also transferred to the unit to assist in serving Misdemeanor warrants for offenses that occur in Portsmouth, but the offender resides in an adjoining city. The Fugitive Apprehension Unit dedicated an Officer for fulltime participation in the U.S. Marshall's Capitol Region Taskforce, which led to numerous Portsmouth felons being located across the country who were extradited back to stand trial. The unit focuses on all violent felons as well as individuals wanted in connection with any of the Focus on Four crimes of robbery, burglary, shootings and larcenies from autos. FAU also conducts secondary service attempts on Emergency Protective Orders and primary service of Protective and Preliminary Protection Orders. The unit also serves summonses for Failure to Pay Food Tax generated through the office of the City Treasurer.

Booking Unit

The Booking Unit staffs a processing office within the new court complex where offenders who have been convicted by are not incarcerated are processed and released. The court complex processing office is staffed from the time the complex opens until the last case has been adjudicated. Additionally, Booking Officers staff Police Headquarters during peak hours to process arrestees for Uniform Patrol and Special Unit's prisoners. The Booking Unit also processes inmates



within the Hampton Roads Regional Jail on Portsmouth equipment to alleviate the need to transport these offenders between secure environments. Prisoners located in the Portsmouth City Jail who receive new charges are processed at Police Headquarters. The unit is staffed by one Sergeant and five officers. A Video Magistrate System was installed in the processing room at Police Headquarters which allows officers to contact Magistrates across the region to conduct probable cause and bond hearings when a Magistrate is unavailable on site.

Booking Unit Statistics

Item	Number
Prisoners Processed and Released	404
Voluntarily Surrendered on Warrant	905
City Jail Inmates Processed New Charges	398
HRRJ Inmates Processed New Charges	93
Processed Prisoner for Uniform Patrol	1,425
Processed Prisoner for Special Units	507

Court Liaison

The new Court Complex opened in September at 1345 Court Street. The Court Liaison Unit worked with the Judges and they granted authorization for the Police Department to design a Prisoner Processing room as well as an Officer's Lounge where Officers whom have cases in multiple courts wait for their case to be called in a central location. The space was designed with four computers to allow Officers to complete paperwork while waiting to be called. Arrangements were made with the Clerks of all courts to have court paperwork delivered by Booking Officer's from the Police Records Unit.

Court Liaison Unit Statistics

Item	Amount
Case files copied	1,255
Case files reviewed & delivered to CAO	1,300
Probable Cause sheets tracked	1,375
Officers Leave Requests processed	1,060
Grand Jury Indictments (persons charged)	983

7.6.2. Support Services Division

Property and Evidence Unit (PMU)

The Property Management Unit provides security and control of seized, recovered, and evidentiary property and abandoned, lost, or found property in the department's custody. It ensures the availability of evidence for court, the return of all property to its lawful owner, and the lawful disposal of any unclaimed property, evidence, or contraband. The unit is also responsible for the acquisition and issuance of uniforms and equipment to department members.

2012 saw the previously part-time Quartermaster position become a fulltime billet and a new Quartermaster was hired. The move to the new P&E workspace was completed in 2012. In order to comply with CALEA standards, all items seized with potential evidentiary value, to include impounded vehicles, are now entered into the Property and Evidence module with the Sergeant serving as the entity authorized to approve the release of those items. I-Phones were purchased to replace old Blackberry smart phones and water resistant, shockproof Sonim phones were purchased to replace aging cell phones.

Property & Evidence Statistics

Item	Amount
Pieces of evidence received	7,663
Bikes sold at auction	79
Pieces property sold auction	39
Gun Traces completed	227
Illegal narcotics evidence items destroyed	0
Gun destructions	0



Police Records Unit (PRU)

The Records Unit is the primary archive for records generated in the daily course of the Department's business. The Unit also provides numerous services to the public including fingerprinting, FOIA requests, noting parking ticket appeals and collecting fines, providing local criminal histories, registering firearms and taking reports from citizens for low priority crimes.

Central Records became the main depository for warrants due to the need to provide 24 hour accessibility. Three Quality Assurance Clerks were hired to maintain the records associated with Sex Offender Registry, Concealed Weapons Permits, Felon Registry, Emergency Protective Orders, and Warrants, as all of those duties had previously been done by the Sheriffs Department.

Records Unit Statistics

Item	Amount
Offense Reports	14,117
Accident Reports	1,537
Parking Tickets	9,799
Traffic Summonses	16,290
Arrests	9,342
Criminal Record Expungements	110
Felony Case Files Processed	1,198

Newly assumed duties in 2012:

- Concealed Weapons Permits.....848
- Sex Offenders Registered.....463
- New Felons Registered.....70

Fleet Management

Fleet Management Statistics

Item	Amount
Radios repaired in Radio Shop	29
Radars calibrated	83
Vehicles repaired in the Body Shop	29
Vehicles repaired at Service Garage	1,355
Vehicles Retired	28
New Vehicles Placed In-Service	21

The Vehicle Coordinator's function is the maintenance of the department's vehicles fleet of 225 vehicles, 7 trailers, 3 Cushman's, 6 motorcycles, 311 portable radios and ensures that radar units and sound meters are calibrated on schedule.

An Edward Byrne Memorial JAG grant funded the purchase and outfitting of a second Patrol Equipment Vehicle to support officers on the street. Thirty-three fire extinguishers were also purchased through a grant to outfit the remainder of our patrol fleet and replace extinguishers that had previously been deployed. Vehicles were updated with a new radio system and portable radios are in the process of being upgraded to the Motorola APX 6000.

7.6.3. Training Division

The Training Unit is responsible for annual in-service training for all officers, notifying personnel of training opportunities for professional development and cross training, and higher educational opportunities. The FTO program is supervised and coordinated to ensure that recruits are receiving proper training during field training. Training Unit personnel manage firearms qualifications, training and maintenance and roll call



updates. Courses are brought to the department based on requests by all department personnel to develop skills at a minimal cost.



Three Basic Law Enforcement classes were attended by recruits at Hampton Roads Criminal Justice Training Academy followed by a Post-Graduation academy. The revision of the FTO program which started in 2011 appears to be successful.

Over 17,000 hours of training were conducted at the PPD Training Unit. Personnel attended 3,633 hours of specialized training outside the agency to include 1,155 hours at the HRCJTA and 212 hours online. Auxiliary Officers who were unable to attend the in-house in-service re-certified online. An online training course pilot program was initiated with one of the recruit classes and the FTOs. This training is intended to train their body and minds to be open during their field training and learn recovery steps when high stress incidents occur.

7.7. Emergency Communications Center

Overview / Accomplishments of Command

The Emergency Communications Center is a 24/7 operation that provides extraordinary customer service to Portsmouth citizens and our professional Law enforcement, Fire, and EMS

personnel. The center is allocated 32 dispatch positions and 19 dispatchers are deployable.

Service Statistics

- Police Calls for service.....263,279
- Priority 1 Calls.....577¹
- Priority 2 Calls.....27,192²
- Fire/EMS Calls for service.....18,120

2012 Call Statistics

- All Calls.....292,117
- Administration Line Calls95,181
- Abandoned Land Line Calls.....3,236
- Wireless Calls.....74,214
- Abandoned Wireless Calls.....14,867
- Outbound Calls.....81,343
- Busiest call day (Fridays).....855³

Call Ring Time Answering Statistics

- 0-6 seconds.....150,663 (59,821 wireless)
- 7-12 seconds27,957 (11,135 wireless)
- 13-18 seconds.....6088 (2,308 wireless)
- > 18 seconds.....6,457 (2,702 wireless)

¹ average on scene time - 4:49

² average on scene time - 11:26

³ average daily



8. Staffing. Promotions. Awards. Retirements

8.1. Staffing

The Portsmouth Police Department had 247 sworn employees and 92 non-sworn employees. Eighteen officers serve as Military Reservists. During the year, four were activated to military duty. At the close of 2012, three officers remained on military deployment.

8.2. Awards

First Quarter:

Civilian	Cynthia Robinson
Dispatcher	Bruce Allen
Detective	Jeff Grover
Officer	Greg Fisher
Team	Police Records Unit / Audit Group

Second Quarter:

Civilian	Terry McCurdy
Dispatcher	Laurie Klein
Detective	William Barker
Officer	Jeremiah Lee
Team	Members of Fourth Platoon

Third Quarter:

Civilian	Melissa Michalski
Detective	Larry Gibbs
Officer	William Komorowski
Team	Fugitive Apprehension Unit

Fourth Quarter:

Civilian	Christie Saunders
Dispatcher	Elton Ferguson
Officer	Jennifer Powell
Team	Sgt. Matt Crutcher, Officer Matthew Levy Officer Eric Sjoberg Detective Howard Harrison, Detective Joshua Dempsey

8.3. Promotions

- 2 Sergeants.....McDaniel and Severson
- 1 Communication Dispatcher II....Woodyard
- 2 Communications Dispatch Supervisors.....
Fowlkes and Hill

8.4. Retirements

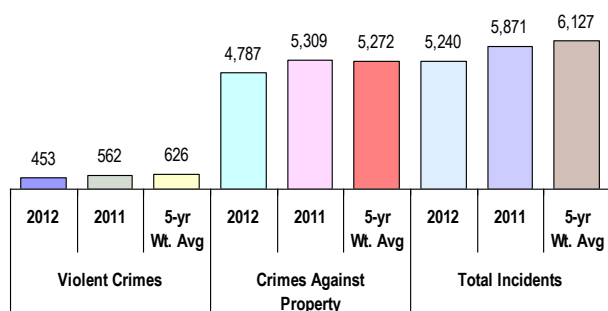
Retirements from Portsmouth Police Department in 2012 included:

- LTC Harry "Skip" Fremd
- Lt. D. K. Butler
- Sgt. Richard Lodge
- MPO Jorge Quiros
- Officer Mark Deaver
- Keith Freas – Dispatcher Supervisor
- Shelby Gloude – Dispatcher II
- Bruce Allen – Dispatcher I

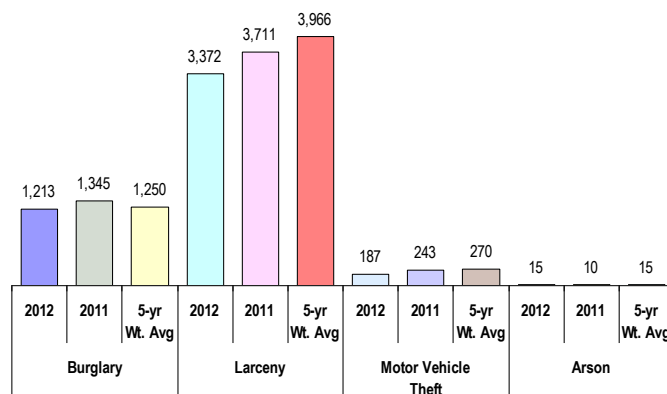


9. Crime Overview in 2012

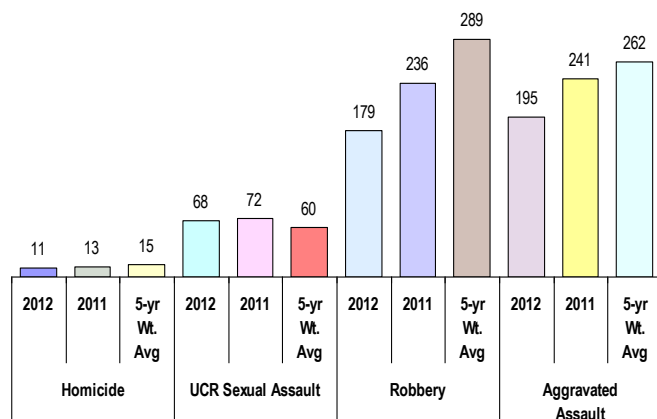
9.1. UCR Part I Crime Trends in 2011-2012



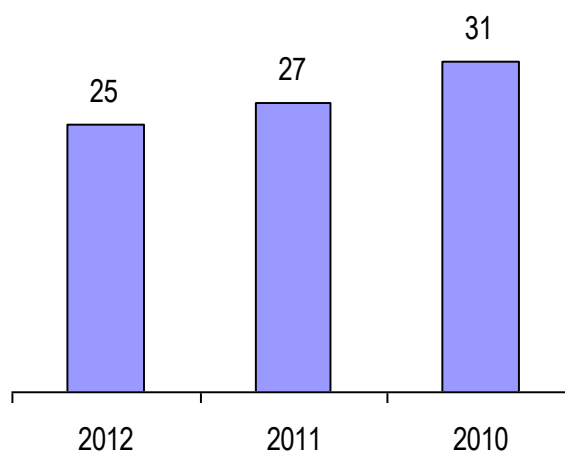
9.3. UCR Part I Property Crime Trends in 2011-2012



9.2. UCR Part I Violent Crime Trends in 2011-2012



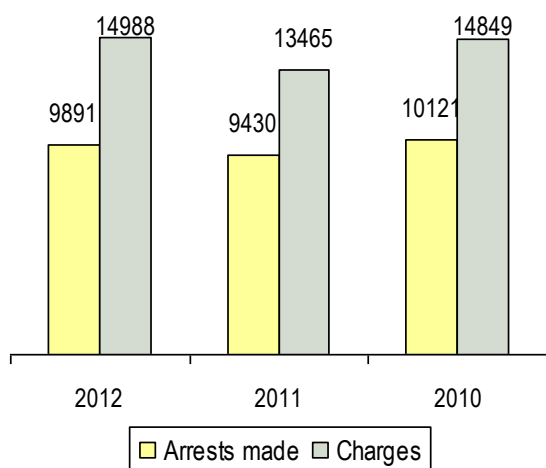
9.4. Gunshot Wound Incidents in 2010-2012¹



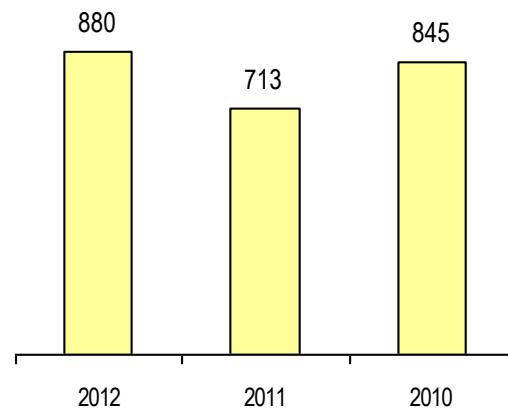
¹ excluding homicides and suicides



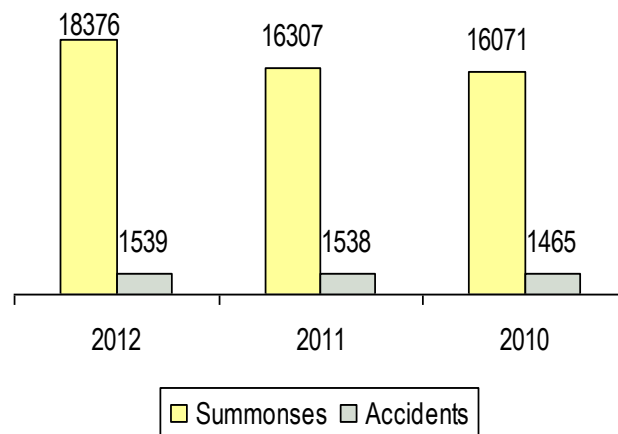
9.5. Number of Arrests and Criminal Charges in 2010-2012



9.7. Juvenile Arrests in 2010-2012



9.6. Traffic Related Statistics in 2010-2012



9.8. Drug Arrests in 2010-2012

