



# PORTSMOUTH POLICE DEPARTMENT

PRIDE . PROFESSIONALISM . DEDICATION



# 2011 ANNUAL REPORT

Chief of Police E. HARGIS





March 10, 2012

Dear Mr. Chandler,

Changing law enforcement strategies and constantly evolving technology have challenged the Portsmouth Police Department to keep pace in order to provide superior customer service to our citizens. The Department continuously seeks process improvement to meet and exceed the standards of a model law enforcement agency. It is with great pleasure and pride that I present the Portsmouth Police Department's 2010 Annual Report, which reflects our accomplishments and successes during the past year.

The department achieved numerous successes in 2010. These include, but are not limited to, the development and implementation of our dynamic five year Strategic Plan and our crime reduction efforts that resulted in a 26% reduction in homicides, a 44% reduction in aggravated assaults by shooting, and an overall 14% reduction in violent crime. We also achieved a milestone 4% reduction in property crime.

Additionally, we optimized our organizational structure, updated technology needs and spearheaded an overhaul of the Agency's recruiting program. Further, we took steps to implement a more proactive policing policy. We recognize that effective crime suppression is interwoven with the City's economic development. Our proactive approach to crime reduction, increased accountability and performance management provides for a safer city for our residents, business owners and visitors to live, work, play and invest.

The department continued to pursue grant opportunities to upgrade our technology programs. These programs and systems enabled our personnel to work efficiently with increased safety through the use of crime analysis, mobile field reporting computer systems, Mobile Data Computers, in-car cameras, Automatic Vehicle Locator Systems and continued implementation of the Conducted Energy Device (Taser) Program.

I ask that you review this report detailing the Portsmouth Police Department's many highlights, accomplishments and innovations toward improved police services. I want you to know that the dedicated men and women of our Police Department continue to achieve mission excellence. We remain committed to our vision, mission and values.

Very respectfully,

Edward G. Hargis, Chief of Police



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## 2. Portsmouth Police Department - Vision, Mission and Values

### VISION

*Police and Citizens together, building a safer community.*

### MISSION

*The Portsmouth Police Department is dedicated to the protection and security of all people and, in partnership with our community, to providing quality public safety services while affording dignity and respect to every individual.*

### VALUES

*The Portsmouth Police Department's organizational values are the standards for measurement by which we hold ourselves accountable. The scope of these values shall extend internally to include supervisory-subordinate as well as peer relationships, and externally to include all citizens, regardless of their standing. These values reflect the Department's commitment to upholding the values of the City of Portsmouth in the accomplishment of our mission.*

### Our Values - RISE

**R**espect – Show thoughtfulness towards others -

☒ Courtesy ☒ Trust ☒ Character

**I**ntegrity – Ethical in word and deed

☒ Honesty ☒ Accountability ☒ Duty & Honor

**S**ervice – Deliver extraordinary customer service

☒ Loyalty ☒ Commitment ☒ Teamwork

**E**xcellence – Achieve superior results

☒ Quality ☒ Professionalism ☒ Effective Communication

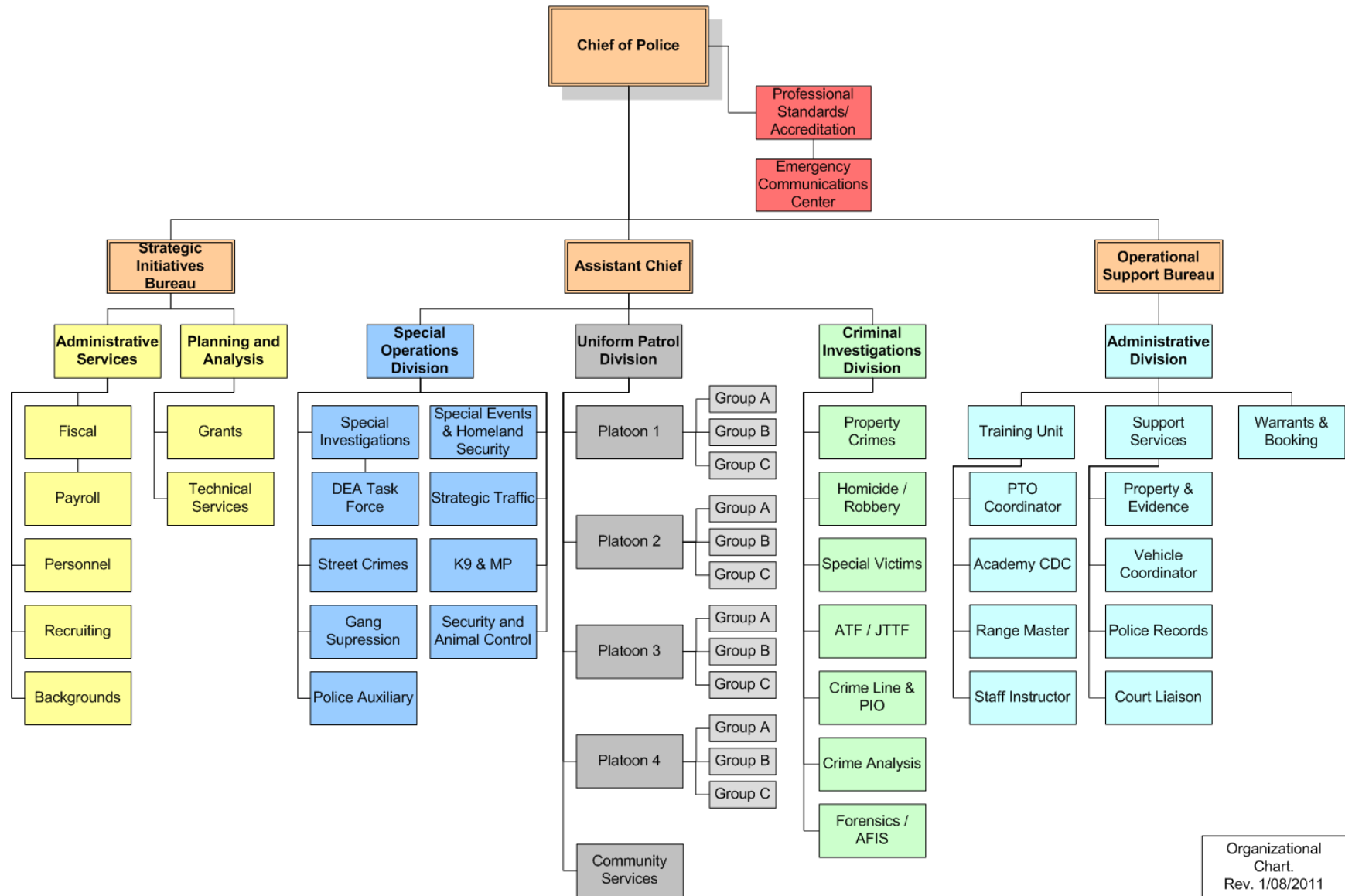
### THE PORTSMOUTH POLICE DEPARTMENT ETHICS CHECK

*“Would the citizens I serve be proud of the decision that I am about to make?”*

*“Am I doing the right thing, at the right time, in the right way, and for the right reason?”*



### 3. Portsmouth Police Department – 2010 Organizational Chart





## **4. Department Highlights**

### **Training Unit New Location**

The renovated building is wired for use as a secondary command post for emergencies. It has a computer lab, large classroom, simulator room, workout facility accessible 24 hours a day, library, large reception area, eight offices, armory, two large storage areas, kitchenette, large area for the forensics unit.

### **Property & Evidence Unit New Water Street Location**

The new facility provides more office space, separate and secure areas to serve public and employees, higher level safety and security with video monitoring of critical areas.

### **Achieving Accreditation**

The PPD continued progress towards becoming a Nationally Accredited Law Enforcement Agency which strengthens accountability within the agency, the community and other external stakeholders through standards and comprehensive directives. It also limits municipal liability and risk exposure.

### **ShotSpotter – Gunshot Location and Detection System**

The FY 2013 Federal Appropriation (DOJ/COPS) Request was submitted for the ShotSpotter system (first year total cost - \$160K), which will cover 3

square miles. Expected benefits of ShotSpotter include increased positive community engagement improved accuracy and reduced response time to gunfire, increased officer safety when responding to gunshot calls, better crime data.

### **PPD Marketing and Branding Project**

The PPD Marketing Committee created a Marketing Commercial for public TV, social media, previews in movie theaters and radio with highlights of various Department Units and agency diversity, information about crime prevention and education programs, positive initiatives in contrast to negative perception of crime in the City, promotion of services, and technological advancement. A new Tag Line “PPD – Pride, Professionalism, Dedication” for the Department was developed. The Project also involves creating a Video Journal to market our Department to potential applicants and general audience by filming Recruits through the training process from 1st day in the Academy to release from field training.

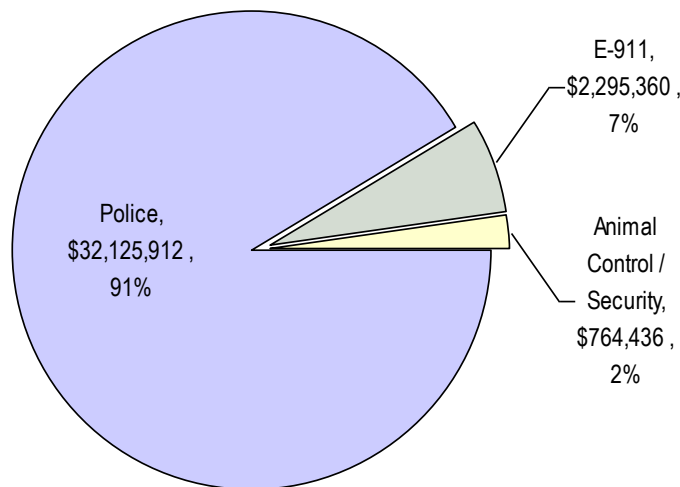
### **2011 Grants**

The Portsmouth Police Department was awarded five grants totaling \$406,639.12: National Night Out, Justice Assistance Grant-2011, Port Security Grant 2009, Department of Motor Vehicle Pedestrian Safety Grant, FY 2012, Bulletproof Vest Program 2011.



## 5. Budget

The Portsmouth Police Department had a combined FY2011 budget of \$35,185,708. The major components of the budget are presented in the diagram below.



The department has seen great successes during the last biennial budget cycle. These successes continue through this mid-biennial budget period and include the development and implementation of our Strategic Plan; a living document that will guide us toward achieving our goals over the next five years.

The department relentlessly reviews our organizational structure, technology needs and personnel career development needs in order to meet the many challenges of modern day policing while being as lean an agency as prudently possible.

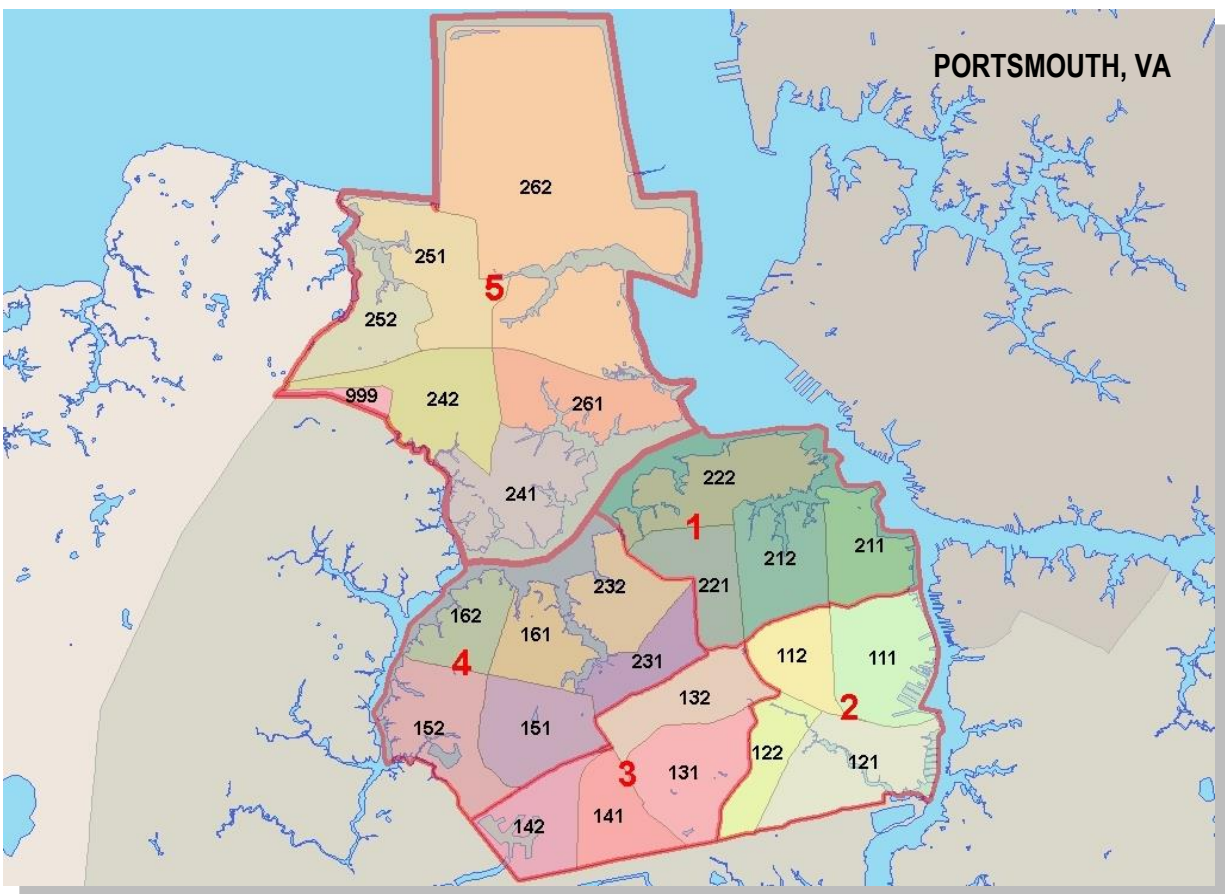
The police department zealously continues to pursue grant opportunities in an effort to upgrade our necessary technology programs. At minimal sustainment cost to our operating budget, these programs and systems have enabled our personnel to work more efficiently and be more productive through the use of effective software solutions such as crime analysis and mobile field reporting (MFR) computer systems, concurrently increasing officer safety through the use of newer model In-Car Mobile Data Computers and Cameras, an Automatic Vehicle Locator (AVL) System and the implementation of the Conducted Energy Device (Taser) Program.



## 6. PSA Map

Police Service Areas (PSAs) in Portsmouth are defined as “the allocation of police services in a defined geographic area. By maximizing resources and utilizing a team concept, the Portsmouth Police Department is able to better serve the citizens”.

The City is currently divided into five (5) PSAs







## 7. Department Units

### 7.1. Uniform Patrol Division



Uniform Patrol (UP) provides 24-hour law enforcement services to Portsmouth citizens. UP officers are the initial responders to calls for service and are responsible for conducting both criminal and traffic accident investigations. UP officers are accountable for resolving problems in the community by seeking their underlying conditions and developing appropriate response strategies. UP Supervisors and officers utilized crime analysis data to focus their enforcement actions and high visibility patrols, and to develop deployment plans to address specific problems and identified crime patterns.

#### Uniform Patrol Division Statistics

Directed Patrols	52,580
Traffic Summonses	10,852
Arrests	4,597
Domestic assault arrests	508
DUI arrests	156
Curfew Violation Summonses	129

<sup>1</sup> resulted in 36 felony arrests and 12 misdemeanor arrests

### 7.2. Community Services Unit



The Community Services Unit (CSU) is the unit that corroborates most directly with the community and other agencies. The CSU is charged with establishing positive communication and partnerships between the department, citizens, churches and businesses. These partnerships allow for resource sharing resulting in increased problem-solving. CIU officers attended nearly all Civic League and Neighborhood Watch meetings held in 2011.

#### Community Services Unit Statistics

Directed Patrols	6,933
Traffic Summonses	1,360
Arrests	1,210
Field Interviews	3,635
Destruction of Property investigations	795
Drug Spotting Operations	8 <sup>1</sup>
Prostitution Operations	3 <sup>2</sup>

<sup>2</sup> resulted in the arrests of 13 individuals for Prostitution, 5 felony arrests and 3 misdemeanors



### **7.3. Criminal Investigations Division**



The Investigations Division consists of the Criminal Investigations Unit, the Crime Line Coordinator, and the Forensics Services Unit. Criminal Investigations consists of Homicide & Robbery, Property Crimes, and the Special Victims Unit. The Forensic Services Unit includes the crime lab, the photo lab, crime scene technicians, and the AFIS section.

#### **Major Accomplishments, Notable events**

In October 2010, Robert Nelson was murdered in what is now called "The Gold Shop Murder." For strategic reasons, the Commonwealth Attorney's Office recommended the venue for prosecution of this case be moved to federal court to utilize the Federal Grand Jury process, and to facilitate the cooperation of previously reluctant witnesses. With the cooperative efforts of the Commonwealth Attorney's Office, the Criminal Investigations Unit, Gang Suppression Unit, the FBI and U.S. Attorney's Office, six individuals were identified as participating in the robbery attempt and murder of Mr. Neslon. Of the six co-conspirators, five were charged federally and one will face State charges at a later date due to his status as a juvenile at the time of the offense.

In December 2007, Ronald and John Trollinger were murdered during a home-invasion robbery. Insufficient evidence prevented this case from being tried in State court. In 2011, Detectives partnered with the Gang Suppression Unit to have this case prosecuted federally. As a result of their efforts, two subjects were successfully arrested and convicted in federal court for the double-murder.

In February Linda Carroll became the first homicide victim for the year. Carroll was stabbed to death in her apartment.. Following extensive investigation police identified and arrested a suspect. Further investigation revealed that the suspect was also responsible for the city's second homicide of the year, Gloria Johnson, who was killed in a similar fashion.

Detectives successfully completed a cold case homicide investigation from 1994. Two offenders were indicted for the murder of Duane Davis. One offender pled guilty to the offense and agreed to cooperate against his co-conspirator. The court case involving the second defendant was pending at the close of 2011.

Portsmouth finished the year with 14 homicides. Of these, one was cleared by arrest and one was cleared exceptionally, because the offender took his own life in a suicide. Suspects have been identified but not charged yet in five homicides. It is expected that in 2012, two of these will result in arrests.

Timothy Elmo Jones was convicted for shooting Officer Petty in 2007. Two prior trials of this offense resulted in a "hung juries", but the third trial resulted in Jones conviction with a lengthy sentence essentially amounting to "Life".

Commercial Robbery offenses "spiked" during three periods of the year. Robbery investigators identified numerous individuals and/or groups of individuals responsible for many of these offenses. Some of these offenders were prosecuted in State courts by the Commonwealth Attorney's Office, while other offenders were prosecuted federally due to their multi-jurisdictional crime sprees.



The Special Victims Unit investigated an incident in which a teacher/coach had sexual relations with a student over a period of approximately two years. The investigation culminated in the arrest of the offender.

## 7.4. Special Operations Division

### K-9 Unit



The Unit assisted the Uniform Patrol Division and other Department Units. The Unit also took part in presentations and demonstrations at civic leagues, churches, schools, the Citizen's Academy and City Academy.

#### **K-9 Unit Statistics**

<b>K-9 Dog Use</b>		
Building Searches	5 Positive Finds	234
Area Searches	8 Positive Finds	50
Tracks	17 Positive Finds	82
Drug Sniffs	49 Positive Finds	99
Field Interviews		604
Apprehensions	5 Aggressive	72
Bomb Searches		5
Officer Safety		245
Fleeing Suspects	15 Apprehensions	15
Dog Use Reports		746
<b>Messages</b>		
Back-Up Calls		5,184
Directed Patrols		7,274
Building Checks		111
Training Messages		326

### Mounted Patrol

The Mounted Patrol Unit provided security at various events and functions in the city and provided high visibility patrols Olde Town.

The Unit also conducted demonstrations for Portsmouth Public Schools, the DAC Center, Kingsfork Middle School (Suffolk), Ida Barbour Learning Center, civic leagues, churches and Portsmouth private schools.

### Strategic Traffic Unit (STU)



#### **STU Stats**

The Unit had a substantial increase in fatality investigations in 2011. They investigated seven traffic fatalities and were called out an additional 12 times for serious vehicle crashes where victims survived.

#### **STU Statistics**

Traffic Stops	3,266
Summonses	3,174
Accidents	576
FR-300	97
Arrests	78
Calls for Service	5,898
<b>Traffic Safety Checkpoints Statistics</b>	
Summonses	705
Susp./No operators License Arrests	164
DUI Arrests	7
Criminal Arrests	21
Child Safety Belt violations	32
<b>Saturation Patrols Statistics</b>	



Summonses	526
Susp./No Operator License arrests	20
Child safety belt violations	7

In 2011 the STU conducted several educational and awareness programs for different agencies and organized and conducted 17 traffic safety checkpoints, and 17 saturation patrols.

The Unit also completed the Department's Law Enforcement Challenge submission which is a competition sponsored by the Virginia Association of Chiefs of Police and the International Association of Chiefs of Police. The submission placed 3rd statewide for departments having 126-300 officers. The purpose of this program is to make traffic safety a priority in law enforcement agencies throughout the state.

STU members participated in the Military/Civilian Transportation Workshop and regional committees through Drive Safe Hampton Roads that included Occupant Protection, Impaired Driving Prevention and the Specialized Transportation Safety Committee.

### **Public Vehicle Enforcement**

The Public Vehicle Enforcement Officers worked on several projects including taxi inspections, wreckers and wrecker storage facilities inspections, and code revisions.

Public Safety Vehicles statistics includes:

- 40 taxi inspections on 21 taxis
- 8 suspensions and 1 revocation of the Taxi Certificate of Convenience
- 2 companies had all their vehicles suspended at once; four and two cabs respectively
- 20 Taxi Certificates of Public Convenience and Necessity issued
- 41 driver permits were issued resulting in a total of 59 permitted drivers.

- 7 criminal charges for taxi code violations were secured resulting in \$1,000 in fines; however, some cases still pending at the time of this report.

- 33 Wreckers inspected, resulting in 0 failures

### **Commercial Motor Vehicle**

The Unit conducted targeted inspections and enforcement of motor carriers operating within the City. Due to the closure of the Portsmouth Marine Terminal the number of permits issued by the City decreased from 2,832 in 2010 to 1,459 in 2011. The permits generated over \$86,890 in fees for the City.

In 2011, the Motor Carrier Officers completed:

- Level 1 Inspections----- 49
- Vehicles placed Out-of-Service ----- 2
- Critical Violations (not OOS) ----- 0
- CVSA Decals Issued ----- 23

The Motor Carrier Officer continued to conduct enforcement on over-sized vehicles operating within the restricted areas of the city with 999 violations identified in 2011.

### **Hit and Run Crashes**

In 2011, there were 684 hit and run reports taken. The hit and run investigators were assigned 631 cases for investigation; of which 477 were inactivated, 36 were cleared by arrest, 17 were cleared exceptional, 5 were unfounded and 6 were cleared administratively.

### **Special Events**

The Unit provided traffic safety support and escorts for many different special events, provided 26 parades/event escorts, 16 funeral escorts and participated in the unity tour bike ride as motor escort. The Unit also assisted in escorting three fallen police officers funerals in the area and throughout the state.

The Strategic Traffic Unit participated in several local, state and national initiatives to address driving issues.





The programs aiming at reducing crashes and fatalities through both education and enforcement

### **Animal Control Unit (AC)**

Officer training improved through marked increase of in-house training with police recruits, attendance of 4 officers at the Virginia Animal Control Association annual conference, training in rabies control and disaster preparedness, and the completion of a detailed AC Training Manual

The number of impounded dogs increased by 14% over 2010. Roaming dogs continue to present the biggest threat to public safety of all animals captured.

Trapping stray cats remained a priority due to the number of nuisance calls and the relative ease with which feline airborne diseases are transmitted.

AC maintained public visibility by participating in school and community events.

#### **AC Statistics - Dogs**

Year	Impounded	To PHS	Ret. to Owner in the Field	DOA
2011	751	676	69	6
2010	662	612	47	3
2009	798	707	85	6

#### **AC Statistics - Cats**

Year	Impounded	Euthanized	To PHS	Ret. to Owner	DOA
2011	632	12	613	1	7
2010	626	13	613	0	7
2009	403	11	387	0	5

#### **AC Statistics - Wildlife**

Year	Impounded	Euthanized	Released to Rehab/Wild	DOA
2011	224	64	151	9
2010	229	55	155	19
2009	272	75	168	29

#### **AC Statistics - Summonses**

Year	Dog at Large	Cruelty / Care of Animals	Dangerous Dog	License / Rabies Vaccination
2011	111	46	7	320
2010	53	40	7	131
2009	120	67	16	150

### **Security Unit**

The unit provided support for the majority of the City's special events and for all events held at City Park, provided support for the Vann Lefcoe Leadership Training Course, City Council Meetings, City Council Community Meeting, Mayor's Blood Drive, City Council City Forums, and Strategic Traffic Unit DMV checkpoints.

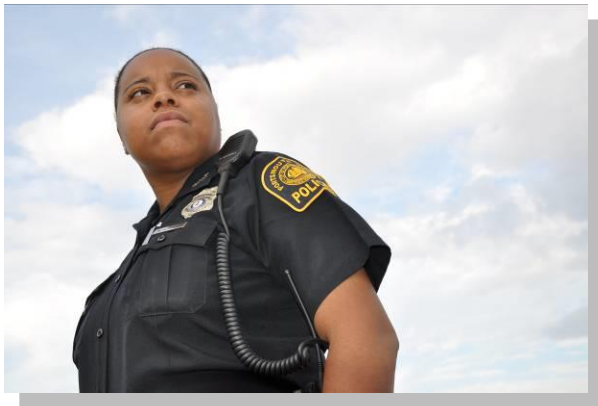
The Unit provided Parking Enforcement presentations and training at all PPD Post Grad Academies and Citizen's Police Academies. Personnel also performed parking enforcement city wide.



## **Special Investigations & Gang Services Unit**

### **Special Investigations Unit 2011 Statistics:**

- Arrested 288 suspects on 359 charges.
- Recovered \$513,625 worth of illegal narcotics.
- Executed 45 search warrants, 13 vehicle take downs, and conducted two consent searches of dwellings.
- Recovered 456 weapons and seized 15 vehicles.
- Recovered approx. \$301,611.00 in U.S. currency associated with illegal drug transactions. Not all was seized, as some monies were returned from negotiations with the criminal defendant/representative through the Commonwealth Attorney's Office.
- Additional monies from lawful seizures were shared with the Portsmouth Police Department from the DEA task force efforts for a total contribution of \$25,693.72



### **Highlights**

SIU conducted an investigation into the distribution of controlled substances into our communities from a criminal operating in North Carolina. With cooperation of Gates County Sheriff's Office, North Carolina State Police SBI, and VA Beach Police Department they apprehended the offender and recovered and seized approximately 10 lbs of marijuana and \$175,000.

The unit developed a positive working relationship with the Norfolk Police's Interdiction Team and conducted several controlled deliveries of narcotics that led to the recovery and seizure of approximately 15 pounds of marijuana, 12 ounces of cocaine, \$20,000, and 30 firearms and multiple prosecutions under Virginia Law.

SIU detectives identified controlled substance distribution by a mid level supplier. This investigation resulted in the seizure and recovery of approximately 55 lbs of marijuana, \$76,000, and several firearms. These criminals admitted that they were transporting the controlled substances into Virginia from Texas.

### **Gang Suppression Unit**

The Gang Suppression Unit continued to work on the federal investigation of the Bounty Hood Bloods (BHB) and Nine Tech Gangsters (NTG), a case that originated in 2009. At the same time the federal investigation was in progress, GSU investigators conducted numerous state investigations. In April, after several months of Grand Jury testimony, 11 gang members and leaders were arrested on a 98 count federal indictment. All 11 gang members subsequently pled guilty and agreed to cooperate with GSU investigators and other law enforcement agencies.

Surveillance/Intel Gathering continued during 2011, including documenting the movements in Portsmouth of such groups as the Hell's Angels and New Black Panther Party. During 2011, 527 suspected or confirmed gang members were identified and added to the gang data base.

### **GSU - Major Accomplishments / Operations**

- Federal Indictment-BHB/NTG. The indictment and subsequent convictions of the BHB/NTG leadership effectively left this organization crippled and without leadership. Although remnants of the criminal gang remain, the organization did not pose a major threat to the community at the close of 2011. Several debriefs have lead to new information and numerous cold cases, to include 2 cold case



homicides that are currently being looked at by GSU Detectives.

- London Oaks Task Force. The group was developed to respond to an increase in crime in and around the London Oaks complex. The Task Force lasted from 5/28 to 6/24 and yielded 199 charges on 156 persons, making a significant impact on the complex.

#### **Gang Suppression Unit Statistics**

<b>State Arrests</b>	
Defendants Charged	10
Charges Filed-Felonies	22
Charges Filed-Misdemeanors	4
State Charges Filed	26
<b>Federal Arrests</b>	
Defendants Charged	16
Charges Filed	121
<b>Total Arrests</b>	
Persons Arrests – State & Federal	25
Felony Offenses	143
Misdemeanor Offenses	4
All Offenses – Felony and Misdemeanor	147

#### **Auxiliary Unit**

Auxiliary Police Unit officers worked 7,757 hours in 2011. Cost savings to the City of Portsmouth, based on an average of \$40.50 per hour amounted to \$314,159.00 in wages. These figures represent the hours of 18 auxiliary police officers.

Along with regular assigned duties in uniform patrol and specialized units, the auxiliary unit supported twenty eight special events, special patrols, festivals and parades.

Auxiliary officers also worked in specialized assignments including in the Detective Bureau background investigations; the Traffic Unit and Community Policing.

## **7.5. Administrative Services**

### **Fiscal Affairs**

The Fiscal function has the primary responsibility for the planning and management of the Department's financial resources. The unit's other major responsibilities include the processing and management of the accounting, payroll and purchasing functions for the department.

The Unit handles all recruiting, hiring processes, background investigations, employee separations, worker's compensation, family medical leave, volunteer program, and assisting with promotional processes.



## **7.6. Strategic Initiatives Bureau**

### **Planning and Analysis Unit**

The Planning and Analysis Unit is responsible for acting as the staff tool to aid in facilitating maximum utilization of department resources provides support, assistance and information of a technical nature within the department and to other agencies. Planning also provides the department with an orderly methodology of problem identification, problem research & analysis, solution development, implementation procedures and project planning/management and evaluation,

### **2011 Highlights**



**Strategic Plan:** Further refinements continued on the Strategic Plan along with the adoption of the Strategic Plan Performance Measurement System (SPPMS) as the “tool/model” to gauge department goals, objectives, and strategies attainment progress. Developed concept outline and program plan for completing Part III of the plan.

**Police Headquarters Facility/Space Needs**

**Assessment:** Updated the project planning support infrastructure documents library for the Police Headquarters facility. Primarily renewed the source documents and inclusive information to establish the baseline document of the project “Space Needs Assessment Study” with appropriate CIP/financial requirements & justifications

**FEMA “Irene”:** Coordinated a cooperative FEMA response to this late 2011 major storm event. Planning Division part of citywide team to collaborate on reimbursement claim and compiled departments associated claim forms, documentation/documents and finalize the claim for \$30,000.

**Grant Equipment Maintenance and Warranty**

**Tracking and Monitoring System:** Created and developed major, comprehensive business model (Excel pivot table compiler method) and subordinate process to identify and track all current (baseline) and out year maintenance and service contracts, periods of coverage including funding source movement timeframes, periods of coverage, establishing and verifying cross-referenced company data and documents. System output data is used as legacy document for all budgetary and financial management reviews, discussions and decisions related to grants and funding.

**Technological Advancements**

**Mobile Data Computers:** The Technical Services Unit (TSU) maintains 116 Mobile Data Computers.

**In-Car-Cameras:** The Panasonic camera system continues to be a great success. Additional units have been deployed, mainly with the Strike Team vehicles.

**License Plate Recognition:** Four additional LPR vehicles were deployed using grant funds. In addition, a server was purchased to host the LPR database and communicate with the LPR vehicles on the street.

TSU continues to provide support for 250+ desktop computers and the department’s network.

**Police Department Intranet:** TSU developed and deployed a new intranet site for the police department, during the year. An additional benefit the new intranet provides is a most wanted area which presents users with a picture of the wanted person and some pedigree information.

**Department wide emergency communications:**

Through the use of an external web site, TSU configured a system that will allow communications to all sworn personal via text message to a phone number they provided. During major events, where communications are lost, we are able to communicate with personnel by text message.

**Police Booking:**

TSU assisted with the planning and deployment of the new booking areas. The new hardware and software deployments were handled by and continue to be supported by TSU. Additionally, TSU deployed the booking area in the Regional Jail, removing the need to transport prisoners from the Regional Jail to police headquarters for booking.

**Internet Presence:**

The department continues to show a strong internet presence. During 2011, we added Google+ to our social networking reach. Buttons for these platforms have been added to our website to allow visitors to immediately share the stories with their friends and families.





## **Grants Unit**

The Portsmouth Police Department applied for eight grants with a combined total amount of \$284,532.00. The PPD was awarded seven grants with a combined total amount of \$406,639.12

A large portion of the funds came from Department of Homeland Security through Virginia Department of Emergency Management and it will enable us to fund the IED/WMD/CBRNE Detection and Response (Special Mission) Vehicle. We also received funding from Bureau of Justice Assistance, Department of Justice that enabled us to acquire the following projects:

- Safe Boat A/C system
- Patrol Equipment Vehicle
- Marketing Commercial
- Upgrade Communication system for command vehicle
- Drug Court



## **7.7. Professional Standards Unit and Accreditation**

The Professional Standards Unit (PSU) is responsible for maintaining and, where possible, increasing the integrity of the Police Department by either monitoring or conducting full, fair, and

objective investigations of all complaints or allegations of misconduct by Department employees. PSU is responsible for conducting all administrative investigations into allegations of employee misconduct relating to corruption, brutality, misuse of force, breach of civil rights, and criminal misconduct.

PSU assists the department's administration, City Risk Management, and the City Attorney's Office in preparation of cases to address civil litigation involving police personnel.

**2011** – 90 Investigations were conducted by the Portsmouth Police Department

73 of these investigations were conducted by the Professional Standards Unit

17 of the investigations were assigned to the employees' Chain of Command

### **Complaint Statistics:**

- Formal Complaints Filed by Citizens: -----48
- Administrative Investigations – PSU: -----42
- Total Complaints Investigated: -----90

### **Accreditation**

The Police Department began the process of seeking accreditation through the Commission on Accreditation for Law Enforcement (CALEA). CALEA is the national gold standard for agencies seeking accreditation. Accreditation is the primary method for an agency to voluntarily demonstrate its commitment to law enforcement excellence. The standards upon which the Law Enforcement Accreditation Program is based reflect current thinking and experience of law enforcement practitioners and researchers.

CALEA Accreditation requires that the department develop a comprehensive and uniform set of written directives that are in compliance with CALEA standards. This is one of the most successful methods for reaching administrative and operational goals, while also



providing direction to our personnel. CALEA standards provide the necessary reports and analyses the Chief of Police needs to make fact-based and informed management decisions, and provides a means for developing or improving upon the Department's relationship with the community.

## 7.8. Operations Support Division

### Booking / Fugitive Apprehension Unit / Warrant Service

#### Fugitive Apprehension Unit Statistics

Item	Amount
Felony Warrants Served	167
Misdemeanor Warrants Served	237
Ten Most Wanted Arrests	12
Fugitive Extraditions	18

The Fugitive Apprehension Unit (FAU) serves warrants for all violent felonies and all outstanding warrants for offenders with addresses outside the city limits. The Department entered into a Memorandum of Understanding with the United States Marshall's Service (USMS) whereby FAU Officers work cases which have been adopted by the USMS to track fugitives from Portsmouth.

A second processing room was outfitted within the Police basement and surveillance cameras were installed to monitor those in temporary custody waiting to be processed. All Police Officers were trained in prisoner processing, first aide, and CPR. The PD also worked out logistics with the Hampton Roads Regional Jail (HRRJ) to streamline the process of serving new warrants on and processing in-custody prisoners without removing them from secure custody. In partnership with HRRJ, processing equipment and a data link to the PPD Records Management System was established along with an update to the Regional Magistrate Video Conferencing system which allowed PPD Booking Officers to complete the processing of inmates on new charges in the safe confines of HRRJ.

### Property Management Unit (PMU)

The Property Management Unit provides security and control of seized, recovered, and evidentiary property and abandoned, lost, or found property in the department's custody. It ensures the availability of evidence for court, the return of all property to its lawful owner, and the lawful disposal of any unclaimed property, evidence, or contraband. The unit is also responsible for the acquisition and issuance of uniforms and equipment to department members.

#### Property & Evidence Statistics

Item	Amount
Pieces of evidence received	7,710
Bikes sold at auction	66
Pieces property sold auction	16
Gun Traces completed	198
Illegal narcotics evidence items destroyed	324
Gun destructions	0

The former Juvenile Intake space within 606 Water Street was remodeled to house the P&E Unit utilizing funding provided through reimbursement by FEMA due to flood damage. Additional funding was provided through the city to purchase items which were not eligible for reimbursement



### Police Records Unit (PRU)

The Records Unit is the primary archive for records generated in the daily course of the Department's business. The Unit also provides numerous services to the public including fingerprinting, FOIA requests, noting



parking ticket appeals and collecting fines, providing local criminal histories, registering firearms and taking reports from citizens for low priority crimes.

#### **Records Unit Statistics**

Item	Amount
Offense Reports	14,117
Accident Reports	1,537
Parking Tickets	9,799
Traffic Summonses	16,290
Arrests	9,342
Criminal Record Expungements	110
Felony Case Files Processed	1,198

Central Records became the main depository for warrants due to the need to provide 24 hour accessibility. Three Quality Assurance Clerks were hired to maintain the records associated with Sex Offender Registry, Concealed Weapons Permits, Felon Registry, Emergency Protective Orders, and Warrants, as all of those duties had previously been done by the Sheriffs Department.

#### **Newly assumed duties in 2010:**

- Concealed Weapons Permits:----- 848
- Sex Offenders Registered:----- 463
- New Felons Registered: ----- 70

#### **Court Liaison**

An Investigators position was established for a Police Officer to work directly with the Commonwealth Attorney to locate witnesses and help prepare cases for prosecution. The officer monitors court and works closely with the

#### **Court Liaison Unit Statistics**

Item	Amount
Case files copied	1,371
Case files reviewed & delivered to CAO	1,400
Probable Cause sheets tracked	2,500
Officers Leave Requests processed	750
Grand Jury Indictments (persons charged)	1,127

Victim/Witness office to ensure Officers are in the appropriate courtroom when cases are called.

#### **Fleet Management**

#### **Fleet Management Statistics**

Item	Amount
Radios repaired in Radio Shop	27
Radars calibrated	74
Vehicles repaired in the Body Shop	38
Vehicles repaired at Service Garage	1,533
Vehicles Retired	40
New Vehicles Placed In-Service	33

The Vehicle Coordinator's function is the maintenance of department vehicles, radars, radios, and tint and sound meters. The Vehicle Coordinator maintained a fleet of 247 Vehicles, 6 Trailers, 3 Cushman's, 6 Motorcycles and 309 Portable Radios.

Forty new vehicles were purchased under the fleet replacement plan. Additionally, the Fugitive Apprehension Unit purchased five Chevy Impalas and one Chevy Tahoe for Extraditions. The Vehicle Coordinator's function is the maintenance of department vehicles, radars, radios, and tint and sound meters.

#### **Training Unit:**



The Training Unit is responsible for annual in-service training for all officers, notifying personnel of training opportunities for professional development and cross training, and higher educational opportunities. The FTO



program is supervised and coordinated to ensure that recruits are receiving proper training during field training. Training Unit personnel manage firearms qualifications, training and maintenance and roll call updates. Courses are brought to the department based on requests by all department personnel to develop skills at a minimal cost.

Three Basic Law Enforcement classes were attended by recruits at Hampton Roads Criminal Justice Training Academy followed by a Post-Graduation academy. Sgt. S. Goldman revamped the PTO program after conducting several months of research

Over 15,000 hours of training were conducted at the PPD Training Unit.

## **7.9. Emergency Communications Center**

### **Overview / Accomplishments of Command**

The Emergency Communications Center (ECC) is a 24/7 operation whose tasks and goals are to provide extraordinary customer service to Portsmouth citizens and our professional Law enforcement, Fire, and EMS personnel. The center is allocated 32 dispatch positions and 27 dispatchers are deployable at this time.

### **Service Statistics**

- Police Calls for service: ----- 222,373
- Priority 1 Calls ----- 623<sup>1</sup>
- Priority 2 Calls ----- 27,130<sup>2</sup>
- Fire/EMS Calls for service: ---- 18,120

<sup>1</sup> average on scene time - 4:32

<sup>2</sup> average on scene time - 6:44

### **2011 Call Statistics**

- All Calls ----- 293, 482
- Administration Line Calls ----- 120, 315
- Abandoned Land Line Calls ----- 3, 649
- Wireless Calls ----- 69,826
- Abandoned Wireless Calls ----- 14,867
- Outbound Calls ----- 84,825
- Busiest call day (Fridays) ----- 839<sup>3</sup>

### **Call Ring Time Answering Statistics**

- 0-6 seconds ----- 14,8973 (55,320 wireless)
- 7-12 seconds ---- 27,591 (10,585 wireless)
- 13-18 seconds ----- 5,852 (2,148 wireless)
- > 18 seconds ----- 6,733 (2,452 wireless)

<sup>3</sup> average daily





## **8. Staffing. Promotions. Awards. Retirements**

### **8.1. Staffing**

The Portsmouth Police Department had 247 sworn employees and 92 non-sworn employees. Eighteen officers serve as Military Reservists. During the year, four were activated to military duty. At the close of 2011, three officers remained on military deployment.

### **8.2. Awards**

#### **First Quarter:**

**Dispatcher** Marvette Knight  
**Detective** P. Jeff Grover  
**Officer** Robert Dyer  
**Team** Officers M. Siniscalchi, C. Gilmore

#### **Second Quarter:**

**Civilian** Robert Clark  
**Dispatcher** Rodney Fowlkes  
**Detective** Ralph Ferrell  
**Team** Fugitive Apprehension Unit

#### **Third Quarter:**

**Civilian** Lawrence T. Jacobs  
**Dispatcher** Elton Ferguson  
**Detective** Larry Gibbs, Jr.  
**Officer** Charles Hollowood

#### **Fourth Quarter:**

**Dispatcher** Heather Currie

**Detective** Howard Harrison  
**Officer** Timothy Hughes  
**Team** Community Services Unit

Detective Robert McDaniel was awarded the Crime Line Top Cop for Portsmouth Police. The award was in recognition for his involvement in the double murder of the Trollingers that was successfully prosecuted in federal court.

The Special Investigations Unit received a Unit Award for Outstanding Job Performance from the Federal Bureau of Investigation.

### **8.3. Promotions**

- 1 Captain----- Hayes
- 6 Lieutenants -- Agee, Anthony, Bozeman, Johnston, Spirek & Venters
- 11 Sergeants--- Bennett, Blystone, Crutcher, Doyle, Hawes, Jenkins, Laccone, Parker, Saucer, Smaglo & Springer
- 1 Communication Dispatcher--Harrison

### **8.4. Retirements**

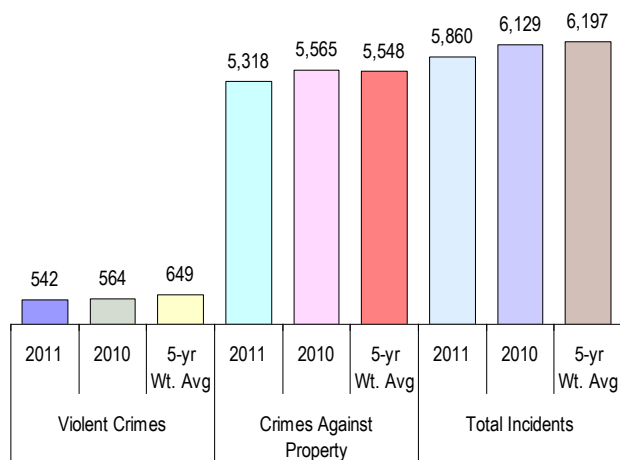
Retirements from Portsmouth Police Department in 2011 included:

- Lt. Jean K Cook
- Lt. Stephen Michael Jackson
- Lt. Peter Sykes
- Sgt. John Brian Boaz
- Sgt. Derek Van Davis
- Sgt. Larry Christopher Lewis
- PO David Paul Long
- MPO Carl Francis Sequeira

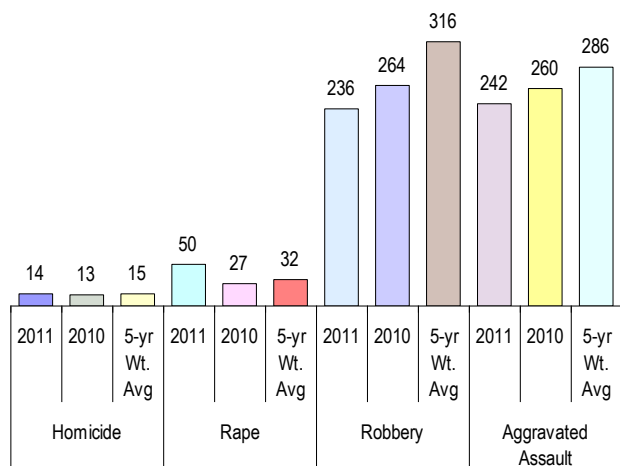


## 9. Crime Overview in 2011

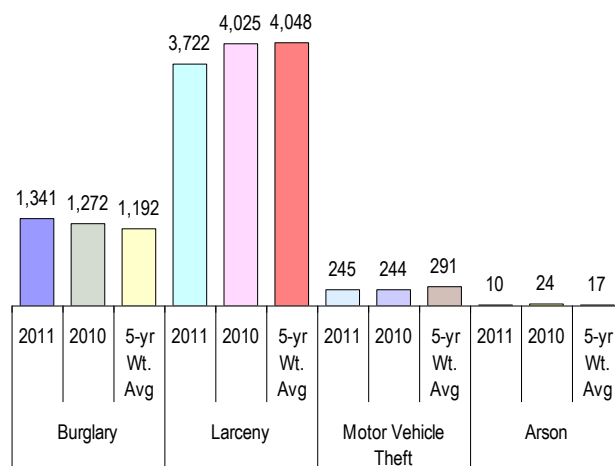
### 9.1. UCR Part I Crime Trends in 2010-2011



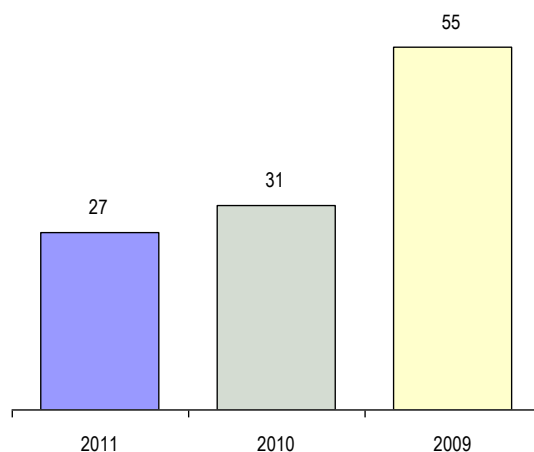
### 9.2. UCR Part I Violent Crime Trends in 2010-2011



### 9.3. UCR Part I Property Crime Trends in 2010-2011



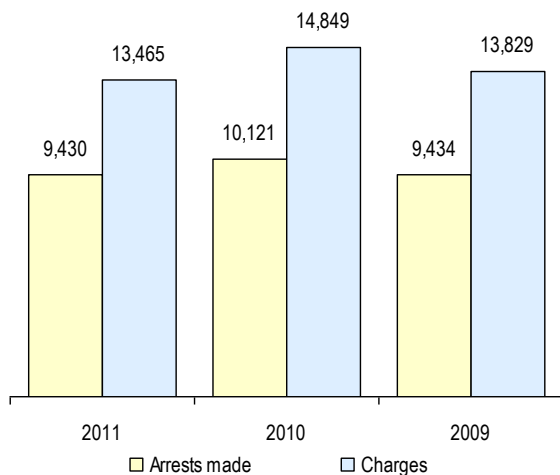
### 9.4. Gunshot Wound Incidents in 2009-2011<sup>1</sup>



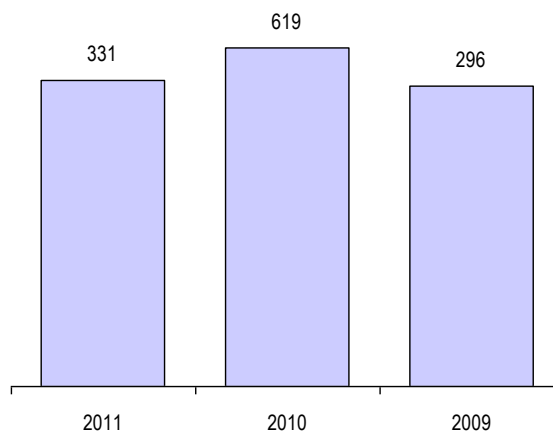
<sup>1</sup> excluding homicides and suicides



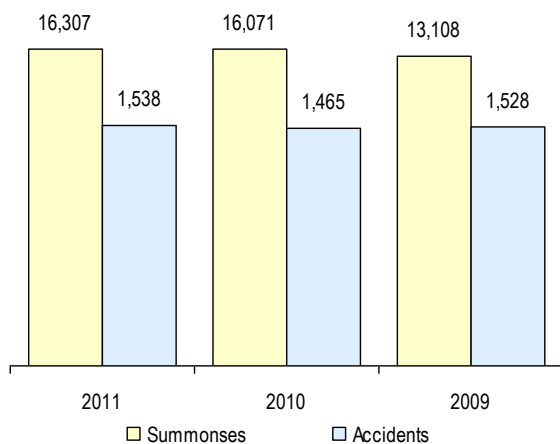
### 9.5. Number of Arrests and Criminal Charges in 2009-2011



### 9.7. Juvenile Arrests in 2009-2011



### 9.6. Traffic Related Statistics in 2009-2011



### 9.8. Drug Arrests in 2009-2011

