

	<b>PARADISE VALLEY POLICE GENERAL ORDER</b>  <b>Release from Active Duty for Cause</b>	Order Number
		Date
		11.8
		10-31-19

**11.8 Release from Active Duty for Cause**

- A. When required for the preservation of good order and *discipline*, any *supervisor may* immediately and without written notice relieve a subordinate employee from active duty and place the employee on administrative leave pending further investigation. The administrative leave *shall* be with pay.
- B. The *supervisor* relieving an *employee* from active duty *shall*, as soon as practical, verbally report the action to the *supervisor's* superior. Within 72-hours a written *report will* be submitted through the chain of command to the *Police Chief* detailing all of the circumstances. The *Chief shall* decide whether further action *will* be taken, including reinstatement of the *employee*.
- C. When an *employee* is relieved from active duty, the relieving *supervisor may* require the surrender of any police credentials and all *Town* owned or *Department* issued property.
- D. *Employees* released from active duty *may* not take any police action until they are reinstated and *may* not work *off duty*. *Employees shall* remain available to attend court as required.

