

	<b>PARADISE VALLEY POLICE GENERAL ORDER</b>  <b>Outside Employment (not as a Peace Officer)</b>	Order Number
		Date
		22.12
		08-21-15

## 22.12 Outside Employment (not as a Peace Officer)

### 22.12.1 Eligibility

- A. All *employees* are eligible to engage in outside employment by complying with the *Town's* policy for approval of outside employment.
- B. *Employees* on *Town* sick leave *may* work in outside employment only if the work conforms to the limitations of the *employee's* physical or mental condition and only with the approval of their chain of command. *Employees* who are on leave without pay status, or who are assigned to home pending investigation, *may* not engage in outside employment.

### 22.12.2 Maximum Hours and Minimum Hours Between Shifts

All *employees shall* have a rest period of not less than eight (8) continuous hours out of any twenty-four (24) hour period, whether working *on duty*, *off duty* or outside employment. No *employee shall* work more than sixteen (16) hours of *off duty* work or outside employment in any twenty-four (24) hour period.