

	<b>PARADISE VALLEY POLICE GENERAL ORDER</b>  <b>General Patrol Procedures</b>	Order Number
		<b>41.2</b>  Date <b>11-14-19</b>

## 41.2 General Patrol Procedures

- A. All sworn officers will check their vehicles, vehicle equipment and assigned equipment at the start of *shift* to assure proper operation. If any equipment is found to be non-operational or damaged it *will* be reported immediately to the *officer's* immediate supervisor, with a follow-up e-mail as soon as possible to the Support Services Commander and/or the fleet maintenance staff as appropriate. Officers *will* not drive a patrol unit with damaged or non-operational equipment unless no other fully functioning patrol unit is available, and then only with supervisor approval. All officers *will* sign onto all in-car systems with their own logon at the start of their *shift*, and *will* sign off all in-car systems at the end of their *shift*. Officers *will* not operate an in-car system with another officer logged on without supervisory approval. All equipped technology *will* remain active the entire time an officer is *on duty*. Turning off or disabling any *departmental* equipment *will* result in serious *disciplinary action*. All Department issued equipment remains the property of the *Paradise Valley Police Department*, and the *Department* retains the right to audit any equipment at any time. The *Department WILL* conduct random audits of deployed technology to ensure compliance with all applicable policies and procedures. Audits *will* be conducted by the Support Services Division.
- B. Patrol officers are to respond promptly and safely to both assigned calls for service and on-sight situations requiring police action. All patrol units *shall* return to service following a call or police action as soon as feasible.
- C. Patrol officers are responsible for the preliminary investigation and follow-up of crimes, which they have responded to. Exceptions include crimes specifically assigned to be investigated by detectives or other specialty units and crimes that require specialized training or equipment to properly investigate.
- D. An officer requesting back-up *shall* specify the officer's location and whether multiple units are needed. The request *shall* be canceled if the back-up becomes unnecessary. Once the scene is secure responding units *will* be notified and *will* return to service; any unneeded units on the scene *will* return to service.
- E. Supervisors *shall* be notified when their assistance is needed or required. When a citizen requests the presence of a supervisor, one *should* be called to the scene.