

	PARADISE VALLEY POLICE GENERAL ORDER Recruit Training	Order Number
		33.2 Date 11-15-19

33.2 Recruit Training

- A. *Sworn personnel must* become certified and maintain certification as an AZ POST certified peace officer. All *sworn personnel will* complete a Field Training Program (FTO) prior to completion of their probation or release to work as a solo officer on patrol.
- B. Generally, the FTO program for new officers is 10 weeks long. Field training for officers who have previously served as peace officers in Arizona may be adjusted to reflect their experience. The field training of sworn personnel will last until the officer has demonstrated proficiency in required skills and knowledge, as well as in agency policies, procedures, rules and regulations.
- C. The Sergeant in charge of the FTO program shall maintain an FTO manual that defines the program in detail and shall supervise officers assigned as FTO's in their duties as FTO's. The FTO program shall rotate officers in their field assignments among different shifts and areas of the Town using different FTOs, as permitted by Department staffing.
- D. Field Training Officers, selected by the Chief or designee based on their qualifications and experience, are responsible for consistent evaluation of recruits and consistent application of the training policies contained within the FTO manual. They shall be trained by the FTO program supervisor and shall submit evaluations of recruits as required by the program.
- E. Field training shall also be provided for newly promoted supervisors. The program shall be the responsibility of the Patrol Division commander or designee.
- F. Professional staff employees shall be trained by the supervisor to whom they are assigned, or the person designated by the supervisor to train the employee.
- G. All training shall be thoroughly documented and maintained in an employee's training file.
- H. The Sergeant in charge of the FTO program shall assure that out-of-state lateral sworn employees have had training on handling situations involving the mentally ill; if not, it shall be provided.