

	PARADISE VALLEY POLICE GENERAL ORDER Public Information	Order Number
		54.1 Date 08-05-15

54.1 Public Information

- A. The *Department* has a duty to keep the public informed of its activities and of relevant law enforcement related information. The *Department* provides such information in the following ways:
1. Maintenance of a *Department website* and *social media* accounts, which contain information concerning the *Department's* structure, unit functions, employment opportunities, *crime prevention* tips, ways to report crime and contact the *Department* and other useful information. Maintenance of the information on the *websites* is the responsibility of the Support Services Division.
 2. Availability of a Public Information Officer (PIO), who *will* distribute information on crimes or incidents that are of importance or interest to the community and who *will* respond to requests for information from the media, as permitted by law.
- B. All requests from the media for comment or interviews regarding official police matters or *Department* business *will* be directed to the Public Information Officers or the *Police Chief*. *Employees shall* not make or participate in making any statements regarding official police business without prior authorization from the Public Information Officer or the *Police Chief*.
- C. Public records information *shall* be released consistent with G.O. #82.3 and *Town* policies.