



PARADISE VALLEY POLICE GENERAL ORDER

Sealed and Expunged Records

Order Number

82.5

Date

01-24-17

82.5 Sealed and Expunged Records

Court orders expunging or sealing police records *shall* be forwarded to the Records Section for implementation. Paper records, if any, *shall* be sealed and *shall* remain sealed until purged as required by *Department* policy or until opened by court order. Specific sealed information contained in the *Department's* Record Management System shall be segregated into a confidential, restricted file and marked as sealed or expunged with reference to the court order, which shall be maintained. This confidential file *may* be accessed only by Records *personnel* and the information contained in the file *may* be released only when lawfully permitted (court order or specific statutory authority).

