



ORGANIZATIONAL STRUCTURE

Operations Order

3.1.00

PHOENIX POLICE DEPARTMENT

Rev. 02/27/26

PAGE 1

1. **POLICE CHIEF** - The Police Chief has the ultimate responsibility of the Department for the:

- Protection of life and property.
- Preservation of law and order.
- Investigation and suppression of all crimes.
- Enforcement of state laws and city ordinances.

2. **ORGANIZATIONAL STRUCTURE**

A. The Department is structured as follows:

(1) Two Sections, each headed by an Executive Assistant Chief.

- Operations Section
- Administration, Accountability, and Transparency section

(2) Divisions headed by an Assistant Chief or Assistant Director.

- Accountability and Transparency Division
- Community Engagement and Records Division
- Investigations Division
- Patrol Division
- Strategic and Tactical Services Division
- Reserve Division
- Technical Services Division

(3) Bureaus/Precincts headed by a Commander or Administrator. Bureaus may contain Units headed by a Lieutenant or Details headed by a Sergeant. See below for list of these components and their roles/responsibilities.

NOTE: Generally, Units are headed by a Lieutenant and Details are headed by a Sergeant. However, certain designators may be used that do not align with this pattern due to operational need. Certain names or group designators are so commonly used as to be organizationally recognized outside of these parameters.

EXAMPLE: Property Management may sometimes be headed by a lieutenant or a commander depending on operational need but is commonly known as the Property Management Bureau (PMB). Downtown Operations Unit (DOU) may be headed by a Commander but is internally recognized as DOU.

3. **ROLES AND RESPONSIBILITIES**

A. Office of the Police Chief

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Office of the Police Chief <i>Under the direction of the Chief of Staff</i>	<ul style="list-style-type: none"> • Prepares daily correspondence for the executive staff • Handles citizen and inter-Department inquiries • Coordinates internal communications • Disseminates public safety and organization information • Liaison with the City Manager's Office • Coordinates the review of RCAs, CCRs, and other documents to the City Manager's Office • Coordinates and develops the Department planning process and policing plan • Develops and reviews the Department Performance Achievement Plan (PAP) • Assists with the researching of special projects



ORGANIZATIONAL STRUCTURE

Operations Order

3.1.00

PHOENIX POLICE DEPARTMENT

Rev. 02/27/26

PAGE 2

3. A. Office of the Police Chief (continued)

BUREAU/COMPONENT	RESPONSIBILITIES
(2) City Manager Liaison	<ul style="list-style-type: none"> Coordinates administrative activities between the Department and the City Manager's Office Acts as a resource to the City Manager, Mayor, and City Council regarding Department issues Routes formal Requests for Council Action (RCAs), City Council Requests (CCRs), and memoranda from the Police Chief for appropriate action Oversees the Mayor's Security Detail
(3) Duty Commander	<ul style="list-style-type: none"> Responsible for the safe and efficient operation of the police Department Maintains an activity report of events occurring during their shift Contacts the duty chief or appropriate duty commander and informs them of any exceptional incident Records contact with high ranking City and public officials
(4) Phoenix Regional Police Academy (PRPA)/Training Bureau	<ul style="list-style-type: none"> Conducts a comprehensive post-academy training program for all new officers Ensures Department compliance with Arizona Peace Officer Standards and Training (AzPOST) Board rules and regulations and coordinates AzPOST funding Maintains a firearms training and qualification program including weapons inspections, issuance of ammunition, and maintenance of all Department shooting range equipment Coordinates the basic and advanced training of reserve officers Conducts and coordinates advance and continuous training for sworn personnel

B. Airport Bureau

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Airport Bureau	<ul style="list-style-type: none"> Patrols streets, traffic-ways, restricted areas, parking lots, and parking garages of the airport Responds to airport "Alerts" Provides escorts for the fire department, law enforcement personnel, emergency vehicles, and others as necessary

C. Communications Bureau

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Communications Bureau	<ul style="list-style-type: none"> Coordinates operable and interoperable communication needs for the Department Maintains inventory control of the Department's portable and mobile radio equipment and accessories Maintains the effective and efficient operation of telecommunications and radio equipment Processes 9-1-1 and other incoming calls for Police or Fire services Processes calls for service that can be handled by telephone through the call-back function

D. Community and Employee Resource Bureau (CERB)

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Community and Employee Resource Bureau (CERB)	<ul style="list-style-type: none"> Comprised of the Community Programs Detail, Community Response Squad, and Off-Duty Wok Detail and the Block Watch, Cadet, Citizens Offering Police Support (COPS) Volunteer, Drag Racing Against Gangs and Graffiti (DRAGG), Police Activities League (PAL), and Virtual Block Watch programs

(continued next page)



ORGANIZATIONAL STRUCTURE

Operations Order

3.1.00

PHOENIX POLICE DEPARTMENT

Rev. 02/27/26

PAGE 3

3. D. Community and Employee Resource Bureau (CERB) (continued)

(1) CERB (continued)	<ul style="list-style-type: none"> • Acts as liaison with police/citizen councils, panels, boards, and other human relations agencies within the City and aids other bureaus in developing informative programs for presentation to various groups • Conducts a documented annual review of biased based profiling practices to include citizen concerns • Monitors, reviews, inspects, and audits the Off-Duty Work Program • Provides community services and training and mentoring of youth, coordinates fundraising activities, and provides general supervision to civilian and cadet volunteers
(2) Employee Assistance Unit	<ul style="list-style-type: none"> • Offers employment benefit counseling to include assistance to officers injured or hospitalized in the line of duty, administration of the Department's Psychological Counseling Program, survivor assistance and benefit coordination, and liaison with the Police Pension Board • Coordinates the Critical Incident Stress Management (CISM), Peer Counseling, and Police Chaplain programs
(3) Employment Services Unit	<ul style="list-style-type: none"> • Comprised of the Administrative and Operations Units, Polygraph Unit, and Information Desk • Administers the Department's role in the selection process, to include completing the background investigation, hiring, and placement processing of all new employees • Recruits prospective police officers and coordinates activities with City Human Resources regarding recruit applicant testing • Provides pre-employment, internal, administrative, and criminal polygraph exams • Provides 24/7 lobby customer service, general information, referrals, and building security for Police Headquarters (PHQ). • Recruits police reserves and civilian volunteers along with coordinating fundraising activities and providing general supervision of civilian volunteers • Oversees and administers the Community Hiring Board in accordance with the Employment Services manual

E. Drug Enforcement Bureau

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Drug Enforcement Bureau (DEB)	<ul style="list-style-type: none"> • Comprised of the Street Enforcement Unit, Investigations Unit, Human Exploitation and Trafficking (HEAT) Unit, and Technical Surveillance Unit. • Investigates and suppresses narcotic activity within the City • Conducts follow-up investigation of narcotic cases reported by other bureaus/precincts on an as-needed basis • Coordinates, processes, and disposes of property seized pursuant to narcotics violations • Conducts investigations that stem from organized crime activity • Investigates and suppresses human trafficking related activity within the City • Conducts investigations of license applications for massage parlors, pool halls, skill games, coin-operated amusement, bail bonds businesses, liquor licenses/enforcement, and/or any other offense that is traditionally vice or gambling related • Provides and manages long-term and short-term undercover investigative resources to assist patrol-based crime suppression projects and offers technical investigative support to further the investigative objectives of the Department



ORGANIZATIONAL STRUCTURE

Operations Order
3.1.00

PHOENIX POLICE DEPARTMENT

Rev. 02/27/26

PAGE 4

F. Downtown Operations

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Downtown Operations Unit	<ul style="list-style-type: none"> Delivers basic police services and parking enforcement to the Downtown area Provides police service at special and community events, comprises the primary Public Safety Response Team (PSRT), and maintains a continuous state of readiness for related events <p><u>Infrastructure Protection Unit (IPU) - Civilian and/or sworn personnel</u></p> <ul style="list-style-type: none"> Provides security and 24/7 alarm monitoring services to prevent or mitigate the effects of an attack by terrorists at the downtown core City facilities and/or off-site critical infrastructures (South Mountain Communication Towers, water treatment facilities, fuel tank farms, municipal airports, and Information and Technology Operation Center (ITOC) which supports Police and Fire radio communication systems)
(2) Court Services / Judicial Process Detail	<ul style="list-style-type: none"> Liaison to Phoenix City Court and Maricopa Court Superior Court/Grand Jury Grand Jury Hearsay Officer Program Fingerprint collection for defendants appearing at City court. Maintains employee court notification subpoena service and officer court appearance verification Maintains liaison with MCSO detention facilities Monitors the ticket accountability program Transports jail prisoners to/from Municipal Court

G. Family Investigations Bureau (FIB)

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Family Investigations Bureau (FIB)	<ul style="list-style-type: none"> Conducts follow-up and initial investigations of domestic violence, child/adult sex crimes, missing persons, and related crimes Conducts sex offender notifications Maintains liaison with prosecuting attorneys, Department of Child Safety (DCS), hospitals, victim services, and other related agencies Conducts investigations involving internet crimes against children

H. Fiscal Management Bureau (FIB)

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Fiscal Management Bureau (FMB)	<ul style="list-style-type: none"> Administers the overall budget activities of the Department Maintains the position control system Processes payroll and personnel action forms Manages the Department's 20,000 and 30,000 programs Coordinates the research, writing, planning, processing, and administration of all police grants, and coordinates the planning, processing, and administration of police Intergovernmental Agreements involving reimbursement for personnel Coordination of the Capital Improvement Project Bond Election

I. Homeland Defense Bureau (HDB)

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Homeland Defense Bureau (HDB)	<ul style="list-style-type: none"> Develops and maintains a Department planning capability, to include plans for responding to unusual occurrences Planning and coordination of Homeland Defense activities for the Department Liaison coordination with other government entities at the local, state, and federal levels Improves and coordinates seamless communication among responders to large-scale events Dignitary protection



ORGANIZATIONAL STRUCTURE

Operations Order

3.1.00

PHOENIX POLICE DEPARTMENT

Rev. 02/27/26

PAGE 5

3. J. Homeland Defense Bureau (HDB) (continued)

BUREAU/COMPONENT	RESPONSIBILITIES
(1) HDB (continued)	<ul style="list-style-type: none"> Facilitates awareness, education, detection, response, and recovery regarding terrorist or other all-hazard events Manages the police component of the Phoenix Unified Public Safety Incident Management Team (IMT) which is responsible for major event and incident management as assigned by the Police Chief Manages the Department's operations at the Arizona Counter Terrorism Information Center (ACTIC) Administers, manages, and develops Real Time Intelligence and Crime Center technology, hardware, software, and databases Administers, manages, and controls the Unmanned Aircraft Systems (UAS) [Drone] program and deployment Comprised of the following units/details: <ul style="list-style-type: none"> <u>Special Events Incident Management / Real Time Intelligence and Crime Center Unit</u> Threat Mitigation Unit Special Events Squad Incident Management Team/Real Time Intelligence and Crime Center Squad <u>Intelligence and Investigations Unit</u> Field Intelligence Group (FIG) Joint Terrorism Task Force (JTTF) Threat Liaison Officer (TLO) Program UAS Program Management / UAS (Drone) Squad

K. Information Technology Bureau (ITB)

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Information Technology Bureau (ITB) <i>Reports to the City Information Technology Services Department</i>	<ul style="list-style-type: none"> Establishes policy and guidelines regarding the planning, acquisition, and use of computer resources throughout the Department Develops, implements, maintains, and effectively operates the Computer-Aided Dispatch/Mobile Data Computer (CAD/MDC) System, Traffic Accident Data System (TADS), AFIS, and the personal computer-based client/server systems Coordinates training needs of Department personnel in the operations of these systems and other electronic equipment Acts as a liaison with other law enforcement agencies in the operation of criminal justice computer systems Provides technical assistance in the planning of future Department computer needs Coordinates data processing services Conducts a pre-budget technical review of the Department's proposed acquisition of electronic equipment Maintains inventory control of the Department's cellular phone equipment

L. Laboratory Services Bureau (LSB)

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Laboratory Services Bureau (LSB)	<ul style="list-style-type: none"> Responsible for the scientific analysis of physical evidence Identifies and preserves specimens submitted by officers during the course of an investigation Consults with officers and prosecuting attorneys for the discussion of various technical and scientific problems in criminal cases Serves as aide to counsel during technical testimony <p style="text-align: right;">(continued on next)</p>

3. L. Laboratory Services Bureau (LSB)

BUREAU/COMPONENT	RESPONSIBILITIES
(1) LSB (continued)	<ul style="list-style-type: none"> Provides specialized training for officers in the recognition's, collection, and submission of physical evidence for scientific analysis (including specialized techniques such as gunshot residue collection, serial number restoration, drug screening, and latent prints) Participates in policy formulation for the Department by translating scientific and technical information into operational police policies and procedures Provides technical support and assistance at major crime scenes Performs chemical, physical, and instrumental development of latent prints and comparisons to known individuals Provides forensic photographic support

M. Legal Unit

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Legal Unit <i>Reports to the City Law Department</i>	<ul style="list-style-type: none"> Serves as general counsel to the Police Chief and executive staff Available for special projects as assigned by the Police Chief for the benefit of the Department Available for consultations with Department employees relative to work-related legal issues Assists line functions, upon request with major criminal investigations or other activities when the assistance of an attorney is required Proactively reviews Department policies and directives for legality and liability issues Monitors state and federal legislative activity Drafts legislation, tracks bills and proposals, summarizes bills and new laws, and researches legislative issues Responsible for training, processing civil liability matters, and reviewing requests or subpoenas for Department records <p><u>Incident Review</u></p> <ul style="list-style-type: none"> Provides assistance to internal and external customers reference liability or potential liability issues/concerns Reviews all incidents and prepares reports on those involving police liability Acts as a liaison between City Risk Management and the Department

N. Organizational Integrity Bureau (OIB)

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Organizational Integrity Bureau (OIB)	<ul style="list-style-type: none"> Consists of the Continuous Improvement Unit (CIU), Behavioral Health and Resource Unit (BHRU), Force Evaluation and Review Unit (FERU), Quality Assurance and Standards Unit (QASU), Employee Recognition and Support (ERS) Unit, and Accreditation and Policy. CIU: Oversees the Department's continuous improvement initiatives, through policy research and development based on national best practice. BHRU: Manages the Crisis Intervention Team (CIT) program and training for officers who respond to incidents with individuals facing mental health crisis. FERU: Conducts thorough and objective assessments of use of force incidents. QASU: Perform random performance reviews of BWC footage and on-site inspections to verify compliance with departmental policies and accreditation standards ERS: Proactively supports officer wellness, performance, and training through data analysis, promoting both employee excellence and public safety.
(2) Behavioral Health and Resource Unit	<ul style="list-style-type: none"> Responds to mental health related calls for service Follow-up on patrol based mental health referrals Crisis Intervention training



ORGANIZATIONAL STRUCTURE

Operations Order

3.1.00

PHOENIX POLICE DEPARTMENT

Rev. 02/27/26

PAGE 7

3. N. Organizational Integrity Bureau (OIB) (continued)

BUREAU/COMPONENT	RESPONSIBILITIES
(3) Continuous Improvement Unit	<ul style="list-style-type: none"> Works to identify opportunities within the Department for improvement, plan projects based on needs, develop strategies to address those needs and implement changes to processes and policies
(4) Employee Recognition and Support (ERS) Unit	<ul style="list-style-type: none"> Implements, maintains, and operates the Early Intervention Systems Assess employees for Risk Behavior and engage Early Intervention where appropriate Document any assessments, remedies, or changes as outlined in Ops 4.10.01 Continually assesses national best practices related to Early Intervention and make recommendations for enhancements as needed Process awards, internal commendations, and public portal compliments to ensure exemplary employee performance is accurately acknowledged, documented, and communicated to leadership. Develop, administer, and analyze employee feedback surveys to provide actionable insights that support PPD leadership in advancing departmental retention goals.
(4) Force Evaluation and Review Unit	<ul style="list-style-type: none"> Intake all Level Two UOF as defined in Ops 1.5.00, Use of Force Accept direct referrals on uses of force that meet callout criteria Provide evaluations on uses of force upon request In conjunction with the Training Bureau staff, develop training based on identified departmental trends and use of force incidents, and provide training in an adjunct capacity as needed
(5) Quality Assurance and Standards Unit	<ul style="list-style-type: none"> Conducts compliance inspections and internal performance audits to establish the effectiveness of current operational controls and/or programs Monitors the disposal of narcotics, weapons, and other impounded property no longer needed for evidence Audits property seizures processes for the Drug Enforcement Bureau (DEB) and Property Management Bureau (PMB) Oversees the Controlled Substance Screening Program Coordinates ongoing activities related to the Arizona Law Enforcement Accreditation Program (ALEAP)

O. Patrol

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Precincts: Black Mountain Cactus Park Central City Desert Horizon Maryvale/Estrella Mountain Mountain View South Mountain	<ul style="list-style-type: none"> Deploys forces consistent with the needs of the City in order to maintain public order, provide preventative patrol, respond to calls for service including emergency calls, and conducts initial investigations of crimes and incidents to include the arrest of offenders Coordinates police activities with various community organizations Develops and maintains enforcement standards Proposes budget recommendations based upon evaluation of data relative to personnel, equipment, and programs Coordinates patrol operations, investigations, traffic enforcement, and specialized functions with other Department bureaus/components to include expeditious release of property and evidence when no legal or Department purpose is served by retention, such as found property or shoplifting evidence where a photograph is retained School Resource Officer (SRO) Program

P. Police Human Resources

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Police Human Resources	<ul style="list-style-type: none"> Monitors the transitional duty and reasonable accommodations programs Coordinates the administrative functions of the industrial injury program Processes all promotional activities, resignations, retirements, merit increases, performance ratings, and benefit changes Maintains transfer list of employees between divisions (continued on next)



ORGANIZATIONAL STRUCTURE

Operations Order

3.1.00

PHOENIX POLICE DEPARTMENT

Rev. 02/27/26

PAGE 8

3. P. Police Human Resources

(1)	<ul style="list-style-type: none"> • Coordinates activities with City Human Resources regarding promotional testing, position classifications, job analyses, equal employment opportunity matters, statistical gathering, grievance processes, and all Civil Service Board matters • Maintains Department personnel records • Maintains a statement for duties and responsibilities of each job assignment within the Department • Coordinates grievance procedures • Conducts an annual analysis of grievances to identify trends or other issues, this report is required by July 1, for the previous fiscal year
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Q. Professional Standards Bureau (PSB)

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Professional Standards Bureau (PSB)	<ul style="list-style-type: none"> • Investigates alleged misconduct by Department employees and maintains the confidentiality of PSB investigations and records, to include internal and criminal polygraph testing • Provides staff assistance to line supervisors in investigations of alleged misconduct by Department employees • Investigates shooting and in-custody deaths (except non-injury accidental discharges and dispatching injured animals) by employees of the Department • Records, registers, and controls the investigation of complaints against officers/employees <p><u>Field Investigations Team</u></p> <ul style="list-style-type: none"> • Intake and process complaints • Investigate minor policy violation allegations, Firearm discharge incidents not related to Critical/Serious Incident response, EEO violations, and Respect and Civility in the Workplace violations

R. Property Crimes Bureau (PCB)

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Property Crimes Bureau (PCB)	<ul style="list-style-type: none"> • Conducts follow-up and initial investigations for property-related crimes including but not limited to animal crimes, auto theft, burglary, financial crimes, fraud, graffiti, metal theft, organized retail crimes, theft, trespassing, and pawnshops. • Maintains liaison with prosecuting attorneys • Communicates with other law enforcement agencies to exchange information pertinent to criminal activity • Conducts follow-up and initial investigations for False Reporting and False Information/Identity Theft crimes

S. Property Management Bureau (PMB)

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Property Management Bureau	<ul style="list-style-type: none"> • Maintains the supply items of the Department in a state of operational readiness • Receives, catalogs, and stores impounded property • Protects the security of the Property Room and its contents • Receives, distributes, and maintains inventory control of capital and issued items and supplies • Disposes of all impounded property and evidence as required by Department policy and in the manner prescribed by law • Monitors the acquisition, repair, and maintenance of the Department vehicle fleet



ORGANIZATIONAL STRUCTURE

Operations Order

3.1.00

PHOENIX POLICE DEPARTMENT

Rev. 02/27/26

PAGE 9

3. T. Public Affairs Bureau (PAB)

BUREAU/COMPONENT	RESPONSIBILITIES
D. Public Affairs Bureau (PAB) <i>Reports to the City Communications Department</i>	<ul style="list-style-type: none"> Assists in preparing video and audio productions for the Department Coordinates the Department's positive newsworthy information Coordinates and distributes the Department's internal/external information Responsible for the dissemination of Department information, including press releases, and is available on a 24-hour basis Assists the on-scene commander or supervisor in responding to media inquiries Assists in preparing information for release, whether or not media representatives are present Develops and oversees the Department's internal and external marketing programs and corporate communications programs Oversees and edits the Department's internal magazine, "The Insider" Oversees broadcast responsibilities relating to the Department's Quarterly Awards Ceremonies At the request of executive staff, administers and oversees a variety of specialized Department events and functions Coordinates the Department awards programs Prepares and publishes the Department Newsletter and Retirement Bulletin

U. Public Records and Services Bureau (PRSB)

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Public Records and Services Bureau	<ul style="list-style-type: none"> Enforces City ordinances on alarm systems and loud parties Receives and releases public and traffic records requests Processes traffic collision, driving under the influence (DUI), and Admin Per Se reports for the Department Processes notices of vehicle impoundments and releases Monitors Department towing contracts Issues oversize/overweight permits

V. Reserve Bureau

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Reserve Bureau	<ul style="list-style-type: none"> Administers reserve operations for the Department Coordinates the deployment of reserve officers with other Department bureaus /components Oversees the recruitment and processing of reserve officer candidates Coordinates basic and advanced training of reserve officers

W. Strategic Information Bureau (SIB)

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Strategic Information Bureau (SIB)	<ul style="list-style-type: none"> Comprised of the Body-Worn Camera Unit, Crime Analysis and Research Unit (CARU), Central Booking Unit, Information Services Unit (ISU) Prepares and publishes the Transfer Opportunities Bulletin (TOB) <p><u>Crime Analysis and Research Unit (CARU)</u></p> <ul style="list-style-type: none"> Provides accurate and timely statistical data through quality checks and analysis of police reports Examines data to identify crime trends, locate geographic problem areas, and correlate modus operandi techniques Provides assistance with statistical evaluation of crime suppression and operationally-related Department programs and processes <p>(continued on next)</p>



ORGANIZATIONAL STRUCTURE

Operations Order

3.1.00

PHOENIX POLICE DEPARTMENT

Rev. 02/27/26

PAGE 10

3. W. Strategic Information Bureau (SIB) (continued)

<p>(1) SIB (continued)</p>	<p><u>Information Services Unit (ISU)</u></p> <ul style="list-style-type: none"> • Collects, disseminates, and retains relevant police-related information, to include juvenile and adult records • Maintains records maintenance, serving as a general depository and resource file for official police records • Provides photographic laboratory services • Prepares Phoenix Municipal Court complaints and dockets • Prepares and distributes Operations Reports • Acts as repository for Municipal Court warrants to provide 24-hour information required for clearance • Administers the records management system (RMS) program report entry and dissemination • Implements, maintains, and effectively operates RMS
<p>(2) Body-Worn Camera Unit</p>	<ul style="list-style-type: none"> • Receives and fulfills requests for digital media created via various Axon technologies including but not limited to body-worn camera video, Axon Capture photos and audio, and Axon Fleet video. • Audits and corrects content with missing or incorrect ID numbers, categories, and ownership information. • BWC Units' responsibilities continue to expand as the Department adopts new Axon technologies.
<p>(3) Central Booking Unit</p>	<ul style="list-style-type: none"> • Monitors prisoners in the Central Booking facility • Collects and maintains ten-print fingerprints contained in the Department's portion of Arizona Automated Fingerprint Identification System (AFIS) for use in the identification of individuals • Monitors prisoners in the Central Booking facility • Collects and maintains ten-print fingerprints contained in the Department's portion of Arizona Automated Fingerprint Identification System (AFIS) for use in the identification of individuals • Obtains photos and fingerprints of each prisoner • Obtains DNA/buccal swabs from prisoners when required • Transports prisoners to the Maricopa County Sheriff's Office (MCSO) Jail and finalizes the booking process • Serves Page Two's

X. Tactical Support Bureau (TSB)

BUREAU/COMPONENT	RESPONSIBILITIES
<p>(1) Tactical Support Bureau (TSB)</p>	<ul style="list-style-type: none"> • Air Support Unit • Bomb Squad • Canine Unit • Crime Impact Unit * Fugitive Apprehension Investigations Detail (FAID) * Street Crimes Detail • Special Assignments Unit (SAU) • Specialty Vehicle Detail/Dive Team
<p>(2) Air Support Unit (ASU)</p>	<ul style="list-style-type: none"> • Functions as an auxiliary support for the Department with helicopters and fixed-wing aircraft. • Examples of various functions performed are patrol observation, aerial photography of crime scenes, aerial command post, and support of ground units when answering calls and responding to emergency situations, searching for suspects and missing juveniles, locating vehicles, and lighting areas at night, assisting with surveillance. • Provide emergency assistance to other public or quasi-public agencies (<i>i.e.</i>, SRP, APS) upon request by that agency when authorized.



ORGANIZATIONAL STRUCTURE

Operations Order

3.1.00

PHOENIX POLICE DEPARTMENT

Rev. 02/27/26

PAGE 11

3. X. Tactical Support Bureau (TSB) (continued)

(3) Canine Unit	<ul style="list-style-type: none"> • Train, maintain, and deploy Police Services Canines to assist in searches for narcotics or suspects
(4) Bomb Squad	<ul style="list-style-type: none"> • Conduct investigations regarding misconduct with explosives and suspected hazardous devices/materials • Assist with bomb security searches for dignitaries • Provide safe storage for explosives held for evidence, found, or safekeeping • Render safe and dispose of explosives and incendiary devices found or abandoned in the City • Provide support and training as needed
(5) Crime Impact Unit (CIU)	<ul style="list-style-type: none"> • Assist in the reduction of criminal activity within the City • Provide tactical response and assist with dignitary protection • Apprehend criminal offenders
(6) Special Assignments Unit (SAU)	<ul style="list-style-type: none"> • Perform specialized tasks which require a high degree of training and teamwork (e.g., conduct search warrant entries, dignitary protection, criminal apprehension, Contaminated/questionable air quality operations (SCBA), tactical surveillance, hostage/barricade situations, etc.) • SAU is available for call-out 24/7 and is equipped to assist on scenes for extended periods of time. Requests should be directed to an SAU supervisor.

Y. Traffic Bureau

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Traffic Bureau	<ul style="list-style-type: none"> • Commercial Vehicle Inspection (CVI) Squad • Driving Under the Influence (DUI) Enforcement squads • Traffic Enforcement squads • Traffic Education Safety Squad (TESS) • Photo Enforcement Program • Vehicular Crimes Unit (VCU)
(2) Transit Unit	<ul style="list-style-type: none"> • Provides safety and security for public transportation • Identifies, tracks, and coordinates responses to transportation related crime • Investigate public transportation related crimes
(3) Vehicular Crimes Unit	<ul style="list-style-type: none"> • Conducts serious injury and fatal collision investigations • Collision reconstruction when requested as outlined in Operations Order 7.5.03, Collision Investigations

Z. Violent Crimes Bureau (VCB)

BUREAU/COMPONENT	RESPONSIBILITIES
(1) Violent Crimes Bureau (VCB)	<ul style="list-style-type: none"> • Conducts follow-up and initial investigations for violence-related crimes including bias- and school-related crimes • Maintains liaison with prosecuting attorneys • Communicates with other law enforcement agencies to exchange information pertinent to criminal activity
(2) Crime Gun Intelligence Unit	<ul style="list-style-type: none"> • Part of an interagency collaboration focused on the timely collection, management, and analysis of crime gun evidence. • Investigates weapons violations and assists in the investigation and prosecution of armed violent offenders • National Integrated Ballistic Information Network (NIBIN) investigations and assistance
(3) Digital Forensics Investigative Unit (DFIU)	<ul style="list-style-type: none"> • Investigate and/or assist all investigative entities with the analysis and acquisition of digital evidence through the forensic extraction of data held within electronic devices



ORGANIZATIONAL STRUCTURE

Operations Order

3.1.00

PHOENIX POLICE DEPARTMENT

Rev. 02/27/26

PAGE 12

3. Z. Violent Crimes Bureau (VCB) (continued)

(2) Gang Enforcement Unit	<ul style="list-style-type: none">• Conducts initial and follow-up investigation on incidents that have been identified as gang related• Monitors and takes enforcement action on criminal street gang members• Reviews and approves all GMIC forms submitted by department personnel
(4) Night Detectives Detail	<ul style="list-style-type: none">• Second and Third shift duty-hours• Investigate and/or assume case responsibility for death investigations, armed robberies, aggravated assaults, and other investigations under the realm of the Violent Crimes Bureau as needed.

Last Organizational Review:

01/20/26