

ORIGINAL



February 18, 2021 REDA Executive Board Meeting Minutes

Called to order by Chairman Mayor Miller @ 1000, determined to have a quorum.

Present:

Chairman Mayor Miller
Vice-Chair County Manager Allen Davis (Phone)
Secretary Aubrey Hobson
John Ross Null
Vernon Asbill

REDA Executive Director Bambi Kern
REDA Training Coordinator Megan Headrick
REDA CIO Gary Romine

City of Artesia Police Chief Roberts
City of Artesia Fire Marshal Harvey
Fire Board Chairman Jarod Zuniga
Harvey & Simons Chris Simons

Absent: Rep. Jim Townsend, Commissioner John Henry

Approval of February 18, 2021 Agenda: No changes.

Motion made to approve agenda by Vernon Asbill, seconded by Secretary Hobson. All in favor, motion carried.

Approval of the January 28, 2021 REDA Executive Board Meeting Minutes:

Chairman Mayor Miller requests that the minutes be modified to express more of the radio project conversation. Motion made to table approval of minutes by Vernon Asbill, seconded by CM Davis. All in favor, motion carried.

Agenda Items

1. Financials Report / Budget:

A. Quick View Financials: Within budget

Motion made to approve financials, invoices, actuals, and OT breakout made by Vernon Asbill, seconded by Secretary Hobson. All in favor, motion carried.

B. Invoices: Reviewed and Approved

C. Actuals: Reviewed and Approved

D. Breakout of OT: Reviewed and Approved

2. Expenditures Review / Emergency Business / Approval:

3. Operations Committee Meeting Decisions & Recommendations:

A. Meeting Minutes Draft: Director Kern advised they did have the meeting and attached is the draft minutes from that meeting.

B. Radio Communications Project: APD Chief Roberts stated that he received his answer on whether or not the City of Artesia would have to pay to utilize the new radio system and the answer was no. The city would only have to contribute if they utilize a channel as their primary means of communication. Fire Board Chairman Zuniga states that are no further notable changes to the project or the timeline. No further comments or recommendations from the board.

4. Directors Comments / Announcements / Reports:

A. Personnel Report: Director Kern advised we had one termination and two new hires, one of which is an already certified Dispatcher. REDA has also opened and posted a supervisor position. No issues, comments, or recommendations from the board.

B. Overview & Statistical Information: Director Kern as well as the board have no issues, comments, or recommendations.

C. Information Technology Report: CIO Romine discusses with the board the Trans Aero work that has been progressing. He was able to build out a training server for the program in order to train the staff. REDA is currently working with Motorola to devise a solution for out of area radio contact with the Trans Aero pilots. CIO Romine also discussed the challenges surrounding the winter storm blackouts. No further questions, comments, or recommendations from the board.

D. Training Report: Training Coordinator Headrick advises the board on the two new hires. No further comments or recommendations from the board.

E. Trans Aero: Director Kern discusses with the board about her trip to Utah and the information they received while with Classic Air Med. No questions or comments from the board.

5. Legislative:

A. Senate bill has been introduced to include 911 Dispatchers as First Responders. This was a vague conversation as the board could not recall the Bill Identifier. Director Kern advised that she research it.

6. Resolutions: None

7. Agreements / Contracts / MOU's: None

8. Consent Agenda: None

9. Public Comments / Announcements: None

10. Board Member Comments: None

11. Closed Meeting: None

12. Set next Board meeting date: March 18, 2021 @1000.

14. Adjourn meeting:

Meeting adjourned at 10:28.



Mayor Raye Miller, Executive Board Chairman (or designee)

3/18/2021

Date



Bambi Kern, REDA Executive Director (or designee)

3-18-2021

Date