



**Regional Emergency Dispatch Authority  
Operations Committee Meeting Minutes  
November 12th, 2021**

 **ORIGINAL**

**November 12th, 2021, 10:00**

Determination of Quorum – Quorum present

**Attendance:**

- REDA Executive Director Bambi Kern
- REDA Training Coordinator Megan Headrick
- REDA CIO Gary Romine
- APD Chief Kirk Roberts
- AFD Fire Chief Kevin Hope
- ECFR Deputy Chief Jarod Zuniga
- NPS Deputy Chief Laura Steele
- ECSO Lt. Scott Lynd

Approval of the November 12th, 2021, Operations Committee Agenda

Dep Chief Zuniga motions, Dep Chief Steele Seconds. All in favor: Motion passes

Approval of October 14th, 2021, Operations Committee Meeting Minutes

Dep Chief Zuniga motions, Chief Hope Seconds. All in favor: Motion passes

**Agenda**

**1) Public Service Agency Comments and Announcements**

- a) CFD – None
- b) Fire Board – None
- c) Loving PD – None
- d) NMMP – None
- e) NMSP – None
- f) OEM – None
- g) Native Air – None

**2) Director / Announcements / Reports**

- a) 2021 Overview & Statistical Information
  - **Personnel** – Director Kern reviews the Personnel Report with the board; No questions or comments from the board.

ORIGINAL



- **Hiring / Promotion** – Director Kern reviews the attached report with the board. She mentions the orientation is now done online and the job fair that REDA will be attending in Carlsbad. No questions or comments from the board.
- **OT** – Director Kern expresses to the board that the OT rate is still high. No questions or comments from the board.
- **Training** – TC Headrick explains to the board where Trainees are at in the training process. She also describes new training that she is acquiring. No further questions or comments from the board.
- **IT** – CIO Romine reviews the attached report with the board. No questions or comments from the board.
- **TAC** – Director Kern and TC Headrick explain the attached report with the board. No questions or comments from the board.
- **Statistical** – Director Kern discusses the attached report with the board. No questions or comments from the board.

b) Committee for EMD card review and or update

- TC Headrick has this task for action.

c) Grant for ASINC and ASAP to PSAP

- Director Kern is actively working on these tasks. REDA has been awarded grants for ASINC. Electronic EMD program has a great chance on getting approved through the County.

3) **Policy / SOG**

a) SWAT / TRT Call Out

- TC Headrick has been working on this task with Lt. Lynd, (ECSO). She has been making changes and is seeking approval. Dep Chief Zuniga makes a motion to approve with proposed changes and also going forward, it does not have to return to the Ops Comm board for approval for personnel changes. All approve. Motion passes.

4) **Operations Committee Meeting Decisions & Recommendations**

a) Artesia Police Department

- Grid Offense Tab – Director Kern is currently writing the RTF.
- Command Central – ECSO now has Command Central. APD Chief Roberts will be training ECSO Lt Threkheld on the system.

b) Artesia Fire Department

- None

c) Eddy County Sheriff's Office

- SWAT / TRT Call Out – Please see Item 3A.
- Oil Field Larcenies – There is an online system now for reporting Oil Field thefts. Director Kern advises the board that REDA will take the Oilfield calls per protocol and dispatch an on duty units. The ECSO units can refer reporting parties to the website as they see fit.

d) Eddy County Fire & Rescue

- Radio Project – ECFR is waiting on Motorola Engineering and Pricing.
- TAC Channels for County Calls – ECFR has 5 TAC channels. They will be assigned by Division.

e) NPS

- Alarm Companies – NPS will be replacing alarm systems.

f) Trans Aero

- Added new asset – TA MedEvac 50. It is a fixed wing that will be based out of Artesia. It will be going into service as early as December 2021.

5) Agreements / Contracts / Expenditures / MOUs

- Trans Aero – It was recommended by the Board that it would be beneficial for the contract to have a clause as to what any additional assets will cost so that the contract does not have to be renegotiated every time.

6) Legislative

- None

7) Resolutions

- None

8) Travel / Training

- None

9) **Consent Agenda:** [All items listed below have been distributed to the REDA OPSCOM Board, in advance of this meeting and are routine and non-controversial in nature, they will be enacted by a single motion. Any Board Member may remove an item from this Consent Agenda if a separate discussion is desired]: **None**

10) **Closed Session:** In accordance with the State of New Mexico Open Meetings Act, Section [10-15-1-(H)(2)]: Closed Session Items: **None**

11) Board Member Comments

- a) None

3) **Set the next Operations Committee meeting date:**

- *Regular Schedule would be December 9<sup>th</sup>, 2021 @ 10:00. This meeting will be deferred until **January 13<sup>th</sup> @ 1000**. Dep Chief Zuniga makes a motion, AFD Chief Hope seconds. All approves, motion passes.*

4) **Adjourn Meeting**

- Meeting adjourned.

X

Chief Roberts  
Artesia Police Department

X

Chief Hope  
Artesia Fire Department

X

Eddy County Sheriff's Dept Representative

X

Deputy Chief Zuniga (Fire 3)  
Eddy County Fire Rescue

X

Deputy Chief Steele  
National Parks Service Representative

X

Trans Aero Representative