



Central Massachusetts Regional 911 District

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Board of Directors Meeting Minutes

Date: April 06, 2026

Time: 10:00 AM

Location: Hybrid – In-Person and Remote (via Microsoft Teams)

1. Call to Order

The Special Joint Meeting of the Administrative Board and Operations Board was called to order by Chairperson Heather Butler.

2. Accountant Services Discussion

Director Moriarty provided an update regarding the search for accounting services for the District. Outreach was made to approximately five to six accounting service providers, with one formal response received for contracted accounting services in the amount of approximately \$36,000 annually. The Board discussed the previously budgeted part-time accounting position and potential alternatives.

Discussion included:

- Cost comparison between contracted services and hiring a part-time accountant.
- Existing support services positions and potential allocation of funds.
- Current market conditions for accounting professionals.
- Importance of conducting additional due diligence before selecting a path forward.

Motion: To post the accounting position publicly and solicit applicants prior to committing to contracted services.

Seconded by: Maribel Larange

Vote: Unanimous approval.

Action Item: Administration to post the part-time accounting position and begin accepting applications.



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3. Legal Services Discussion

Director Moriarty provided an update regarding legal services proposals. Additional outreach was conducted to several law firms; however, no additional responses were received.

KP Law remained the sole responding firm and discussion occurred regarding:

- Hourly rate considerations
- Existing relationships between KP Law and participating communities
- Potential conflict concerns
- Advantages of using a firm already familiar with municipal operations

Motion: To proceed with retaining KP Law as District legal counsel.

Vote: Unanimous approval.

4. Regional Facility Site Evaluation and Presentation

Director Moriarty presented a facility analysis regarding potential future District headquarters locations in support of regional expansion and upcoming State 911 Development Grant submission deadlines.

The presentation reviewed:

Potential sites evaluated:

- Auburn – 470 Southbridge Street
- Spencer – 1 Linden Street
- Spencer – 167 North Spencer Road
- Sutton – Unified Parkway

Evaluation criteria included:

- Operational functionality
- Facility scalability
- Workforce accessibility
- Security and threat assessments
- Project timeline
- Cost estimates
- Future growth potential



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Board discussion included:

- Ownership versus lease considerations
- Security and access concerns
- Long-term expansion capabilities
- Financial impacts
- Buildout considerations
- Development Grant timelines
- Infrastructure and communications requirements

Several board members expressed support for the Spencer facility due to security and long-term operational considerations, while others noted advantages of Auburn due to ownership potential and speed of implementation.

Operations Board Motion: Chief Monaco made the motion to endorse the 167 N Spencer Road facility.

Voted in Favor:

Warren - Fire Chief Adam Lavoie
Warren - Police Chief Gerry Millete
Sturbridge - Police Earl Chief Dessert
Barre - Fire Chief James DiVirgilio
Rutland - Fire Chief Seth Knipe
Rutland - Police Chief Nicholas Monaco
Oxford - Lieutenant Jeromy Grniet
Auburn - Fire Chief Deputy Glenn Johnson
Charlton - Fire Chief Rob Barton
Spencer – Police Chief Michael Bedford
Spencer – Fire Chief Robert Parsons
Auburn – Police Chief Scott Mills
Sutton – Fire Chief Matthew Belsito
Sturbridge – Fire Chief John Grasso
Oxford – Fire Chief Kenneth Sellers

Vote: Unanimous approval.



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Administrative Board Motion: Motion to pursue 167 N Spencer road facility.

Voted in Favor:

Oakham - Maribel Larange
Barre – Melaine Jackson
Sturbridge – Robin Grimm
Rutland – Heather Butler
Hubbardston – Peter Walker
Auburn – Stephen Coleman
Spencer – Jared Griggs
Charlton – Andrew Golas
Oxford – Kevin Duffy
Sutton – Austin Cyganewicz

Voted against:

Warren – James Ferrea

5. Action Items Summary

Item	Responsible Party
Post part-time accountant position	Administration
Proceed with legal services retention process with KP Law	Administration
Continue due diligence on regional facility options	Administration / Boards
Prepare Development Grant submission materials	Executive Director

6. Adjournment

Upon completion of discussion and business, the meeting adjourned at 11:47AM.