



FIELD ORDERS

Chapter

BASIC FIELD OPERATIONS

Subject

Unlawful Use of a Means of Transportation**LEGAL REVIEW**

1. See ARS [13-1803/Unlawful Use of a Means of Transportation](#).
2. Unlawful use of means of transportation, as defined in subsection A, paragraph 1 is a class 5 felony. Otherwise it is a class 6 felony. See FIELD Order [1502/Designated Class 6 Felonies](#).

DEFINITIONS

Control: To act so as to exclude others from using their property except on the defendant's own terms.

Means of Transportation: Any vehicle.

Vehicle: A device in, upon or by which any person or property is or may be transported or drawn upon a highway, waterway or airway, excepting devices moved by human power or used exclusively upon stationary rails or tracks.

VIN: Vehicle identification number.

PROCEDURE

1. Determine if the elements of the crime require an Auto Theft report or an Unlawful Use of Means of Transportation report. In Unlawful Use of a Means of Transportation reports, the victim such as a child, friend, or other acquaintance usually knows the suspect.
2. Verify the victim is the registered owner and is willing to prosecute. Follow FIELD Order 1136/Auto Theft. If the offender is known and could be prosecuted, but prosecution is not desired by the victim, complete a DR documenting the crime and mark the case status as "Cleared by Exception." See FIELD Order [4027/Missing Vehicles – No Crime Occurred](#).
3. If the victim cannot provide the registration information, complete a DR using the available information. Instruct the victim to contact the department as soon as possible with the complete registration information.
4. Give the complainant the Victim's Rights Information form.
5. Contact Records with the vehicle information so it can be

entered into ACIC/NCIC as a stolen vehicle. Document the name and serial number of the Records person handling the entry. Once the vehicle has been entered into ACIC/NCIC, document the NIC number in the NIC field of the vehicle module.

6. Send an Attempt To Locate (ATL) message to Communications to be rebroadcast to all field units.
7. Contact Via Linda District 3 Station personnel to have the vehicle information entered on the Daily Information Log. If the Station personnel are not available, complete an Information Log Entry form and deliver or fax it to the Via Linda District 3 Station.

