

SOUTH DAKOTA BOARD OF REGENTS

Policy Manual

SUBJECT: Academic Catalogs System Requirements

NUMBER: 2.3.1

A. PURPOSE

Academic catalogs are critical for students as they navigate their university experience. Academic catalogs provide information to students regarding academic policies, course descriptions, and degree requirements. This policy sets forth Regental system requirements.

B. DEFINITIONS

1. **Academic Catalog:** Defined as an electronic and/or printed catalog that provides degree program requirements, course requirements, and academic requirements of the university.
2. **Institution(s):** Defined as one of the six (6) universities: Black Hills State University, Dakota State University, Northern State University, South Dakota School of Mines and Technology, South Dakota State University, and University of South Dakota.

C. POLICY STATEMENTS

1. A statement of the statutory institutional objectives must appear as a part of the catalog published at each institution. The BOR Policy on Institutional Mission for those institutions (BOR Policy 1.2.1 through 1.2.6) shall be added to the Academic Catalog.
2. BOR Policy 1.4.4 shall be posted with the Academic Catalog.
3. BOR Policy 2.6.2 shall be posted in the Academic Catalog.
4. A statement on FERPA rights shall be added to the Academic Catalog.
5. Each university catalog shall contain the following statement:

The information contained in this catalog is the most accurate available at the time of publication, but changes may become effective before the next catalog is published. It is ultimately the student's responsibility to stay abreast of current regulations, curricula, and the status of specific programs being offered. Further, the university reserves the right, as approved by the Board of Regents, to modify requirements, curricula offerings, and charges, and to add, alter, or delete courses and programs through appropriate procedures. While reasonable efforts will be made to publicize such changes, a student is encouraged to seek current information from appropriate offices.

The statement shall be placed in bold typeface on the inside of the front cover of the catalog or on the first page of the catalog.

FORMS / APPENDICES:

None

SOURCE:

BOR December 1995; BOR June 2014; BOR May 2023; October 2023 (Clerical).