	ACADEMIC AFFAIRS GUIDELINES

Section 2.3	Academic Programs	
Title:	Annual Program Health Analytics Evaluation Guidelines	
Number (Current Format)	**Number (Prior Format)**	**Date Last Revised**
2.3.4.A(1)	4.1.A	08/2022
Reference:	BOR Policy 2.3.4 – Board of Regents Academic Program Evaluation and Review AAC Guideline 2.3.4.A – Program Evaluation and Review Guidelines AAC Guideline 2.3.4.A(2) – Mid-Cycle Program Evaluation Guidelines AAC Guideline 2.3.4.A(3) – Comprehensive Program Review Guidelines AAC Guideline 2.3.4.A(4) – Program Accreditation Review Guidelines AAC Guideline 2.3.4.A(5) – Program Productivity Review Guidelines AAC Guideline 2.3.4.A(6) – New Program Evaluation	
Related Form(s):		

1. Annual Health Analytics/Evaluation

University examination of program performance based on a set of common metrics: enrollment, student success, instructional activity, faculty, and revenue/expense.

2. Objective

The annual health analytic and evaluation review is designed to provide evidence-based data to the college, dean, and department. This data will serve to provide analytics for decision making as appropriate for the program(s), department, and college.

3. Communication

The institution shall establish an appropriate framework and process for the Annual Program Evaluation to ensure the appropriate faculty and staff are aware of the program review requirement, purpose of the program review, availability of the data, their role in the program review process, institutional goals for the program review, and future program review requirements.

4. Metrics Available

Several data metrics will be available in the APS (Academic Performance Solutions) System. While not intended to be an all-inclusive list, a few are inserted as examples.

4.1. Student Demand

4.1.1. Department Enrollment Headcount

4.1.2. Major and Service Interdependencies

4.1.3. Major Headcount

4.2.   Student Success

      4.2.1. Credit Hour Completion

      4.2.2. Degree Completion

      4.2.3. Time to Completion

   4.3.   Course Efficiency

      4.3.1. Section Size

      4.3.2. Section Fill Rate

      4.3.3. Unserved Student Demand

   4.4.   Instructional Staff

      4.4.1. Instructional Staff Headcount

      4.4.2. Instructional Student Generated Hours

   4.5.   Financial Efficacy

      4.5.1. Institutional Expense Per Credit Hour

      4.5.2. Instructional Revenue Per Credit Hour

5. Annual Program Evaluation Reporting

After obtaining the quantitative data identified the review, evaluation, analysis, and action plan development (if appropriate) are the responsibility, and under the purview, of the institution. No report is submitted to the Board of Regents for an Annual Program Evaluation.

6. Schedule

The Annual Program Evaluation shall be conducted each year based on a schedule determined by the institution and in alignment with expectations articulated in the policy and procedure. Effective September 2022 the annual health data will be available in the APS Edify Dashboard System.

SOURCE:

AAC August 2022.