ACADEMIC AFFAIRS GUIDELINES

Section 2.2.1:	Admission Policies	
Title:	High School Student Dual Enrollment Initial Eligibility Guidelines	
Number (Current Format)	**Number (Prior Format)**	**Date Last Revised**
2.2.1.6.A	7.3, XIV	11/2025
Reference:	SDCL § 13-28-37 – Postsecondary Enrollment – Course Credit – Failing Grade Eliminates Eligibility SDCL § 13-28-37.1 – State Subsidized High School Dual Credit Program BOR Policy 2.1.1 – System Academic Year/Academic Calendar BOR Policy 2.2.1.1 – System General Admissions BOR Policy 2.2.1.6 – High School Dual Enrollment Admission BOR Policy 2.8.1 – Grades and Use of Grade Point Averages BOR Policy 5.5.3 – Tuition and Fees: Special Course Types	
Related Form(s):		

1. Purpose

The purpose of this guideline is to outline a student's initial eligibility requirements for dual enrollment (Concurrent Enrollment/Rising Scholar Program, High School Dual Credit Program (HSDC), and High School Full-Rate Enrollment Program).

2. Governance

This guideline governs the admissions eligibility for high school students. HSDC program students may only enroll in the approved HSDC terms. To the extent this guideline conflicts with or is inconsistent with state law, regulations, or guidance, state law, regulations, or guidance shall control. BOR Policy 2.2.1.6 serves as the governing policy for High School Student Dual Enrollment.

3. Definitions

3.1. See BOR Policies 2.1.1, 2.2.1.1 and 2.2.1.6.

3.2. **HSDC Junior**: Any student enrolled in his/her third year of high school, or home-schooled student whose high school class is within two years of graduating. The start of the junior year begins in the fall of each academic year.

3.3. **HSDC Senior**: Any student enrolled in his/her fourth year of high school, or a home-schooled student whose high school class is within one year of graduating. The senior year ends at the conclusion of the spring term following high school graduation.

3.4. **HSDC Terms**: Defined as five terms preceding graduation from high school.

4. Concurrent/Rising Scholar and HSDC Student Eligibility Academic Requirements

Students must meet one of the criteria (4.1) below to participate.

4.1 Students Attending a South Dakota school district or approved high school:

a) **High school juniors eligible to enroll in a high school in South Dakota <u>who meet one of the following requirements</u>:**

(i) earn an ACT composite score or superscore of 24 reflective of the 70% percentile (or equivalent SAT score of 1180); or

(ii) rank in upper one-third of their graduating class; or

(iii) earn a cumulative unweighted high school GPA of at least 3.50 on a 4.0 scale;

b) **High school seniors eligible to enroll in a high school in South Dakota <u>who meet one of the following requirements</u>[1]:**

(i) earn an ACT composite score or superscore of 21 reflective of the 50% percentile (or equivalent SAT score of 1080); or

(ii) rank in the upper one-half of their graduating class; or

(iii) earn a cumulative unweighted high school GPA of at least 3.25 on a 4.0 scale;

c) **High school juniors or seniors eligible to enroll in a high school in South Dakota <u>who meet the following advanced honors endorsement admissions requirements</u>:**

(i) ACT composite score or superscore of 18 for BHSU, DSU, NSU, and SDSU; or of 21 for USD and SDSMT or equivalent SAT score of 970 or 1080; and

(ii) Successful completion of coursework requirements per ARSD 24:43:11:02:03[2]

- Four Years of English
- Three years of advanced mathematics
- Three years of laboratory science
- Three years of social studies
- One year of fine arts

[1] Students enrolling in the HSDC program during the summer semester will use the eligibility criteria for seniors.

[2] Administrative Rule 24:43:11:02.03 | South Dakota Legislature (sdlegislature.gov)

d) **High school juniors or seniors eligible to enroll in a high school in South Dakota <u>who meet the benchmark scores on one of the assessments listed below</u>:**

(i) State of South Dakota 11th Grade Assessment

a. Smarter Balance – Score Level 3 or higher on the English Language Arts AND Mathematics 11th Grade Assessments.

(ii) PreACT Exam Composite Score of 24 or higher

(iii) ACCUPLACER Next Generation[3] (QAS – Score 255 or higher AND Writing Score 263 or higher)

4.2 Home School Student Eligibility

Students receiving education opportunities through alternative education are eligible to participate if the sponsoring parent has signed an MOU with SDDOE. These students can qualify for the program by meeting any of the criteria in Section 4.1 of this guideline, excluding class rank. Students enrolling in any course at a South Dakota high school will enroll in the HSDC program under that school district's MOU.

4.3 Foreign Exchange Student Eligibility

Students who are classified as J-1 Secondary School Student Program participants or J-1 High School Exchange students, and enrolled at public, private or Bureau of Indian Education (BIE) school districts in South Dakota are eligible to participate if the districts that have a signed MOU with the SDDOE.

Enrollment eligibility is restricted to no more than two courses per term, and school district personnel are required to notify the student's program sponsor regarding the postsecondary enrollment.[4]

5. High School Full-Tuition Program Eligibility

High school students may be eligible as early as the ninth grade to take dual enrollment courses by paying full tuition. Students must gain approval from their school district and parents prior to applying. School districts must count the credit earned for comparable high school credit as applicable (based on the courses that the student enrolls, and grade received).

Students may only take 100-200 level courses. If student wishes to enroll in a course at or above 300, special permission must be given by the post-secondary institution.

Home school students enrolling in full-tuition rate courses outside of the HSDC program must provide the university with their alternative instruction documentation that has been filed with the South Dakota Department of Education.

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[3] To be admitted to the program through the ACCUPLACER Exam, students must take both the Writing and QAS exams and meet the required scores. These exams cannot be mixed and matched with other parts of the first three sections of admissions criteria. High school students may take the ACCUPLACER one time per semester (Summer, Fall, or Spring) prior to high school graduation to earn the necessary score for program admission and/or course placement.

[4] Per correspondence from Lale Kuyumcu, Program Analyst, Office of Designation – ECA Bureau for the U.S. Department of State on June 30, 2015. "J-1 Secondary School Student Program participants taking college courses, as long as the J-1 high school exchange student is actively participating and doing well in his/her secondary school student program, he/she may take college courses for college credit. The J-1 high school exchange student should contact his/her program sponsor to discuss the student's wish to take college courses."

6. Immunization Requirements[5]
See BOR Policy 2.2.1.2.

7. Application Management

7.1 The application for high school student dual enrollment is managed by a Regental system solution in which all institutions will utilize.

7.2 Students will apply through the student application portal and require parental and high school approval to enroll and register for courses.

7.3 The timeline associated with the semesters (Fall, Spring, Summer) will outline when the application will open and close. It is recommended that all applications be submitted one week prior to the start of the course. However, if a student is delayed in submitting their application, an exception can be accommodated up to the first day of the course(s) the student is enrolling in. This best practice is to ensure students can effectively start the course in a timely manner. A delay in applying may delay a student's enrollment until after classes have already started.

7.4 If the student has submitted their application on time, but it is missing required materials that need to be provided by the designated high school representative (i.e., unofficial transcripts, placement scores, etc.), the school district will be allowed to submit those supplemental documents until 5pm on the third day of classes for the term, and enrollment by a Regental institution will be allowed.

8. Registration Management

8.1 Students will be registered based on the application and the student's eligibility. The institutional representatives will validate and ensure validation. Students may not always be placed in the course section requested due to section capacity.

8.2 To ensure student success and timely starting of the class, students wishing to add courses after they are enrolled may do so until 5pm on the third day of classes by completing the Add/Drop/Withdraw Form and submitting it to the institutions contact(s). Requests to add courses that are received after the deadlines specified shall not be considered.

8.3 Students may drop courses via BOR Policy 2.1.1, and institutions should be mindful of the withdrawal dates and refund availability.

RESOURCES:

None.

SOURCE:

AAC/SAC October 2024.

[5] [5] SDCL 13-53-47 specifies that students enrolled in postsecondary institutions in the state after July 1, 2008 must provide the appropriate immunization documentation. Board of Regents Policy further defines "student" to include those "who meet face-to-face at least once per week to receive instruction.