

# SOUTH DAKOTA BOARD OF REGENTS

## Policy Manual

**SUBJECT:** Tuition and Fees: Special Course Types

**NUMBER:** 5.5.3

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### **A. PURPOSE**

To identify course types outside the standard delivery and to establish the tuition rate assessed for such courses.

### **B. DEFINITIONS**

- 1. Audited Course:** A course in which a full-time or part-time student at a Regental institution enrolls but chooses not to receive a grade or credits.
- 2. Independent Study:** A course in which a student completes an individualized plan managed by a supervising faculty member in conjunction with the student's goals.
- 3. Correspondence Course:** A course in which students receive lessons and assignments in the mail or by e-mail and returns the completed assignments in order to receive a grade.
- 4. Externally Supported Course:** A course for academic credit sponsored by a third-party, including but not limited to groups, governmental agencies, businesses, associations, Regental campus entities financed by grant funds, and other entities.
- 5. Visited Course:** A course in which a person who is not currently admitted or enrolled in a Regental institution may participate in the course without receiving academic credit.

### **C. POLICY**

#### **1. Special Course Types**

- 1.1. Audited Courses:** Courses may be audited for no credit. The audit fee assessed for students and employees is the established tuition and fee rate.
- 1.2. Internet Courses:** All internet courses offered shall be assessed the off-campus tuition rate.
- 1.3. Independent Study Courses:** All independent study courses offered on campus shall be assessed the on-campus tuition rate and fees. All independent study courses offered off campus shall be assessed the off-campus tuition rate.
- 1.4. Correspondence Courses:** Correspondence courses shall be assessed the off-campus tuition rate, regardless of the location of the student.
- 1.5. Externally Supported Courses:** Use of this special off-campus rate for either undergraduate or graduate courses requires approval from the System Academic Officer.

- 1.5.1. Use of this rate has been approved for courses supported by Title II, Part A, Improving Teacher Quality State Grants.
- 1.5.2. Use of this rate for other courses must be approved by the System Academic Officer before the course is advertised.
- 1.5.3. The third party must pay for the instructor's salary (see BOR Policy 2.4.5), course materials, and travel expenses for the instructor.
- 1.6. Visited Courses: Participants in the Class Visitor Program will be assessed a charge for each course they visit. Participants in this program will not be admitted to the system and will not be enrolled in the class(es) visited. The Class Visitor Program will be considered a non-credit offering and will be so administered.
- 1.7. Nursing Courses: All nursing program courses, including support courses and internet delivered courses, are to be charged the on-campus tuition rate. Nursing program courses delivered off-campus shall be charged on-campus tuition, nursing delivery fee, and nursing program fee.

## **FORMS / APPENDICES:**

None

## **SOURCE:**

BOR October 2004; BOR April 2007; BOR June 2011; BOR October 2017; July 2019 (Clerical); BOR October 2020; October 2023 (Clerical).