

# SOUTH DAKOTA BOARD OF REGENTS

## Policy Manual

**SUBJECT:** State Relations

**NUMBER:** 1.5.1

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### **A. PURPOSE**

See Section C.

### **B. DEFINITIONS**

None

### **C. POLICY**

#### **1. Relations to State Legislature**

All institutionally lobbied relationships and negotiations with the State Legislature, including its committees, shall be coordinated through the Board of Regents. No subordinate official representing any of the several institutions may appear before the Legislature or any committee except upon the authority of the Board or when requested by the State Legislature itself.

#### **2. Compliance with Legislative Letter of Intent**

There shall be a periodic report to the Board by the Executive Director on compliance with the provisions of each annual Legislative Letter of Intent. By December of each year, a meeting shall be held with the Legislative Research Council Appropriations Committee staff to review the compliance with the Letter of Intent to the Board of Regents.

#### **3. Services Provided for other State Agencies**

An institution may provide, on a time available basis, limited (approximately one to two hours) time of professional staff and/or faculty in consultation with other state agencies on a non-scheduled and infrequent basis at no charge to the agency.

If a request for services from another agency goes beyond the limit noted above, the service requested shall be performed as time and equipment are available, and charge shall be made at professional rates for the services rendered.

Other state agencies shall normally not be charged for equipment usage. Exceptions to this provision are in cases of extended or frequent use of computers, vehicles, or other types of equipment that involves considerable expense to the institutions.

**FORMS / APPENDICES:**

None

**SOURCE:**

BOR April 1987; BOR October 1980; October 2023 (Clerical).