



SOUTH METRO FIRE RESCUE
Regular Board of Directors' Meeting
April 3, 2023
9195 East Mineral Avenue, Centennial, CO

I. REGULAR BOARD MEETING – 6:00 P.M. – Board Room

A. MEETING CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENT

Public Conduct at Meetings. Comments by members of the public shall be made only during the “Public Comment” portion of the meeting or a specified “Public Hearing,” and shall be limited to three minutes per individual and five minutes per group spokesperson unless additional opportunity is given at the Board's discretion. Each member of the public wishing to speak shall identify themselves by name, address, and agenda item, if any, to be addressed. Disorderly conduct, harassment, or obstruction of or interference with meetings by physical action, verbal utterance, nuisance or any other means are prohibited. Such conduct may result in removal of person(s) responsible for such behavior from the meeting, a request for assistance from law enforcement, and criminal charges filed against such person(s).

E. CONSENT AGENDA

Consent Agenda items are provided for study in the Board packets and introduced in the General Session for the Board's review. They can be adopted by a single motion. All resolutions and proposed actions must be read by title prior to a vote on the motion. Any Consent Agenda items may be removed at the request of a Director and heard separately or tabled.

1. March 6, 2023 South Metro Fire Rescue Fire Protection District Regular Board Meeting Minutes
2. March 20, 2023 South Metro Fire Rescue Fire Protection District Special Board Meeting Minutes

F. ACTION ITEMS

1. SMFR Resolution No. 2023-04 Revised Charter for the Board of Trustees of the 401(a), 457(b), and Retiree HRA Plans – Miskimins
2. Apparatus Replacement – Two (2) 2023 Type 6 Brush Trucks – Frank/Richardson
3. SMFR Resolution No. 2023-05 Proclaiming the Week of April 9-15 as National Public Safety Telecommunicators Week – Richardson/March

G. DISCUSSION ITEMS

1. SMFR's Treasury Function – Miskimins
2. Updates to Fee Schedules for Fire Code Inspections – Miskimins/Valdez

H. INFORMATION ITEMS

1. IGA Update – Dell'Orfano

I. EXECUTIVE SESSION (upon motion)

J. NEXT MEETING(S)

Special Board of Directors' Meeting to be held on April 17, 2023, 6:00 p.m. at the Troy Jackson Training Center, 2301 W. Chenango Avenue, Littleton, CO.

Regular Board of Directors' Meeting to be held on May 1, 2023, 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

K. ADJOURNMENT

South Metro Fire Rescue Fire Protection District
Regular Board of Directors' Meeting Minutes
March 6, 2023

| | | |
|----------|---|--|
| Present: | Jim Albee, Chair Renee Anderson, Vice Chair William Shriver, Treasurer Sue Roche, Secretary Kevin Leung Rich Sokol (Excused Absence) | Bob Baker, Fire Chief (Absent) Mike Dell'Orfano, Chief Govt. Affairs Officer John Curtis, Deputy Chief – Emergency Services Jon Adams, Deputy Chief - Internal Services Kristin Eckmann, Deputy Chief – Community Services Dillon Miskimins, CFO Business Services Camie Chapman, CHRO Employee Services Bob Cole, Legal Counsel (Absent) |
|----------|---|--|

Others Present: SMFR Staff Members

MEETING CALL TO ORDER

Chair Albee called the Regular Meeting of the South Metro Fire Rescue Fire Protection District to order at 6:04 p.m. and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Chair Albee led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Rich Sokol's absence was excused. All of the other Board members were present in person.

PUBLIC COMMENT

N/A

CONSENT AGENDA

February 6, 2023 South Metro Fire Rescue Fire Protection District Regular Board Meeting Minutes

February 27, 2023 South Metro Fire Rescue Fire Protection District Special Board Meeting Minutes

A motion was made by Renee Anderson and seconded by William Shriver to approve the consent agenda as presented. All were in favor and the motion carried.

DISCUSSION ITEMS

Station 15 Update – Chief Milan thanked the Board for the opportunity to provide a brief update & provided an overview of the project, highlighting:

- Project Team Introductions – John Sattler with Diversified Consulting Services; Kevin Schaffer and Eric Becker with Oz Architects. Not present: Rider, Levett, Bucknall Cost Consultants & TBD General Contractor
- Design
- Program & Financials
- Timeline
- Procurement
- Temporary Deployment Plan – Chief Curtis reviewed challenges & where the units will be moving to, why they decided on those locations & overall response times.

At Director Anderson's request, Mr. Sattler confirmed that he and his staff have visited several of the newer SMFR fire stations to assist with the design process. Chief Milan recognized Battalion Chief Cronin, who is present, and Captain Turley for their input at the weekly meetings.

At Director Anderson's request, Chief Milan reported that the flood plain does not allow for a basement so there are some site cost additions because the current basement needs to be filled in. Director Anderson stated that the Highlands Ranch Senior Center will be moving some dirt soon. Mr. Sattler stated that he would be happy to look into options to use the fill, but timing is the biggest issue.

At Director Shriver's request, Mr. Sattler stated that basically the project is an entire scrape, driveway and all. Chief Milan added that the building is being pushed down below grade to alleviate some of the movement and cracking & that there is a paved area to the left side of the driveway that is intended to alleviate the needs to back the apparatus into the bays by going out onto Dry Creek and stop traffic.

At Chair Albee's request, Chief Milan stated that once the time gets close to selecting a general contractor, Staff will provide recommendations and have the Board approve a resolution to award the contract, likely near the end of May.

At Director Shriver's request, Chief Eckmann informed that she will be working with Emergency Services to schedule the Open House, which will be right around the time the station is closed.

At Director Anderson's request, Mr. Sattler reported that financing of the station is a lump sum and not an agreement not to exceed. SMFR will hold all of the contingency and based on the circumstances of the project, the team will dole out the necessary funds. CFO Miskimins added that once OZ Architects have completed the construction documents and they go out to bid and the contract goes to the chosen bidder, anything outside of the scope of the items bid in the document, could change the use of the contingency funds.

At Director Anderson's request, Mr. Sattler stated that a cost consultant has been working closely with the city to vet out code compliance to reduce change orders.

At Chair Albee's request, Mr. Sattler stated that the design is a big component of the cost and part of the challenge for the team is to balance the scope, timeline and budget for the project. At this point, the building design is where they want it and they are now trying to make it as cost-effective as possible without being short-sighted, avoiding redesign which is an additional cost. CFO Miskimins added that he believes the changes have been programmatic rather than materials.

At Director Leung's request, Chief Milan reported that there are mandated minimum efficiencies, and the design is a little higher than the \$-value for the apparatus bay and living quarters. At Director Anderson's request, Mr. Schaffer stated that they always strive to have the highest standard on all projects and that not necessarily cost more if they are designed correctly.

The Board thanked Chief Milan, the crew and the Project Team for the update & additional information.

Board Vacancy (District 4) – Chair Albee reminded that there has been a vacancy in District 4 since November & advertised for a potential appointment at the January 23rd meeting. After additional consideration it was decided 5 to 1 to not appoint anyone to the seat because we were in the midst of the self-nomination portion of the election and wanted to make sure the Board retained the impression of impartiality. Now that the self-nomination deadline has passed and one of the two candidates had to drop out of the race, there is one person running for the seat. Given the circumstances this provides an opportunity to discuss whether or not the Board wants to appoint the candidate until the May 2nd election.

Chair Albee polled the Board and all agreed to move forward with the appointment.

ACTION ITEMS

Board Vacancy (District 4) – Chair Albee opened the action item to fill the vacancy until the May 2nd election.

A motion was made by Kevin Leung and seconded by Sue Roche to Appoint Bruce Stahlman to District 4 to fill the vacancy until the election. Director Shriver abstained since he was not able to interview Mr. Stahlman. Chair Albee reminded Director Shriver that an abstain would count as a no vote. The remaining Board members were in favor and the motion carried 4-1.

Chair Albee swore in the Oath of Office for Bruce Stahlman.

Mr. Stahlman stated that he is profoundly grateful to serve such an amazing organization and the extraordinary people that are a part of it.

A break was taken at 7:02 p.m. to file the Oath of Office with the Secretary of State.

The regular meeting reconvened at 7:16 p.m.

January 2023 Financial Statements - CFO Miskimins presented the financial statements executive summary:

1. Fund balance decreased by approximately \$4.7M compared to the prior month bringing the fund balance to a total of \$60.9M.
2. Through January, the District has collected \$2.5M in property taxes and \$777K in specific ownership tax revenue, which reflects 2.04% collection vs. 1.42% at this time last year for property taxes, and 8.02% vs. 7.08% for specific ownership taxes.
3. As of January 31st, the District has expended \$9.5M in the General Fund related to operations or 5.85% of the annual budget not including Capital Project transfers.
4. In January, ambulance transports of 2,293 was our highest month ever. The District has made 203 more transports this January than in the same period last year and 151 transports over our expected amount. Starting January, transport base fee was increased from \$1,270 to \$1,334 (5%) and mileage increased from \$15/mile to \$17/mile. The district's net revenue is \$256K over budget and \$335K more than the same period last year.
5. In January, the District has billed approximately \$196K in Plan Review Fees or 8.53% of the total budgeted amount.
6. In January, minimum staffing overtime expense was \$156K, which is a decrease of \$367K from January 2022.
7. In January, the District's operating reserve decreased from 20% to 17% for needed cash flow. The operating reserve will be restored to 20% of total budgeted expenditures when the District receives property taxes in March.
8. In January, the District has expended \$257K or 1.47% of our total budgeted expenditures in the Capital Projects Fund.

CFO Miskimins noted that there was a formula error in the Prepaid Capital Project Expenses. Total dollar amount was correct, it was just the sum that was in correct.

CFO Miskimins reminded that the financials presented are in draft form because Staff is in the middle of the Audit. The annual report is scheduled to be presented for approval in May.

Director Anderson stated that she heard the Sheriff's Office is cracking down on the people who have delayed paying their specific ownership vehicle taxes.

At Director Shriver's request, CFO Miskimins informed that the dispatch fees are running ahead because they are billed in advance but still expect them to come in on budget.

A motion was made by William Shriver and seconded by Renee Anderson to accept the January 2023 Financial Statements as presented. All were in favor and the motion carried.

Third Amendment to Agreement – Training Simulator Purchase – Chief Richardson reminded that at last week's Special Meeting, the Centennial Airport Authority has budgeted \$750K for the purchase of a Mobile ARFF Training Prop. The cost of the prop is \$695K and the remaining funds will cover the maintenance contract and propane tank refills.

A motion as made by Kevin Leung and seconded by Sue Roche to approve the Third Amendment Agreement – Training Simulator Purchase as presented. All were in favor and the motion carried.

DISCUSSION ITEMS (continued)

Legislative Topics – Chief Dell'Orfano

- **Wildland Urban Interface Board** – Chief Dell'Orfano reviewed SB23-166 to establish a Wildfire Resiliency Code Board and reviewed the legislation, highlighting:
 - Details
 - Implementation
 - Fiscal Impact
 - Deadlines
 - Support/Opposition
 - SMFR's Position

Director Anderson stated that instead of mandating codes, get the insurance industry on board and look at a system that works and benefits everyone, the problem is how to get there. Chief Dell'Orfano stated that including the insurance industry is required during the process.

- **Other Matters**
 - Review of legislation that SMFR actively participates in, including:
 - Potential legislation
 - Participation
 - Lobbyist

At Director Leung's request, Chief Dell'Orfano stated that any organization that he has participated in works with lobbyists to take a stance on the bills that come down, participate in negotiations, testify if needed and provided direction to the membership in speaking to their representatives.

Chair Albee polled the Board and directed staff to find out more information, the cost estimate for a lobbyist and details as to what that would look like. The Board also agreed that Director District Election – Cancellation in Part would be one that they would focus on.

INFORMATION ITEMS

Community Outreach – Chief Dell'Orfano stated he thought this would be a good opportunity to have the committees give a quick update from their meetings today.

Community Outreach Committee – Director Anderson stated the committee met to see how things were going and to get Director Leung up to speed. The SignUp Genius priority notices of events is working well. Beyond that process, the Committee would like for the Directors to notify Staff if there is something they are interested in attending so they can get the event posted.

Board Bylaws Committee – Director Shriver stated the committee met this afternoon and decided that the document needs regular updates and made recommendations. Chief Dell'Orfano will check legislative requirements.

Election Update – Chief Dell'Orfano

- **Canvass Board** – May 11th at 9:30 a.m., validates the election results so they become official. Need one board member present. Director Shriver, if available, agreed to be on the board; otherwise, Director Leung will attend. Staff will follow back up in a couple of weeks with details.

IGA Update – Chief Dell’Orfano reported that there were no IGAs approved since the last report.

Correspondence items in the Board’s packet are summarized below as well as other information items that were communicated:

- Director Roche has a new job with ACSO and in her new role came upon the crew from Station 42 who performed CPR on the patient for over 35 minutes. Unfortunately, the patient did not survive. The Sergeant on scene happen to know PM Hutchins, asked for the video from the building’s camera, and before they left the scene Technology Manager David Webb had provided the video. Director Roche gave kudos to Technology Manager Webb and to the crew, very proud of their performance.
- At Chair Albee’s request, Chief Dell’Orfano reported that on Friday he received some estimates on the financial impact of the proposed Castle Pines URA & at some point we will be asked to sit with the other special districts to see who will be a representative on the board.
- Chief Dell’Orfano thanked everyone who provided support through the Service Plan hearings. All went well and now just need signed notices and submit the plan to district court.
- Chief Dell’Orfano stated that he visited former Director Hathaway last week. She looked great, is about a month ahead of expectations for walking without a walker. She sent her love to everyone.
- Chief Dell’Orfano reported that the second April meeting will be held at the TJTC where there will be a small Dedication Ceremony that is focused on the District and the Jackson family. The Jackson family was in full support of this idea.
- The Emergency Communications & Dispatch KPI reports were included in the packet.
- A thank you letter was received from the Ukrainian Resistance Foundation to SMFR for the donation of a 2012 Ford #450 Ambulance.
- A thank you note was received for Chief Dell’Orfano from the Parker Chamber of Commerce in appreciation of SMFR’s membership and the ongoing investment in their community.
- A thank you email was received for Chief Baker from the Douglas County Libraries Foundation in recognition of his speaking engagement before The Rotary Club of Parker.
- Finance/LOGS/Fleet/IT/GIS held their second annual Holiday Party giving back to the community at Rosie’s Ranch in Parker, a non-profit horse therapy ranch for visually and hearing-impaired children. CFO Miskimins stated that it was Division Assistant Shauna Stephens’ idea to volunteer for an organization in our district.
- Local 2086 President Dzengelewski:
 - Two members of the E-Board are at the IAFF Legislative Conference in Washington, D.C. One of the big items for them is occupational cancer and having it be a part of the legislative initiative that includes funding and recognition with the next generation turnout gear. Another item is early access to Medicaid health insurance.
 - Plan to schedule a board presentation from the South Metro Professional Firefighters Foundation sometime in the near future.
 - The Local and Foundation are co-sponsoring an Opening Reception at the Women’s Leadership Conference in May.
 - The Annual Hockey Tournament on May 19th, 20th and 21st at the Edge Ice Arena.
 - The Foundation is looking at dates for a Whiskey Night Event fundraiser sometime in June.

EXECUTIVE SESSION (UPON MOTION)

A motion was made by Chair Albee and seconded by Kevin Leung at 8:36 p.m. to convene to Executive Session pursuant to §24-6-402(4)(b) C.R.S., for the purpose of receiving legal advice on specific legal questions related to the Saiz Claim. All were in favor and the motion carried.

The regular meeting reconvened at 9:16 p.m. with no action taken.

NEXT MEETING

The next Special South Metro Fire Rescue District Board of Directors' meeting will take place on March 20, 2023 at 6:00 p.m. at the Overlook Clubhouse, 7853 Piney River Avenue, Littleton, CO.

The next Regular South Metro Fire Rescue District Board of Directors' meeting will take place on April 3, 2023, at 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

ADJOURNMENT

Chair Albee adjourned the meeting at 9:17 p.m.

Attested by: _____

Date: _____

DRAFT

South Metro Fire Rescue Fire Protection District
Special Board of Directors' Meeting Minutes
March 20, 2023

| | | |
|----------|----------------------------|--|
| Present: | Jim Albee, Chair | Bob Baker, Fire Chief |
| | Renee Anderson, Vice Chair | Mike Dell'Orfano, Chief Govt. Affairs Officer |
| | William Shriver, Treasurer | John Curtis, Deputy Chief – Emergency Services |
| | Sue Roche, Secretary | Jon Adams, Deputy Chief - Internal Services |
| | Kevin Leung | Kristin Eckman, Deputy Chief – Community Services (absent) |
| | Rich Sokol | Dillon Miskimins, CFO Business Services |
| | Bruce Stahlman | Camie Chapman, CHRO Employee Services |
| | | Bob Cole, Legal Counsel (absent) |

Others Present: SMFR Staff Members

MEETING CALL TO ORDER

Chair Albee called the Special Meeting of the South Metro Fire Rescue Fire Protection District to order at 6:14 p.m. and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Chair Albee led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

All of the Board members were present in person.

PUBLIC COMMENT

N/A

WELCOME

Chief Dell'Orfano welcomed everyone to Sterling Ranch and provided an overview of the planned development for 12,000 homes spread throughout nine villages that will house more than 30,000 residents on 3,400 acres. So far 1,920 homes have been sold and 1,763 of those are occupied as well as 300 apartments under construction along with 1,300 acres of open space. Staff is working with the developer to determine a location for a future fire station.

DISCUSSION ITEMS

2022 Budget Amendment Resolution – CFO Miskimins provided an overview of SMFR's Self-Funded Medical Insurance, highlighting:

- What is Self-Insurance
- Benefits of Self-Insurance
- Reinsurance (Stop-Loss)
- Broker Relationship
- Plan Performance

CFO Miskimins added that higher than anticipated medical claim activity caused the Self-Insured Medical Fund to exceed the 2022 budget by \$1.4 million, resulting in the need to amend the original 2022 budget for this fund. A copy of the resolution was included in the Board packet and staff will ultimately be recommending the Board approve the amendment resolution at the April 3rd Regular Meeting.

Pension Board Scope of Work – CFO Miskimins reminded that the Board delegates certain administrative authority to the Retirement Board of Trustees in order to administer the District’s money purchase pension plan 401(a) and its 457(b) Deferred Compensation Plan. The District also administers a Funded HRA plan (Retiree Health Savings Plan) with similar investment options as the other retirement plans. Oversight and administrative responsibilities of the Funded HRA plan does not fall within the delegated responsibilities of the Retirement Board of Trustees, however. By way of resolution, the Retirement Board Charter, would be amended to delegate the same “powers and duties” as defined in the Charter for the Funded HRA plan. Staff will be recommending the Board approve the resolution at the April 3rd Regular Meeting.

After discussion, CFO Miskimins will provide the various fund balances at the April meeting.

2022 Response Review, Future Response Model Initiative – Strategic Services Manager McAndrews reminded that a copy of the 2022 Annual Response Report was included in the Board packet, and provided a review, highlighting:

- 2022 Evolving Hot Spots
- Call Spikes & Weather
- Falls & Lift Assists
- Community Challenges
- Travel Time
- New Population Density

After discussion, SS Manager McAndrews will provide a density comparison for the five assisted living facilities with the highest fall & lift assist call volume.

Chief Dell’Orfano responded to the Board’s question regarding increased response times, increased traffic, increased call volume, what does our response model look like in the next 20 years by presenting the Future Response Model Initiative, including information on:

- Challenges
- Our Focus
- Future Focus
- Holistic Approach
- Strategic Model Plan

The Board thanked Chief Dell’Orfano for the presentation and foresight, recommending the momentum continue with quarterly updates.

INFORMATION ITEM

Correspondence items in the Board’s packet are summarized below as well as other information items that were communicated:

- Division Chief Richardson informed that SMFR’s Type VI – 2277 Brush 43 continues to be deployed to the Cimmaron and Comanche Grasslands, in Springfield, Colorado (Southeast of Pueblo) for a severity assignment. There is extreme wind and drought conditions currently and this deployment is anticipated to go until March 20th. SMFR’s Type III – 2279 Brush Engine 20 deployed on Thursday, March 16th to the same incident and the deployment is anticipated to go until April 3rd.
- Chief Baker thanked Chief Dell’Orfano for the Future Response Model Initiative and the importance of getting the right resources to the right call in the right amount of time.
- At the request of the Metropolitan Fire Chiefs, Chief Baker and Wellness Director Macklin participated in a conference call, that included the Sheik of Abu Dhabi Mohamed bin Zayed Al Nahyan, who is the president of the United Arab Emirates (UAE) and his department of defense to discuss SMFR’s wellness and punitive incumbent testing processes as a part of a discussion regarding the IAFF’s Wellness-Fitness Initiative.

- Chief Baker informed that members of SMFR were invited to make a presentation at the Caterpillar Corporation National meeting, which included Wagner Cat and Newmont Mining Corporation, about culture, safety and risk-management. Newmont Mining Corporation has requested a follow up presentation at their corporate meeting.
- Chief Baker reported that the Montreal Fire Department reached out for more information on SMFR's media model, another testament to SMFR being a leading fire department.
- Chief Adams reminded that the next Recognition Ceremony will take place on April 13th at 5:00 p.m. at the Rock Canyon High School.
- CFO Miskimins requested foregoing the February financial presentation in exchange for an educational presentation on the function of the treasury, which will also allow Finance's accounting team time to complete the audit.
- Chief Baker informed that SMFR will be sponsoring a women's conference on May 17th and 18th which will include female firefighters from around the United States & suggested Chair Albee be part of the welcome session.
- Director Anderson reported that HD45 Representative Lisa Frizell's bill that would hold the rising home value at a 10% increase was killed but there are more bills coming which could affect SMFR's budgeting process.

EXECUTIVE SESSION (UPON MOTION)

N/A

NEXT MEETING

The next Regular South Metro Fire Rescue District Board of Directors' meeting will take place on April 3, 2023, at 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

ADJOURNMENT

The meeting was adjourned by Chair Albee at 8:28 p.m.

Attested by: _____ Date: _____

SOUTH METRO FIRE RESCUE FIRE PROTECTION DISTRICT

BOARD AGENDA

MEETING DATE: 4/3/2023

AGENDA ITEM TYPE: ACTION ITEM

SUBJECT: Amended Retirement Plan Board of Trustee Charter

BACKGROUND: The Board delegates certain administrative authority to the Retirement Board of Trustees in order to administer the District's money purchase pension plan (401(a)) and its 457(b) Deferred Compensation Plan. The District also administers a Funded HRA plan (Retiree Health Savings Plan) with similar investment options as the other retirement plans. Oversight and administrative responsibilities of the Funded HRA plan does not fall within the delegated responsibilities of the Retirement Board of Trustees, however. By way of resolution, the Retirement Board Charter, would be amended to delegate the same "powers and duties" as defined in the Charter for the Funded HRA plan.

RECOMMENDATION: Staff recommends the Board approve the resolution to amend the Trustee's Charter.

SUBMITTED BY: Dillon Miskimins

APPROVED BY: Bob Baker

RESOLUTION 2023-04
SOUTH METRO FIRE RESCUE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS

Revised Charter for the Board of Trustees of the 401(a), 457(b), and Retiree HRA Plans

The South Metro Fire Rescue Fire Protection District Board of Directors (the “Board”) duly adopted the following resolution at a meeting of the Board, duly convened and held on April 3, 2023:

WHEREAS, South Metro Fire Rescue Fire Protection District (the “Employer”) sponsors the South Metro Fire Rescue Money Purchase Pension Plan (the “401(a) Plan”) and the South Metro Fire Rescue Section 457(b) Deferred Compensation Plan (the “457(b) Plan”) (collectively, the “Retirement Plans”) and the South Metro Fire Rescue Retiree Funded HRA Plan (the “Retiree HRA Plan”) (collectively, the “Plans”) for the benefit of certain eligible employees;

WHEREAS, the Board previously delegated all plan administration responsibility and authority for the Retirement Plans to the Employer’s Retirement Plan Board of Trustees (the “Trustees”);

WHEREAS, the Board previously adopted a charter for the Trustees originally effective August 5, 2019 that was most recently revised effective May 22, 2022;

WHEREAS, the Board desires to revise the Trustees’ charter to also delegate all plan administration and investment responsibility (if applicable) and authority for the Retiree HRA Plan to the Trustees; and

WHEREAS, the Board desires to formally approve and ratify a revised charter for the Trustees in the form attached hereto as Exhibit A (the “Revised Charter”).

NOW THEREFORE, BE IT RESOLVED, that the Board hereby approves and ratifies the Revised Charter, and ratifies any past actions taken by the Trustees within this authority with respect to the Retiree HRA Plan.

FURTHER RESOLVED, that one or more officers of the Employer (or its successor) and, where appropriate, other employees of the Employer (or its successor), are further authorized to execute such documents and instruments, and to take such other actions as are necessary or advisable to: (1) effectuate the adoption of this resolution; (2) implement the provisions of this resolution; and (3) maintain compliance of the Plans with all applicable laws and regulations including any filings with state or federal government agencies; and further, that such officers and, where appropriate, other employees of the Employer (or its successor) are specifically authorized to make all modifications to the Plans as they, in their sole judgment, may deem necessary or advisable to comply with this resolution and to carry out the purposes of the resolution, and the Employer hereby authorizes, approves, adopts and ratifies the acts of said officers and employees in carrying out the purposes of this resolution.

**SOUTH METRO FIRE RESCUE FIRE PROTECTION
DISTRICT BOARD OF DIRECTORS:**

By: _____
Jim Albee, Chair

Date: _____

ATTEST:

By: _____
Sue Roche, Secretary

Date: _____

**CHARTER OF THE
SOUTH METRO FIRE RESCUE RETIREMENT PLAN
BOARD OF TRUSTEES**

1. Establishment and Amendment. South Metro Fire Rescue Fire Protection District (the “Employer”) sponsors the South Metro Fire Rescue Money Purchase Pension Plan and the South Metro Fire Rescue Section 457(b) Deferred Compensation Plan (each a “Plan” and collectively, the “Retirement Plans”) and the South Metro Fire Rescue Retiree Funded HRA Plan (also a “Plan” and collectively, the “Plans”). The South Metro Fire Rescue Fire Protection District Board of Directors (the “Board of Directors”) previously delegated all authority to administer the Plans to the South Metro Fire Rescue Retirement Plan Board of Trustees (the “Retirement Board”). At its April 3, 2023 meeting, the Board of Directors adopted this revised Charter formally setting forth the rights and responsibilities of the Retirement Board with respect to the Plans.

The Charter may only be revised pursuant to action of the Board of Directors. Any action of the Employer or the Board of Directors with respect to this Charter is binding upon its successor, and any powers of the Employer or Board of Directors will also apply to any successor. The name of the Retirement Board may be modified to reflect future employer name changes, without amendment of this Charter.

2. Membership, Resignation, Removal, Vacancies.

- (a) **Membership.** The Retirement Board consists of two default members and seven elected members, all current employees of the Employer. One of the seven elected members must be a non-line Employee. The Chief Financial Officer and Human Resource Director of the Employer are the two default members. At any point in time, a majority of Retirement Board members must be active participants in the South Metro Fire Rescue Money Purchase Plan. Notwithstanding the foregoing, any individuals currently serving as members as of the date this Charter is adopted will continue to serve their terms.
- (b) **Election.** The elected members are elected by plurality vote of the current, active participants in the Retirement Plans voting in an election called for the purpose of electing the members. In order to satisfy the Retirement Board membership requirements outlined under section 2(a) above, if necessary an individual may be selected for membership on the Retirement Board even if such individual did not receive the highest number of votes.
- (c) **Term.** Each elected member will serve staggered two calendar year terms or until the appointment of his or her successor.
- (d) **Resignation.** Any elected member may resign by delivering his or her written resignation to the Employer and the other members. Any resignation of a member shall be effective thirty (30) days after written notice thereof has been delivered, unless otherwise agreed to by the other members.

- (e) **Removal.** Elected members may be removed, with or without cause, by plurality vote of the current, active participants in the Retirement Plans.
- (f) **Vacancies.** The Retirement Board will fill any member vacancy by appointment, and the member so appointed shall serve until a new member is elected by a plurality vote of the current, active participants in the Retirement Plans. The Retirement Board may exercise any and all of the powers, authority, duties and discretion conferred upon the Retirement Board pending the filling of the vacancy.
- (g) **Voting.** Where any vote by active participants in the Retirement Plans is permitted under this Charter, each active participant in the Retirement Plans will be permitted a single vote, regardless of whether such participant is an active participant in both Retirement Plans.

2. Powers and Duties. Except with respect to any powers and duties retained by the Employer, the Retirement Board has the following powers, rights and duties with respect to each Plan in addition to (i) the powers, rights and duties of an “administrator” or “trustee” under applicable law and those of a “plan administrator” as that term is defined in Section 414(g) of the Internal Revenue Code of 1986, as amended (the “Code”), (ii) the powers, rights and duties set forth in the instrument or document for the Plan, and (iii) the powers, rights and duties provided for elsewhere by law:

- (a) To control and manage the operation and administration of the Plan;
- (b) To select a Chair, Treasurer, Secretary and other officers. The Secretary need not be a member of the Retirement Board;
- (c) To determine the rights of eligibility of an employee to participate in a Plan and the value of a Participant’s account;
- (d) To adopt bylaws, rules of procedure and regulations necessary for the proper and efficient administration of a Plan provided the rules are not inconsistent with the terms of this Charter;
- (e) To construe and enforce the terms of a Plan and the bylaws, rules and regulations it adopts, including interpretation of Plan documents and documents related to a Plan’s operation;
- (f) To direct the crediting and distribution of a Plan’s trust;
- (g) To review and render decisions respecting a claim for (or denial of a claim for) a benefit under a Plan;
- (h) To furnish the Employer with information which the Employer may require for tax or other purposes;

- (i) To engage, modify and/or terminate the service of agents whom the Retirement Board may deem advisable to assist it with the performance of its duties;
- (j) To engage, modify and/or terminate the services of an investment manager or managers, each of whom shall have full power and authority to manage, acquire or dispose of any Plan asset under its control;
- (k) To report to the Board of Directors at least once per year on its activities, including Plan performance, design, and participation.
- (l) To modify any Plan benefit or Plan feature, including, but not limited to, any change to the employee contribution percentage or employee cost with respect to a Plan benefit or feature to the extent such modification does not have an adverse material financial impact on the Employer;
- (m) To establish investment policies, programs and procedures and to monitor and enforce such investment policies, programs and procedures;
- (n) To select, monitor, evaluate and communicate investment options available for participant selection of investments under the Plans. This includes, without limitation, the authority to introduce an investment option, discontinue an investment option, and transfer assets from any discontinued investment option to a replacement option if not otherwise directed by affected participants;
- (o) To establish policies, programs and procedures related to Plan expenses and fees, including, but not limited to, fees charged directly to participant Plan accounts, and to impose such fees;
- (p) To take all actions necessary to ensure that a Plan complies with all applicable governmental rules and regulations, including all applicable rules and regulations of the Internal Revenue Service, Department of Labor and other regulatory agencies;
- (q) Subject to any condition set forth in a Plan document or applicable law, including any participant approval requirements, to adopt amendments to such Plan to ensure the ongoing operational and internal consistency of such Plan and to adopt other amendments to such Plan, including without limitation, such amendments as are required to obtain or maintain the tax qualification of such Plan and the tax exemption of the respective trusts under Code Sections 401(a) and 501(a); provided, however, that the Board of Directors must approve any amendment that (i) has an adverse material financial impact on the Employer, (ii) increases the duties or responsibilities of the Employer or Board of Directors with respect to such Plan, or (iii) decreases the duties or responsibilities of the Retirement Board with respect to such Plan; and

- (r) To perform such other acts and make such other designations or delegations as the Retirement Board deems necessary or desirable to discharge its responsibilities under a Plan.

For purposes of clarity, it is intended that the Retirement Board hold all fiduciary responsibility with respect to the Plans to the extent permitted by law, and that fiduciary responsibility of the Employer and the Board of Directors is limited to their oversight functions.

3. Claims and Appeals. The Retirement Board (or its delegee) is designated to hear and decide participant claims for benefits and appeals of claim denials under the Plans. A claim review determination made by the Retirement Board upon appeal from a claim denial shall be binding and conclusive on all parties.

4. Retirement Board Action.

- (a) **Meetings.** The Retirement Board will, from time to time, hold meetings it deems necessary for the proper performance of its duties, but not less frequently than annually. Such meetings may be conducted in person, by telephone, by video conferencing or such similar means by which all members in attendance can communicate with each other. A member of the Retirement Board or other designated employee or service provider shall take minutes of the meeting, recording all the acts and determinations of the Retirement Board at the meetings.
- (b) **Action without a Meeting.** The Retirement Board may act without a meeting if all members of the Retirement Board consent to such action in writing and such writing is filed with the minutes of the proceedings of the Retirement Board.
- (c) **Action by Meeting; Quorum; Voting.** A majority of the members of the Retirement Board constitutes a quorum at all meetings of the Retirement Board, and any vote of a majority of the voting members present at a meeting at which a quorum is present will be the act of the Retirement Board. In the event of a tie vote (including a tie vote on a motion that would fail for lack of a majority), the Chair will have a second vote that will be controlling. An action of the Retirement Board taken at a meeting will be documented in the minutes or a document signed by a member of the Retirement Board, Chair or Secretary. No member of the Retirement Board may decide or determine any matter concerning the distribution, nature or method of settlement of his or her own benefits under a Plan, except in exercising an election available to that member in his or her capacity as a participant.

6. Non-Discretionary Administration. The appropriate employees of the Employer (e.g., members of the human resources or finance departments) will carry out the day-to-day non-discretionary administrative responsibilities of the Plans and the Retirement Board is entitled to rely upon their activities. Such employees will present to the Retirement Board, at least annually or as reasonably requested by the Retirement Board, such information or regulatory filings as may provide background information regarding Plan administration and operation in order to provide

the Retirement Board assistance as to the Retirement Board's overall understanding of the Plan and performance of the Retirement Board's responsibilities with respect thereto. Non-discretionary administrative duties are not fiduciary in nature.

7. Remuneration, Expenses and Indemnification. No separate remuneration shall be paid to a member of the Retirement Board acting solely in his or her capacity as a fiduciary of a Plan; provided that this limitation shall not preclude the Employer from compensating a member of the Retirement Board as an employee or officer of the Employer acting in such capacity. The reasonable expenses incurred by a member of the Retirement Board in carrying out the duties provided herein and properly chargeable to a Plan will be reimbursed by such Plan in accordance with the policies and procedures set forth under such Plan. Such expenses not reimbursed by a Plan will be reimbursed by the Employer in accordance with the policies and procedures prescribed by the Retirement Board, provided that such expenses are approved by the Retirement Board pursuant to Section 4 of this Charter. For example, the Employer will reimburse the reasonable expenses incurred by a member of the Retirement Board for training associated with such member's fiduciary duties under the Plans if such expenses are not properly chargeable to the Plans. The members of the Retirement Board have all of the rights of indemnification provided by law, agreement and under the Employer's governing documents and instruments. In addition, the Employer will satisfy any liability actually and reasonably incurred by a member of the Retirement Board, including attorneys' fees, judgments, fines and amounts paid in settlement in connection with any threatened, pending or completed action, suit or proceeding related to his or her exercise or failure to exercise any of the powers, authority, responsibilities or discretion provided under a Plan, or reasonably believed to be provided thereunder, and any action taken in connection with those matters in good faith and in a manner reasonably believed to be in the best interest of a Plan (with such action presumed to be reasonable), and with respect to any criminal action or proceeding, if a reasonable person had no reason to believe that such conduct was unlawful.

SOUTH METRO FIRE RESCUE

BOARD AGENDA

MEETING DATE: 4/3/2023

AGENDA ITEM TYPE: ACTION ITEM

SUBJECT: Apparatus Replacement- Two (2) 2023 Type-6 Brush Trucks

BACKGROUND: The current SMFR Fleet Capital Replacement Schedule reflects funding for two (2) Type-6 Brush trucks in 2023. In 2021 a vendor selection process was conducted for Type 6 brush trucks and SMFR selected Boise Mobile equipment (BME) as the vendor of choice. The chassis will be purchased separately from a Ram dealer at a cost is set at \$71,525 EA and the cost for unit build to SMFR specifications from BME is \$210,119 EA, totaling \$281,644 EA. BME has notified that an 8% increase in cost to build units is set to take effect April 8th, 2023.

RECOMMENDATION: Approve the order & purchase of two (2) BME Type-6 Brush trucks for \$281,644 EA, totaling \$563,288. By submitting this order now SMFR will avoid the 8% cost increase effective April 8th, 2023.

SUBMITTED BY: John Frank, Fleet Director

APPROVED BY: Scott Richardson, Division Chief of Line Support

SOUTH METRO FIRE RESCUE

BOARD AGENDA

MEETING DATE: 4/3/2023

AGENDA ITEM TYPE: ACTION ITEM

SUBJECT: A RESOLUTION PROCLAIMING THE WEEK OF APRIL 9-15, 2023 AS
NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK

BACKGROUND: In 1991, House Joint Resolution 284 was approved by congress in order to designate the week beginning April 12, 1992, as 'National Public Safety Telecommunicators Week'. Similar resolutions were passed the following two years until it was permanent with no need for a yearly introduction. These resolutions were intended to designate a time when citizens can thank public safety men and women who dispatch emergency professionals and equipment during times of crisis. Today, there are more than 6,100 emergency call centers in the U.S., handling more than 200 Million 911 calls every year according to the National Emergency Number Association. Currently, there are about 100,000 professionals working throughout the country, with about 10,000 dispatchers being hired every year to perform this critical role for the nation's emergency services.

RECOMMENDATION: Staff recommends approval of the resolution.

SUBMITTED BY: Scott Richardson

APPROVED BY: Bob Baker

SOUTH METRO FIRE RESCUE FIRE PROTECTION DISTRICT

RESOLUTION NO. 2023-05

**A RESOLUTION PROCLAIMING THE WEEK OF APRIL -15, 2023 AS
NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK**

WHEREAS, the Emergency Services Dispatchers of South Metro Fire Rescue's Dispatch Center are the first and most critical contact that our citizens have with emergency services; and

WHEREAS, these Dispatchers are the vital link to those calling for help and to firefighters and emergency medical personnel; and

WHEREAS, Dispatchers monitor the activities of emergency personnel by radio and telephone and provide them with life-saving information to ensure their safety; and

WHEREAS, the safety of our firefighters and emergency medical personnel is dependent upon the quality and accuracy of information obtained by Dispatchers from the citizens who telephone the Dispatch Center; and

WHEREAS, these Dispatchers have contributed significantly to the suppression of fire and the treatment of patients in life-threatening situations; and

WHEREAS, each Dispatcher, the unseen individual providing a calm voice when emergencies arise, has exhibited compassion, care, empathy, integrity and professionalism, keeping our citizens safe.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS
OF SOUTH METRO FIRE RESCUE FIRE PROTECTION DISTRICT:**

The Board of Directors proclaims the week of April 9 -15, 2023 as National Public Safety Telecommunicators Week in honor and recognition of the Dispatchers of South Metro Fire Rescue for their diligence and professionalism in helping to keep our citizens, employees, and visitors safe.

Effective Date: This Resolution shall take effect immediately upon its approval by the District Board.

ADOPTED this 3rd day of April 2023.

**SOUTH METRO FIRE RESCUE FIRE
PROTECTION DISTRICT**

Jim Albee, Board Chair

Attest:

Sue Roche, Secretary

SOUTH METRO FIRE RESCUE

BOARD AGENDA

MEETING DATE: 4/3/2023

AGENDA ITEM TYPE: DISCUSSION ITEM

SUBJECT: South Metro's Treasury Function

BACKGROUND: Staff will present an overview of the District's treasury function explaining topics such as where assets are held, how they are protected, and what risks may exist.

RECOMMENDATION:

SUBMITTED BY: Dillon Miskimins

APPROVED BY: Bob Baker

SOUTH METRO FIRE RESCUE

BOARD AGENDA

MEETING DATE: 4/3/2023

AGENDA ITEM TYPE: DISCUSSION ITEM

SUBJECT: Resolution to Adopt Fee Schedule for Fire Code Inspections

BACKGROUND: Staff has updated the permit fee schedule for 2023. The average increase for permit fees was 3.1%. Staff will discuss the main drivers of the increase during a short presentation to the Board. Attached is the resolution for the Board's adoption at its May 1st meeting.

RECOMMENDATION: Staff will recommend adoption of the resolution at its May 1st meeting.

SUBMITTED BY: Dillon Miskimins

APPROVED BY: Bob Baker

SOUTH METRO FIRE RESCUE FIRE PROTECTION DISTRICT

RESOLUTION NO. 2023-06

A RESOLUTION REPEALING AND READOPTING A FEE SCHEDULE for FIRE CODE INSPECITONS

WHEREAS, the South Metro Fire Rescue Fire Protection District (the “District”) is a quasi-municipal corporation and political subdivision of the State of Colorado and a duly organized and existing special district pursuant to Title 32, Article 1, Colorado Revised Statutes; and

WHEREAS, Sections 32-1-1002 (d) and (e), C.R.S., authorize fire protection districts to adopt and enforce fire codes and to fix and from time to time increase or decrease fees and charges for fire code inspections; and

WHEREAS, the District has determined that the repeal of the Previous Fee Schedules and re-adoption of a cumulative fee schedule (the “Fee Schedule”) is necessary to help offset the costs incurred by the District for inspections and plan reviews conducted pursuant to the International Fire Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH METRO FIRE RESCUE FIRE PROTECTION DISTRICT AS FOLLOWS:

1. **Repeal of Previous Fee Schedules.** The Board hereby repeals the Previous Fee Schedules adopted by reference in Resolution No. 2019-11, Resolution No. 2020-03, and Resolution No. 2020-09.
2. **Adoption of Fee Schedule.** The Board hereby adopts the Fee Schedule attached hereto as Exhibit A.
3. **Payment Processing Fees.** The Board hereby authorizes the Fire Chief to approve the collection of fees associated with the processing of credit card transactions and/or checks, provided that such fees do not exceed 4.5% of each transaction.
4. **Fire Chief to Adjust Fees.** The Fire Chief may periodically adjust the Fee Schedule by Order of the Fire Chief without further Board action, so long as such adjustments do not exceed the increase of the most recent Denver-Aurora-Lakewood urban consumer price index (CPI-U). In addition, the Fire Chief may delegate such authority to the Chief Financial Officer.
5. **Fire Marshal Authority to Reduce or Waive Fees.** The Fire Marshal shall be authorized to reduce or waive the fees in the Fee Schedule based upon the

circumstances of specific projects which are determined, in his or her sole discretion, to result in reduced or nominal costs to the District for the services provided.

6. **Waiver for Governmental Entities.** The Fire Chief shall be authorized to reduce or waive the fees in the Fee Schedule, except punitive fees, for governmental entities, including, but not limited to counties, municipalities, schools and special districts, when determined by the Fire Chief in his sole discretion that either (i) the governmental entity provides reciprocal services or benefits to be of approximately equal benefit to the District, or (ii) the governmental entity's project or special event will result in reduced or nominal costs to the District for the services provided. Punitive fees include re-inspection, after hours inspection, and re-submittals after the first re-submittal.

7. **Severability.** If any part, section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.

8. **Effective Date.** This Resolution shall take effect and be enforced as of May 1, 2023.

Adopted this 3rd day of April 2023.

SOUTH METRO FIRE RESCUE FIRE
PROTECTION DISTRICT

By: _____

Jim Albee, Chair

Attest:

Sue Roche, Secretary

EXHIBIT A

Fee Schedule

DRAFT

Plan Review & Inspection Fee Schedule FY2023
South Metro Fire Rescue

| Work Item | 2023 Plan Check Cost | 2023 Inspection Cost | 2023 Total Cost |
|--|----------------------|----------------------|-----------------|
| FIRE PROTECTION SYSTEMS | | | |
| NFPA 13 System Modification: ≤ 50 Sprinkler Heads | \$ 94.50 | \$ 214.91 | \$ 309.41 |
| NFPA 13 System Modification: 51-300 Sprinkler Heads | \$ 157.49 | \$ 214.91 | \$ 372.40 |
| NFPA 13 System Modification: > 300 Sprinkler Heads | \$ 220.47 | \$ 537.28 | \$ 757.75 |
| NFPA 13R System Modification | \$ 161.82 | \$ 704.38 | \$ 866.20 |
| NFPA 13D System Modification | \$ 158.62 | \$ 314.98 | \$ 473.60 |
| Hydraulic Calculation Modifier (in addition for all) - Modification | \$ 111.17 | \$ 594.61 | \$ 705.78 |
| Fire Alarm System (sprinkler monitoring only) | \$ 192.79 | \$ 742.67 | \$ 935.46 |
| Fire Alarm System Modification Base Fee | \$ 123.47 | \$ 290.60 | \$ 414.07 |
| Plus Additional Device (per device) | \$ 2.22 | \$ 3.28 | \$ 5.50 |
| Fire Alarm Control Panel Replacement | \$ 146.20 | \$ 438.89 | \$ 585.09 |
| Plus Additional Device (per device) | \$ 2.22 | \$ 3.28 | \$ 5.50 |
| Alternative Suppression Systems / Dry Chemical Suppression Systems | \$ 273.49 | \$ 555.49 | \$ 828.98 |
| Suppression Component Only | \$ 222.35 | \$ 307.26 | \$ 529.61 |
| Alarm Component Only | \$ 167.88 | \$ 287.58 | \$ 455.46 |
| Underground Fire Line (UFL) | \$ 133.84 | \$ 424.56 | \$ 558.40 |
| Fire Pump | \$ 211.72 | \$ 369.56 | \$ 581.28 |
| Standpipe | \$ 172.27 | \$ 655.76 | \$ 828.03 |
| Back Flow Preventer | \$ 115.03 | \$ 139.37 | \$ 254.40 |
| Hood & Duct Fire Protection (per hood) | \$ 142.19 | \$ 213.74 | \$ 355.93 |
| WATER SUPPLY | | | |
| Commercial Water Distribution System | \$ 147.42 | \$ - | \$ 147.42 |
| Residential Water Distribution System | \$ 142.51 | \$ 198.39 | \$ 340.90 |
| Cistern for Fire Protection | \$ 204.66 | \$ 531.19 | \$ 735.85 |
| BUILDING SYSTEMS | | | |
| Radio Amplification (Emergency Responder Radio Coverage System) | \$ 113.47 | \$ 202.79 | \$ 316.26 |
| Battery System (UPS) | \$ 165.43 | \$ 275.09 | \$ 440.52 |
| Photovoltaic System | \$ 190.17 | \$ 206.43 | \$ 396.60 |
| Medical Gas System (per system) | \$ 168.99 | \$ 730.73 | \$ 899.72 |
| Refrigeration System (per system) | \$ 171.39 | \$ 207.73 | \$ 379.12 |
| Spray Booths or Spray Rooms | \$ 163.69 | \$ 165.06 | \$ 328.75 |
| Mixing Rooms | \$ 163.69 | \$ 165.06 | \$ 328.75 |
| Generators | \$ 174.85 | \$ 332.97 | \$ 507.82 |
| Combustible Dust Collection | \$ 491.02 | \$ 196.02 | \$ 687.04 |
| Access Control Systems | \$ 126.40 | \$ 177.96 | \$ 304.36 |
| DEMOLITIONS | | | |
| Tenant Improvement Demolition | \$ 103.70 | \$ 328.06 | \$ 431.76 |
| Fire Alarm Demolition | \$ 150.55 | \$ 159.99 | \$ 310.54 |
| Sprinkler System Demolition | \$ 104.18 | \$ 133.13 | \$ 237.31 |
| Access Control Demolition | \$ 106.44 | \$ 143.79 | \$ 250.23 |
| OPERATIONAL PERMITS | | | |
| Fireworks Display | \$ 123.68 | \$ 1,081.13 | \$ 1,204.81 |
| Fireworks Sales (includes temporary tent fees when combined with firework sales) | \$ 118.92 | \$ 512.23 | \$ 631.15 |
| Indoor Pyrotechnics Display (proximate audience pyrotechnics including fire effects) | \$ 142.98 | \$ 386.21 | \$ 529.19 |
| Carnival or Special Amusement Building | \$ 117.29 | \$ 416.79 | \$ 534.08 |
| Explosives manufacturing, storage, sales, or use | \$ 305.74 | \$ 684.36 | \$ 990.10 |
| Open Burning | \$ 121.97 | \$ 329.90 | \$ 451.87 |
| HAZARDOUS MATERIALS | | | |
| AST Installation | \$ 111.17 | \$ 327.61 | \$ 438.79 |
| AST Removal | \$ 120.37 | \$ 242.48 | \$ 362.85 |
| UST Installation | \$ 130.68 | \$ 605.67 | \$ 736.35 |
| UST Removal | \$ 109.32 | \$ 180.91 | \$ 290.23 |
| Compressed Gas Systems (per system) | \$ 216.18 | \$ 199.17 | \$ 415.35 |
| LP- Gas Temporary Installation (Temporary Heat, Construction Site Install, etc.) | \$ 137.05 | \$ 203.84 | \$ 340.89 |
| LP- Gas Permanent Installation | \$ 137.05 | \$ 203.84 | \$ 340.89 |
| LP-Gas Tank Cages (i.e. propane exchange) | \$ 158.45 | \$ 111.65 | \$ 270.10 |
| MISCELLANEOUS FEES | | | |
| High Piled Combustible Storage | \$ 164.75 | \$ 186.85 | \$ 351.60 |
| Vehicle Access Gates | \$ 132.81 | \$ 165.54 | \$ 298.35 |
| Temporary Access Road Agreement | \$ 138.79 | \$ 216.62 | \$ 355.41 |
| Alternative Materials & Methods | \$ 140.20 | \$ - | \$ 140.20 |
| WORK ITEMS NOT IN THE CURRENT FEE STRUCTURE | | | |
| Building Demolition | \$ 87.92 | \$ 70.63 | \$ 158.55 |
| Change of Use | \$ 157.40 | \$ 370.60 | \$ 528.00 |
| Fire Safety Emergency Plan | \$ 102.99 | \$ - | \$ 102.99 |
| Foam System | \$ 324.25 | \$ 396.78 | \$ 721.03 |
| HazMat Chemical Inventory | \$ 230.86 | \$ 171.09 | \$ 401.95 |
| HazMat Management Plan | \$ 261.26 | \$ - | \$ 261.26 |
| Parker (inspection cost will be charged on an hourly basis) | \$ 61.15 | \$ 159.97 | \$ 221.12 |
| Photoluminescent Egress Path Marking | \$ 140.45 | \$ 278.18 | \$ 418.63 |
| Pool | \$ 199.54 | \$ 155.70 | \$ 355.24 |
| Residential Building | \$ 179.91 | \$ 213.96 | \$ 393.87 |
| Single Family Residential Development | \$ 111.60 | \$ - | \$ 111.60 |
| Smoke Control System | \$ 287.20 | \$ 2,979.45 | \$ 3,266.65 |
| Special Use | \$ 131.30 | \$ 154.82 | \$ 286.12 |
| Temporary Standpipe | \$ 138.97 | \$ 196.10 | \$ 335.07 |

Sent: Wednesday, March 29, 2023 5:44 AM

Subject: One year anniversary of first ambulance delivered to Ukraine - Thank You

Good morning. I just wanted to let everyone know that today is the one-year anniversary of the first ambulance sent to Ukraine from the USA as part of US Ambulances for Ukraine. One year later we now have 28 ambulances and 1 fire engine in Ukraine. We are about to send 10 more ambulances and 5 more fire engines on April 18, 2023. We have received vehicles from 13 states and equipment from even more.

The ambulances you have donated are serving with military units on the front line, they are working in larger city hospitals and in rural communities close to the front line. They are supporting demining operations and they are working as rescue vehicles assigned to various fire departments. The one fire engine in Ukraine now is working in Mykolaiv. All ten ambulances of the next shipment will go to support front line military units providing care to combatants and civilians alike. The fire engines will be assigned to Kharkiv, Kherson, Odessa.

I continue to receive updates letting me know that the ambulances we have sent are transporting many wounded people on a daily basis. Your vehicles are saving lives and will continue to save lives. So, I just wanted to take a moment to thank you and provide a brief update. I know that without you this would not have been possible. Thank you very much for your donation, support and friendship during this past year.

Chris

P.S. I still would like to send two more ambulances in the April 18 shipment. I continue to receive requests. If anyone knows anyone that has an ambulance, please send them my way. I have about 1 week left before I have to finalize the next shipment.

Christopher Manson

Vice President

Government Relations

OSF Healthcare System

124 SW Adams St. | Peoria, IL | 61602

P: (309) 624-7658 | C: (309) 922-7046

www.osfhealthcare.org

"Serving with the Greatest Care and Love..."

South Rescue Fire Rescue
9195 Mineral Ave
Centennial, Colo 80112

Re: Patient ID 412568889
Patient Name JOHN Kelly

I wanted to thank the
Rescue Firemen for assisting me
at St Thomas More Church on
~~Mon~~ Tuesday morning January
24th. I had fainted and was in
a perilous condition. One of
the firemen had to put pressure
on my heart to get my heart
beating regularly.

Thank you, Thank you

John Kelly

~~5295~~

5500 EAST PEAKVIEW AVE
APT 1322

CENTENNIAL, COLO 80121



West Metro Fire Protection District

433 S. Allison Parkway
Lakewood, CO 80226

Bus: (303) 989-4307
Fax: (303) 989-6725
www.westmetrofire.org

March 10, 2023

Fire Chief Bob Baker
South Metro Fire Rescue
9195 E. Mineral Avenue
Centennial, Colorado 80112

RE: BATTALION CHIEF MIKE MULLANE, EMS BATTALION CHIEF RYAN KNUTSEN & DIVISION
CHIEF SCOTT RICHARDSON

Dear Chief Baker:

On behalf of the West Metro Fire Protection District's Civil Service Committee, Division Chief Doug Hutchinson, and the entire Training Division staff, I would like to take this opportunity to thank Chiefs Mike Mullane, Ryan Knutsen, and Scott Richardson for participating in our recent assistant chief promotional examination.

Their professionalism contributed to an outstanding testing process, and we are extremely grateful to them for taking the time to assist us in this endeavor.

West Metro welcomes the opportunity to return the favor during a testing process at your organization in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Don Lombardi".

Don Lombardi
Fire Chief