

Directed Patrol

447.1 PURPOSE

To provide officers with clearly defined guidelines for the operation of the Directed Patrol Program.

A “Directed Patrol” is defined as a special operation of limited duration that is intended to address specific crime problems within the community. Patrol officers addressing a Directed Patrol are temporarily relieved of their responsibility to handle routine calls for service in order to concentrate their efforts on specific crime problems.

447.2 POLICY

- (a) Directed Patrols (DPs) may be requested by anyone with specific crime/traffic information that could be mitigated by concentrated patrol forces in a specific area during a specific time.
- (b) Requests for a DP will be forwarded to the Directed Patrol Coordinator (Graveyard Team #1 Sergeant) who will then discuss the information with a Patrol Watch Commander. Requests shall be presented in Memorandum or e-mail format providing the following information:
 - 1. Shift(s)/Unit(s) affected
 - 2. Detailed description of the specific problem to be addressed with a description of the proposed strategy to be employed
 - 3. Specific locations
 - 4. Dates, days, and times the problem is occurring
 - 5. Special equipment needed (in applicable)
- (c) The Watch Commander and/or the DP Coordinator will then make a determination regarding the need for a DP based on the significance of the information received.
- (d) If a DP is deemed necessary, the Watch Commander and/or the DP Coordinator will establish the beginning and ending dates of the DP.
- (e) The DP Coordinator will then prepare a DP Coordination Memorandum (see attached format) and assign a number to the DP. The DP numbering system will consist of the year and a sequential number (i.e.: 2002-01 for the first DP of the year 2002.) The DP will be logged in the DP Binder for future reference. The binder will be kept in the Patrol Sergeants’ Office.
- (f) A copy of the DP Coordination Memo will be provided to Communications. Once Communications receives the DP Memo, the information will be added into the PREM file. Any calls to this location will be handled as a priority 1 or 2 call. The information in the PREM file will be removed at the conclusion of the DP.
- (g) The DP Coordinator will post the DP on the “Beat Information” board in the Briefing Room, and will send out an “All-Police” e-mail advising Department personnel of the new DP.

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- (h) If there is an immediate need to post a DP, the Watch Commander may do so without following the aforementioned procedure (with the exception of step #5.)
- (i) Officers who address a DP should notify Communications so it can be logged into RIMS as a Directed Patrol (DP) incident. When clearing the DP, officers should enter the appropriate disposition(s) for any action(s) taken (field interview, report, checks o.k., etc.).
- (j) It will be the responsibility of each patrol officer who has a DP on his/her beat and/or adjoining beats to address the DP at least once per shift (whenever possible) for the duration of the DP. Float units will also address all DPs on a daily basis. Adjoining beat officers will address any DP that is near their assigned beats.
- (k) The Watch Commander and/or the DP Coordinator may modify a DP if it is determined that an extension or reduction is appropriate.
- (l) When a DP is terminated, the DP Coordinator will complete the DP Coordination Memorandum indicating the following information:
 - 1. Total number of hours spent addressing the DP
 - 2. Whether or not an extension or reduction was granted
 - 3. The reason for the termination of the DP
 - 4. Any other significant information worthy of reporting (i.e. statistical information: number of reports, citations, F.I.'s, etc.)
- (m) Each year, the DP Coordinator will prepare a new DP Binder for the coming year. The DP Binders will be maintained in the Sergeant's Office for three years beyond their ending date (i.e., the 2002 binder will be kept until 2005, etc.)