

## MEMORANDUM

TO: \_\_\_\_\_

FROM: \_\_\_\_\_

DATE: \_\_\_\_\_

RE: Garrity Rights Notice

We are investigating concerns of possible misconduct by you, which may include criminal conduct. As part of our investigation, you are going to be asked a number of questions. You have a duty to provide truthful and complete answers to every question. Disciplinary action, including dismissal, may be taken if you refuse to answer or fail to reply fully and truthfully.

No information gained by reason of your responses in this interview may be used against you in a criminal proceeding, except that if you knowingly provide false statements or information, you may be prosecuted criminally for that action. The answers you furnish, and any information or evidence resulting from your answers, may be used in the course of disciplinary proceedings, if any, conducted by the City.

Please acknowledge receiving a copy of this "Garrity Notice" by signing below.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date