


STRATFORD POLICE DEPARTMENT 	Type of Directive: Policy and Procedure	Updated: 11-21-2018
	Title: Range Facilities Indoor/Outdoor	No. 14.5
	Issuing Authority: Chief Joseph McNeil	Issued: 11-21-2018
	Reference: rescinds 14.1.1	

PURPOSE:

The purpose of this policy is to establish procedures to be followed by approved personnel when using the Stratford Police Department firearms ranges.

POLICY:

It shall be the policy of the Stratford Police Department to provide for an indoor and outdoor firearms range to facilitate mandated training. The indoor range will also be available for officers and authorized guests to use for proficiency training.

PROCEDURE:

Indoor Range

The Stratford Police Department will plan for and maintain an indoor range facility. The range is located at Police Headquarters. Use of the indoor range will include department training, personal use by Officers and a guest and the Police Activities League (P.A.L.) rifle team.

Authorized firearms for use on the indoor range include;

- Handgun
- Rifle not to exceed 7.62 caliber
- Shotgun 00 buck shot and rifled slug only
- Air Rifle

Safety regulations will be followed at all time on the range. The lead firearms instructor in charge of the training will be in command of all activity.

Only paper targets will be allowed for use on the indoor range. All paper and cardboard backers will be discarded at the end of training sessions by those responsible.

At the end of each training session all participating officers will be accountable for proper cleaning and equipment maintenance and storage.

All brass will be cleaned and placed in buckets provided. Steel casings and shotgun shell are to be discarded in the trash.

Any officer shooting privately will be held responsible for proper cleaning and equipment maintenance and storage upon completing their session.

The instructors for the P.A.L. rifle team will be in command of all activity. The instructors/coaches will be responsible for the proper cleaning and equipment maintenance and storage at the completion of each session.

If any damage or equipment issues are noted on the range the person discovering the discrepancy shall notify the Training Lieutenant by email or in person.

Any injuries, negligent discharges or violations of safety shall be reported to the Training Lieutenant by those involved.

The Chief of Police has the right to refuse or limit the use of the indoor range as needed.

Outdoor Range

The Stratford Police Department will plan for and maintain an outdoor range facility. The range is located at Roosevelt Forest. Use of the outdoor range will be limited to department training, limited use by other agencies upon request, training and sanctioned shooting matches for P.A.L and limited use by the Boy Scouts of America (archery).

- Handgun
- Rifle
- Shotgun
- Air Rifle
- Archery Equipment

When used for police training the Training Lieutenant shall notify the proper entities at Town Hall so the activity can be posted.

Proper signage will be posted while the range is in use. This will include at a minimum a sign posted at the forest entrance that Police Training is taking place.

Safety regulations will be followed at all time on the range. The lead firearms instructor in charge of the training will be in command of all activity.

At the end of each training session all participating officers will be accountable for proper cleaning and equipment maintenance and storage.

All brass will be cleaned and placed in buckets provided. Steel casings and shotgun shell are to be discarded in the trash.

The instructors for the P.A.L. rifle team will be in command of all activity. The instructors/coaches will be responsible for the proper cleaning and equipment maintenance and storage at the completion of each session.

If any damage or equipment issues are noted on the range the person discovering the discrepancy shall notify the Training Lieutenant by email or in person.

Any injuries, negligent discharges or violations of safety shall be reported to the Training Lieutenant by those involved.

The grass area of the range will be cut and maintained by Public Works.

The Chief of Police has the right to refuse or limit the use of the outdoor range.