


<b>STRATFORD POLICE DEPARTMENT</b>  	Type of Directive: <b>Policy and Procedure</b>	Updated: <b>05/16/2022</b>
	Title: <b>Roll Call Training</b>	No. <b>6.4</b>
	Issuing Authority: <b>Chief Joseph McNeil</b>	Issued: <b>10-10-2018</b>
	Reference:	

### **PURPOSE:**

The purpose of this policy is to establish criteria for roll call and advanced training as a method to keep officers informed of relevant information between formal training sessions.

### **POLICY:**

It shall be the policy of the Stratford Police Department to attend roll call trainings when conducted.

### **PROCEDURE:**

Officers will attend roll call, advanced and specialized training at the direction of their supervisors and the Training Officer.

Roll call training will generally be performed before or after the regular shift to provide refresher training for all personnel in a condensed time period. The subjects discussed in roll call training will generally be topics that are discussed in normal in- service training for refresher purposes (i.e. law updates, policy updates, etc.)

Topics of roll call training must be approved by the Training Supervisor prior to the training.

Individuals serving as roll call instructors must submit an outline or lesson plan to the Training Supervisor, brief the shift commander on what class will be performed (for time allotment), complete the actual roll call training, and submit a list of attendees to the Training Officer.