


<p style="text-align: center;">STRATFORD POLICE DEPARTMENT</p> 	Type of Directive: Policy and Procedure	Updated: 05-27-2022
	Title: Police Officer	No. 1.2-F
	Issuing Authority: Chief Joseph McNeil	Issued: 10-09-2018
	Reference: 10-9-18, 05-27-22 Tier One Accreditation – 1.5.3 d	

PURPOSE:

The purpose of this policy is to establish a set of guidelines to define the duties and requirements for a Police Officer in the Stratford Police Department.

POLICY:

The policy of the Stratford Police Department will be to require all candidates for Police Officer to meet the below minimum requirements.

PROCEDURE:

The Stratford Police Department will use the job description for the position of Police Officer as provided by Human Resources and agreed upon by the collective bargaining unit.

Qualifications:

A high school diploma or possession of a GED certificate, some work experience interacting with people.

General Description:

This is entry level law enforcement work in enforcing local ordinances and state statutes, preserving the peace and providing services to the citizens of Stratford.

Work involves responsibility for performing patrol duties, traffic control and motor vehicle law enforcement, investigation of accidents and crimes, response to citizen calls for service and routine administration and support services.

Duties include shift work, outdoor work and exposure to dangerous situations.

Work requires a good understanding of principles and practices of law enforcement and departmental rules and procedures.

Command Protocol – Routine Situations

Control of Incident: At the scene of any police incident, the first arriving officer, or designee, shall take control of the scene and operations, until the arrival of a supervisor.

Control of the Crime Scene: The first arriving officer, or designee, shall take control of the incident until the arrival of a supervisor. The officer shall have the authority to direct and oversee the protection and processing of a minor crime scene, unless relieved by a Supervisor or a Command Staff member (1.5.3d).

Supervision Received:

- Works under the general supervision of a superior officer who reviews work for compliance with rules and procedures.

Examples of Duties:

- Patrols an assigned area in a cruiser.
- Responds to calls for police assistance or crimes in progress.
- Checks patrol area for and investigates suspicious persons or circumstances.
- Enforces criminal and traffic laws.
- Drives cruiser in emergencies and pursues fleeing vehicles.
- Backs up other officers. Searches buildings.
- Apprehends drunk drivers.
- Directs traffic.
- Assists motorists with disabled vehicles.
- Stops motor vehicle law violators and issues warnings and tickets.
- Provides medical assistance.
- Makes arrests.
- Searches suspects.
- Controls unruly prisoners and resisting suspects.
- Books and processes prisoners.

- Investigates crimes such as minor thefts and assaults.
- Investigates traffic accidents.
- Participates in follow-up investigations and may take measurements at crime scene, draw sketches and diagrams and take photographs.
- Writes reports and memos on cases, complaints and investigations.
- Makes referrals to outside agencies.
- Participates in training and department developmental programs.
- Maintains firearms.
- Inspects and prepares cruiser for patrol.
- Checks equipment for repair or replacement.
- Performs related work as required.

Knowledge, Skills and Abilities:

- Considerable ability to interact effectively and courteously with persons of widely varied ethnic, religious, social, and economic backgrounds.
- Considerable ability to comprehend and carry out verbal and written instructions.
- Considerable ability to complete the physical aspects of recruit training and to maintain good physical and mental conditioning.
- Good knowledge of English usage, grammar and spelling.
- Good knowledge of human behavior.
- Considerable, ability to learn specialized skills and the use of police equipment in recruit training.
- Considerable ability to communicate effectively, orally and in writing.
- Good ability to function effectively in stressful situations.

Special Requirements:

- Must have a valid Connecticut driver's license.
- Successful completion of recruit training and a probationary period of employment.