

542.2 ASSISTING OTHER AGENCIES

- I. PURPOSE: To inform all employees of the department's policy to provide assistance to law enforcement agencies, which are located within the jurisdictional boundaries of the city of Tampa.
- II. DISCUSSION: Currently there are two law enforcement agencies whose jurisdictional authority is within the confines of the City of Tampa. These agencies are the University of South Florida Police Department and Tampa International Airport Police Department. Officers of those departments are certified by the Criminal Justice Standards and Training Commission as police officers.

The Tampa Police Department has concurrent authority with these agencies and it is our policy to provide assistance in the interest of professional law enforcement. This department can provide valuable assistance to these agencies whose resources may be limited due to size. We can offer such services as the Forensic Investigation Unit, Special Weapons and Tactics (SWAT), Hostage Negotiations, Bomb Squad, K-9's, Aviation, manpower and other specialty units.

This policy does not affect Mutual Aid Agreements with surrounding agencies, nor is it intended to affect the autonomy of the agency receiving Tampa Police Department assistance. The intent of this policy is to provide technical expertise or manpower for incidents beyond the capability of the requesting agency and to provide the means for recovering the cost of providing these services to these agencies.

- III. POLICY:
 - A. The Tampa Police Department will respond when, in the opinion of the requesting agency, assistance will provide the resources necessary to the processing or solution of a crime or to neutralize a tactical situation.
 - B. Any employee receiving a call for assistance from one of the named agencies will refer the requesting agency to the appropriate shift commander. The shift commander will evaluate the request and cause the appropriate departmental resources to be dispatched.

Requests for Criminal Investigations Division or Specialty Team assistance will be referred to the major or commander of the requested services, unless emergency circumstances require direct dispatch by the shift commander.

- III. POLICY:
 - C. When a response for assistance by personnel of this department is provided, such assistance will be documented via a Tampa Police Department General Offense Report and titled "Assist Other Jurisdiction".

- D. With respect to agencies other **than** USF and TIA, TPD's ability to provide assistance may depend on whether a mutual aid agreement exists with the other agency. Once the nature of the requested assistance is determined, the Legal Advisor should be contacted to determine whether legal considerations will limit TPD's ability to respond.

The requesting agency may be requested to compensate the Tampa Police Department for salaries of personnel involved and materials expended.

1. At the time of the request for assistance, the requesting agency will be informed that they will receive an invoice at a later date after all service-related costs are known.
2. The supervisor of the personnel requested will provide the Budget Office with the names of the employees who responded, the time frame of the assignment, and an itemized list of expended materials.
3. The Manager of the Budget Office will provide the requesting agency with an invoice for the expenses incurred and a request for payment to the City of Tampa for the service provided.

Supersedes SOP 542.2, dated 10/20.