

**Department of Children's Services**  
**INSTRUCTIONS FOR USE OF FORM**  
**CS-0651**

**Surrender in Tennessee of a child to Tennessee Department of  
Children's Services or Licensed Child Placing Agency**

1. The following form is composed of five (5) parts making a complete package which must be used at the time of surrender of a child for adoption in a Tennessee court to a Licensed Child-Placing Agency (LPCA) or the Tennessee Department of Children's Services in these matters, (TDCS).
2. The Surrendering Party's Pre-Surrender Information Form and Accepting Party's Pre-Acceptance Information Form may be completed prior to the surrender in court. If the pre-surrender or pre-acceptance forms are completed prior to the surrender in court, they must be notarized.
3. The Tennessee Surrender Form and Acceptance by the Agency must be completed at the time of the surrender in court.
4. Copies of the Tennessee Surrender Form, Acceptance by Agency, Surrendering Party's Pre-Surrender Information Form, and Accepting Party's Pre-Acceptance Information Form should be given to the person executing the surrender, and to the Department or LPCA.
5. The Revocation of Surrender by a Parent or Guardian, which is part of the package, must be given to the parent or guardian at the time of the surrender.
6. The requirements for execution and processing of the forms are contained in T.C.A. § §36-1-111 and 36-1-112
7. The information in these forms is confidential and is not to be released without the written approval of the court.
8. The Redaction Application form at the end of this form only needs to be completed if the child is 5 months or less, and the biological parent wishes for their identifying information to be redacted. A copy of the completed redaction form needs to be provided to the biological parent.