

Tennessee Department of Children's Services SURRENDER OF CHILD BY A PARENT OR GUARDIAN IN ANOTHER STATE OR TERRITORY DIRECTLY TO PROSPECTIVE ADOPTIVE PARENTS

PART I

PRE-SURRENDER INFORMATION

The following information is required by Tennessee Cod Annotated § 36-1-111 and must be obtained under oath by the Court prior to execution of the surrender in PART II by the parent or legal guardian:

Note: Pseudonyms must not be used nor may spaces for the identities of persons whose names are known be left blank. The court shall require the persons executing these documents to prove their identities satisfactorily to the court. T.C.A § 36-1-111(f).

| STATE OF | | |
|-----------|---|--|
| COUNTY OF | - | |

Being duly sworn according to law, affiant would state:

| | is duly sworth according to law, amane would state. | | | |
|----|--|------------------------------------|---------------------|----|
| 1. | l am: Mother Father | (Date of Birth) (Date of Birth) | , c | or |
| | Legal Guardian | (Date of Birth) | , 0 | ۰f |
| 2. | Child's Name Child's Date of Birth Child's Sex Child's Race | | | |
| 3. | This child was born in wedlock/out of wedlock [child's Biological father | / in wedlock but the mother's l | husband is not the | |
| 4. | State the names and relationships of any other legathis child: | al parents, putative fathers, and | legal guardians for | |
| a. | (1) Name: | | | |
| | (2) Relationship to the child: | | | |
| | (3) Address: | | | |
| | (4) City, State, Zip: | | | |

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Distribution: Child Record, Court Record, Parent

CS-0652, Rev. 7/23

1



(5) Telephone Number: Home:

Work:

| | | anc |
|----|---|-----|
| b. | (1) Name: | |
| | (2) Relationship to the child: | |
| | (3) Address: | |
| | (4) City, State, Zip: | |
| | (5) Telephone Number: Home: Work: (6) Other identifying information concerning the above identified other legal or biological parent/legal guardian. | |
| | | and |
| - | | |
| C. | (1) Name: | |
| | (2) Relationship to the child: (3) Address: | |
| | | |
| | (A) City State Zin: | |
| | (4) City, State, Zip: | |
| | (A) City State Zin: | |
| | (4) City, State, Zip: (5) Telephone Number: Home: Work: (6) Other identifying information concerning the above identified other legal or biological parent/legal | and |
| 5 | (4) City, State, Zip: (5) Telephone Number: Home: Work: (6) Other identifying information concerning the above identified other legal or biological parent/legal guardian. | and |
| | (4) City, State, Zip: (5) Telephone Number: Home: Work: (6) Other identifying information concerning the above identified other legal or biological parent/legal guardian. The identity is unknown for the other: | and |
| | (4) City, State, Zip: (5) Telephone Number: Home: Work: (6) Other identifying information concerning the above identified other legal or biological parent/legal guardian. The identity is unknown for the other: a. Legal parent Yes No | and |
| | (4) City, State, Zip: (5) Telephone Number: Home: Work: (6) Other identifying information concerning the above identified other legal or biological parent/legal guardian. The identity is unknown for the other: | and |
| | (4) City, State, Zip: (5) Telephone Number: Home: Work: (6) Other identifying information concerning the above identified other legal or biological parent/legal guardian. The identity is unknown for the other: a. Legal parent Yes No | and |
| | (4) City, State, Zip: (5) Telephone Number: Home: Work: (6) Other identifying information concerning the above identified other legal or biological parent/legal guardian. The identity is unknown for the other: a. Legal parent Yes No b. Biological parent Yes No c. Legal guardian Yes No | and |
| 6. | (4) City, State, Zip: (5) Telephone Number: Home: Work: (6) Other identifying information concerning the above identified other legal or biological parent/legal guardian. | and |
| 6. | (4) City, State, Zip: (5) Telephone Number: Home: Work: (6) Other identifying information concerning the above identified other legal or biological parent/legal guardian. | and |
| 6. | (4) City, State, Zip: (5) Telephone Number: Home: Work: (6) Other identifying information concerning the above identified other legal or biological parent/legal guardian. | and |

7. I state that all information concerning the identity, whereabouts, and social and medical history concerning the other legal or biological parent/legal guardian has been _____ or will be given _____ to the prospective adoptive parents to whom the above child is being surrendered, to the agency conducting the adoptive home study, or to the attorney for the prospective adoptive parents.

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Distribution: Child Record, Court Record, Parent

CS-0652, Rev. 7/23

| 8. | Information | Concerning | Child's | Native | American | Heritage: |
|----|-------------|------------|-----------|--------|-------------|----------------|
| ٠. | | concerning | crinici 5 | 11000 | / arrenearr | i i ci i cagei |

| a. Are you or the child of Native Amereican heritage? Yes 🗌 No 🗌 |
|---|
| If no, go to #9. |
| b. If yes, are you eligible for tribal membership? Yes 🗌 No 🗌 |
| c. If yes, give name of tribe. |
| d. Are you registered with a Native American tribe? Yes 🗌 No 🗌 |
| e. If yes, give name of tribe. |
| f. Is your child eligible for tribal membership? Yes 🗌 No 🗌 |
| g. If yes, give name of tribe. |
| h. Has your child been registered with a Native American tribe? Yes 🗌 No 🗌 |
| i. If yes, give name of tribe. |
| j. This information is unknown. Yes 🗌 No 🗌 |
| |
| a. Will this child be sent out of Tennessee to another state or country for adoption? |
| Yes 🗌 No 🗌 If no, go to #10. |

- b. If yes, give name of state or country.
- c. If yes, Tennessee law will govern the interpretation of this surrender.
- Have you been paid, received, or promised any money or other renumeration or thing of value in connection with the birth of the above-named child or placement of this child for adoption?
 Yes No
 - If no, go to #11.

9.

If yes, please complete the following:

| | | Date | Туре |
|---------|---------|-----------------|----------------------|
| To Whom | By Whom | Received/Paid | Type Service/Cost |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | To Whom | To Whom By Whom | |

- 11. a. Does the child own any real or personal property? Yes No . If yes, please describe property owned and give the property value:
 - b. Is it expected that the child will become possessed of any real or personal property? Yes 🗌 No 🗌

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Distribution: Child Record, Court Record, Parent

RDA 11016

If yes, please describe property, who currently owns the property, the time and circumstances under which the child becomes owner and give the property value:

| 12. | a. | Do you currently have: Only legal custody of the child? Yes No Only physical custody of the child? Yes No Both legal and physical custody of the child? Yes No |
|-----|----|--|
| | b. | If another person(s) holds legal custody of the child at this time, give the following information: Name: |
| | | Relationship, if any, to you or the child: Address: |
| | | (Street, RR, P.O. Box)(Town/City)(State)(ZipTelephone Number: Home:Work: |
| | c. | If another person(s) holds physical custody of the child at this time, give the following information: Name: Relationship, if any, to you or the child: |
| | | Address: (Street, RR, P.O. Box) (Town/City) (State) (Zip |
| | | (Street, RR, P.O. Box) (Town/City) (State) (Zip Telephone Number: Home: Work: |
| | d. | Is the person(s) who holds custody the prospective adoptive parent? Yes 🗌 No 🗌 |
| | e. | If a licensed child placing agency, the Department of Children's Services, or another State agency hol- physical and/or legal custody of your child, give the following information: Name of Agency: |
| | | Street/Rural Route/P.O. Box: |
| | | Town/City State Zip |
| 13 | a. | Are you aware there may be state assistance- money, classes, health insurance, food aid and such, available to help you if you parent the child yourself? Yes 🗌 No 🗌 |
| | b. | Are you aware there is counseling available if you want to talk to a counselor about your choice befo you sign a surrender form? Yes 🗌 No 🗌 |
| 14. | a. | Do you desire to be represented by legal counsel at this surrender proceeding? Yes 🗌 No 🗌 |
| | b. | If not, do you desire to consult with legal counsel prior to the execution of the surrender of the child Yes No |
| | | |

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- 15. Do you understand that if you sign the following surrender of the above-named child that you will have no right to act as parent of the child in any manner whatsoever forever, that your rights and responsibilities to and with the child will be terminated and that the child will become the legal child of other persons? Yes No
- 16. a. If you sign the surrender of the above-named child, do you understand that within three (3) days from the date you sign the surrender, you may revoke or cancel this surrender by signing a paper called a <u>REVOCATION OF SURRENDER</u> before the judge who is here today, or his or her successor? Yes No
 - b. By signing the surrender of the above named child on this date (Mo/Day/Yr) ______, the period of revocation of the surrender will begin on the day following the signing of the surrender, or (Mo/Day/Yr) ______. The revocation period is three (3) calendar days and will expire on the third (3rd) day or (Mo/Day/Yr) ______. If the third (3rd) day falls on a Saturday, Sunday, or legal holiday, the last day for revocation will be the next day which is not a Saturday, Sunday or legal holiday. If this is the situation in this case, that date will be (Mo/Day/Yr) ______. Do you understand this? Yes ______ No _____
- 17. Knowing the above, do you freely, voluntarily and without duress or pressure by any other person(s) desire to surrender the above-named child so that the child may be placed for adoption and adopted by the prospective adoptive parents? Yes No

| FURTHER, AFFIANT SAITH NOT. |
|-----------------------------------|
| This the day of 20 |
| |
| Signature:Biological Legal Mother |
| Biological Legal Father |

Legal Guardian of

Name of Child

Sworn to and subscribed before me this the ____ day of _____, 20_____.

Check the "Forms" Webpage for the current version and disregard previous versions. This form may not be altered without prior approval.



| Please Print: | |
|---------------------------------------|-----------------------------|
| Chancellor,Judge of a Cou | |
| | , |
| County or Parish, of | |
| (State or Territory | |
| | |
| | |
| Signature: | |
| - | Court Of Record Named Above |
| _ | |
| | |
| | |
| | |
| OR BY A CLERK OF A COU | JRT OF RECORD |
| | |
| Please Print: | |
| Name Of Clerk Of Court Of Court of Re | |
| Court Of | |
| Parish Of | , |
| | |
| (State or Territory) | (City) |
| | |
| Signature: | |

Clerk of Court of Record

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PART II

A. SURRENDER BY PARENT OR GUARDIAN IN ANOTHER STATE OR TERRITORY DIRECTLY TO PROSPECTIVE ADOPTIVE PARENTS

| STATE OF | |
|-----------|--|
| COUNTY OF | |

Being duly sworn according to law, affiant would state:

1. I am:

| а. 🗌 | Mother | (Date of Birth) | , or |
|------|----------------|-----------------|------|
| b. 🗌 | Father | (Date of Birth) | , or |
| с. 🗌 | Legal Guardian | (Date of Birth) | , of |

2. a. Child's Name

| υ. | Child's Date of Birth | |
|----|------------------------|--|
| c. | Child's Place of Birth | |
| d. | Child's Sex | |
| e. | Child's Race | |

- 3. I understand that by my signature to this document, all of my parental or guardianship rights to the child named above will be forever terminated and ended; that this child will be adopted by by _____ [Name(s) of prospective adoptive parent(s)], and that I will have no further right to see this child, or to act as parent of this child, or to otherwise be involved in the life of this child.
- 4. I understand that by signing this document, I will not be entitled to any notice, legal or otherwise, of any other legal proceedings for the adoption of my child by other persons.
- a. I have read and fully understand Part I of this document and fully understand that if I change my decision to surrender this child I must do so by _____ (Date from # 16b. of Part 1) by presenting the Revocation of Surrender Form, attached to this document, to the judge who is conducting this proceeding, or his or her successor.
 - b. By my signature to this part, I acknowledge receipt of a copy of the Revocation of Surrender form.
- 6. I FREELY AND VOLUNTARILY, WITHOUT DURESS OF ANY KIND, SURRENDER ALL OF MY PARENTAL OR Guardianship Rights to:

| | (Child's Name) | |
|----|-----------------------------|--|
| a. | Prospective Adoptive Mother | |
| b. | Prospective Adoptive Father | |

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FURTHER AFFIANT SAITH NOT.

This the ____ day of ______, 20_____.

 Signature:
 Biological___ Legal___ Mother _____

 Biological__ Legal__ Father _____
 Legal Guardian______

Sworn to and subscribed before me this the ____ day of _____, 20____.

Please Print: _____

| Chancellor, | Judge of Court o | of Record of |
|-------------|----------------------|--------------|
| Co | ourt of | _ County or |
| Parish, of | | at |
| | (State or Territory) | |
| | | |
| | (City) | |

Signature: _____

Chancellor or Judge of Court of Record Named Above

OR BY A CLERK OF A COURT OF RECORD:

| Please Print: | |
|--|-------------|
| Name of Clerk of Court Of Record Of The_ | |
| Court Of | , County Or |
| Parish Of | |
| (State or Territory) | (City) |

Signature: _____

Clerk of Court Of Record

*See Note Below Before Signing



| 10. | a. | I currently have | legal, | physical, or | legal and p | hysical custody of the child |
|-----|----|------------------|--------|--------------|-------------|------------------------------|
|-----|----|------------------|--------|--------------|-------------|------------------------------|

b. If someone else has legal or physical cusotdy of the child, please identify the person or agency that holds custody of the child and whether they have legal custody, physical custody, or both.
For a custodian, other than the surrendering party, please list the custodians:
Custodian:
Custody: Legal, Physical, or Legal and Physical
Street:

| City | State | | Zip | |
|-------------------------|-------|-------|-----|--|
| Telephone Number: Home: | | Work: | | |

- 11. a. There may be state assistance- money, classes, health insurance, food aid and such, available to help you if you parent the child yourself.
 - b. There is counseling available to you if you want to talk to a counselor about your choice before you sign a surrender form.
 - c. You can talk to a lawyer who only represents you, if you want to, before you sign a surrender form. Do you understand that all these things are available? Yes 🗌 No

FURTHER, AFFIANT SAITH NOT.

| This the | _ day of | 20 |
|----------|----------|----|
|----------|----------|----|

Signature: 🗌 Biological 🗌 Legal Mother _____

Biological Legal Father _____

| Legal Guardian | of |
|----------------|--------|
| | |

Name of Child

(A notary is necessary ONLY if information on this form is not reviewed by and acknowledged before a Judge or officiant.)

Sworn to and subscribed before me this the ___ day of ____, 20____.

| Notary Public | |
|------------------------|--|
| My commission expires: | |

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ACCEPTING PARTY'S PRE-ACCEPTANCE INFORMATION FORM

| STATE OF | |
|---|---|
| COUNTY OF | |
| Being duly sworn according to law, affiant would state: | |
| l am Tennessee Department of Children's Services, | , representative of: County Office, OR a licensed child placing agency with offices at: |
| The following costs have been paid or promised by placement of this child. | |
| Please include amount paid or promiised, to whom, by | whom, date paid and type of service or cost: |
| | |
| 2. I certify on behalf of the Tennessee Department of Chi | Idren's Services, or the licensed child placing agency: |
| within five (5) days of this surrender; or My agency has the right to receive physical custody health care facility, or: | of the chld from the surrenndering parent or guardian of the child upon his or her release from a hospital or |
| My agency has the right to receive physical custody within five (5) days of this surrender; or My agency has the right to receive physical custody health care facility, or: Another person or agency currently has physical cost | of the child from the surrenndering parent or guardian of the child upon his or her release from a hospital or pontrol of the child. The affidavit of that person or indicates their waiver of right to custody of the child |
| My agency has the right to receive physical custody within five (5) days of this surrender; or My agency has the right to receive physical custody health care facility, or: Another person or agency currently has physical coagency, as required by T.C.A. § 36-1-111(d)(6) which | y of the child from the surrenndering parent or guardian y of the child upon his or her release from a hospital or ontrol of the child. The affidavit of that person or n indicates their waiver of right to custody of the child C.A. § 36-1-136(r), is attached to this form. |

(Remainder of this page intentionally left blank)

FURTHER AFFIANT(S) SAITH NOT.

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This _____ day of _____, 20 _____.

Signature of Representative of Agency

Name of Agency: _____

(A notary is necessary ONLY if information on this form is not reviewed by and acknowledged before a Judge or officiant.)

Sworn to and subscribed before me this _____ day of _____, 20____.

Notary Public My commission expires: _____



TENNESSEE SURRENDER FORM

| l, (full name of surrendering party) | | , bor | rn (surrendering |
|--------------------------------------|----------------------|---|---------------------|
| party's date of birth) | , sign this surrende | er to end my parental rights and respor | sibilities to (full |
| name of child) | | , born (child's date of birth) | in |
| (location of child's birth) | | | |
| I am this child's 🗌 moth | er 🗌 father 🗌 poss | ible father 🗌 guardian. | |

I surrender my parental rights to and request that this Court give guardianship to a licensed child placing agency or The Tennessee Department of Children's Services, and expect and intend the agency to place the child for adoption with an appropriate family.

I know I only have three (3) days to change my mind and revoke this decision after I sign this form. This decision may not be changed if I do not revoke this surrender on or before ______(three days after today, calculated under <u>Tennessee Rule of Civil Procedure 6.01</u>). To revoke, I must sign a revocation form before the Judge or officiant with me now or his or her successor.

I have completed the Surrendering Party Pre-Surrender Information Form. I have provided true and complete answers to all the questions on that form to the best of my knowledge.

I know that I should only sign this form if I want my parental rights terminated. If I want to talk to my own lawyer before I sign this form, I should tell the Judge or other officiant now and this surrender process will stop. I can talk to my lawyer and then decide if I still want to end my parental rights.

If anyone is putting pressure on me to sign this surrender, or trying to make me sign against my will, or has promised me something I value in order to make me want to sign this surrender, I understand that I should tell the Judge or officiant about that before I sign this form. The Judge or officiant will not allow me to be forced to sign this surrender.

No one is pressuring, threatening, or paying me to get me to sign this form. I believe voluntary termination of my parental rights is in the best interest of my child.

(Remainder of this page intentionally left blank)



By signing below I voluntarily terminate my parental rights and surrender my child to the person(s) or agency listed above.

This ______ day of ______, 20___.

Surrendering Party's Signature

Judge or Officiant Attestation

I interviewed the surrendering party and witnessed execution of the foregoing surrender as required by T.C.A. § 36-1-111. The surrendering party understands that he/she is surrendering parental rights to this child. There is no reason to believe that this is not a voluntary act.

The Surrendering Party's Pre-Surrender Information Form and the surrendering party's Social and Medical History Form are attached to this form. The Pre-Surrender Information Form and Social and Medical History Form are properly verified by a notary or I reviewed the information with the surrendering party and he/she has attested before me to the correctness of those forms.

This ______, 20____,

Judge or Officiant's Signature _____ Name and Title: _____ Court or Employing Institution and Location: _____



ACCEPTANCE BY AGENCY

| Ι, | , certify on behalf of | |
|-----------------------------------|--|-------|
| the licensed child-placing agency | /, | : or |
| the Tennessee Department of Cl | nildren's Services | |
| hereby accept the surrender of | (child) | |
| from | (surrendering party) and expect and intend to place this | child |
| | | |

for adoption with an appropriate family. The undersigned agency has physical custody of this child or will have physical custody upon discharge of this child from a healthcare facility. The undersigned agency agrees to assume responsibility for obtaining guardianship of the surrendered child through a court order within thirty (30) days of the date of the surrender. The undersigned agency agrees to be responsible for the care, custody, financial support, medical care, education, moral, and spiritual training of this child, pending an adoption.

The Accepting Party's Pre-Acceptance Information Form has been completed. The information provided in that form is true to the best of my knowledge.

The Accepting Party's Pre-Acceptance Information Form has been completed. The information provided in that form is true to the best of my knowledge.

This _____ day of ______, 20___.

Signature of Agency Representative

Title

Judge or Officiant Attestation

I interviewed the accepting party and witnessed execution of the foregoing acceptance.

The Accepting Party's Pre-Acceptance Information Form is attached to this form. The Accepting Party's Pre-Acceptance Information Form is properly verified by a notary or I reviewed the information with the accepting party and they have attested before me to the correctness of the form.

This ______ day of ______, 20___.

Judge or Officiant's Signature Name and Title:_____ Court or Employing Institution and Location: _____

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REVOCATION OF SURRENDER BY A PARENT OR GUARDIAN

| STATE OF COUNTY OF |
|---|
| Being duly sworn according to law, affiant would state: 1. I am: Mother Father Guardian |
| 2. Child's Name Child's Date of Birth Child's Place of Birth Child's Sex Child's Race |
| 3. On (Date), I executed a surrender of my parental or guardianship rights to the child named in #2 to: Licensed Child-Placing Agency Tennessee Department of Children's Services |
| The surrender was executed before: (Name of Judge or Officiant) I hereby revoke the surrender of the above-named child. |
| FURTHER, AFFIANT SAITH NOT. |
| This day of, 20 |
| Signature: Biological Legal Mother: Biological Legal Father: Legal Guardian: |
| Sworn to and subscribed before me on day of,20 |
| This revocation was received by me on the day of, 20, |
| Please Print: |
| Signature: |

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Tennessee Department of Children's Services Request for Redaction Introduction

I am the biological parent of the adopted person and the adopted person is less than 6 months old, at the time of this request for redaction is executed.

I understand that identifying information regarding me may be requested by certain classes of eligible persons who, as may be permitted by law, may have access to the sealed records, sealed adoption records or post adoption records and those records in any other information source.

I **DO NOT** wish for my identifying information to be shared and request that my identifying information be redacted from the sealed records, sealed adoption records, and post-adoption records before the release to eligible persons.

I understand that I may rescind this request by submitting a written, sworn, notarized, statement requesting such rescission [T.C.A §36-1-127(e)(3)] to:

POST ADOPTION SERVICES UNIT TENNESSEE DEPARTMENT OF CHILDREN'S SERVICES UBS Tower, 9th FLOOR 315 Deaderick Street NASHVILLE, TENNESSEE 37243

Biological Parent's Printed Name

Biological Parent's Signature

Sworn to and subscribed before me this _____ day of _____, 20_____

Notary Public _____



| | | | Section 1: | : Infor | mati | ion About Yo | bu | | | |
|--|------------------|-------------|------------|---------|-----------------------------------|------------------|----|-------------|-------|--|
| Your Preser | nt Last Na | ame: | | Yc | our Relationship To Adopted Child | | | | | |
| Your Maiden Name | | | | · | | | | | | |
| Your Previous Last Names | | | | | | | | | | |
| Your First & Middle Name | | | | | | | | | | |
| Your Date of Birth Your Plac County | | ce of Birth | | | | | | | | |
| | | County | | Cit | ty | | | | State | |
| Your Mailing Address | | | | | | | | | | |
| | City | | | 5 | State | | | Zip Code | | |
| Your Telephone Numbers | Home/Cell | | | | | Business | | 1 | | |
| | Area Code Number | | | | | Area Code Number | | | | |

| Section 2: Information About Adopted Person | | | | | | | | | | | |
|---|------------------------|--|--|--|------|---------------|-----|-------|-------|--|--|
| (If you do not know an answer, please write "Unknown" in the blank) | | | | | | | | | | | |
| Last Name of Child (Before Adoption) | | | | | | | | | | | |
| First and Middle Nam | | | | | | Sex of Child: | F [| M | | | |
| Child's Date of Birth | Child's Place of Birth | | | | | | | | | | |
| | County | | | | City | | | State | State | | |
| Full Name of Child's Birth, Legal or Alleged Father: | | | | | | | | | | | |
| Full Name of Child's Birth Mother: | | | | | | | | | | | |

Please make a copy for the biological parent upon completion and place the original copy with the completed surrender packet.

| OFFICIAL USE ONLY Received Request for Redaction in DCS Post Adoption Services Unit | Day | | Month | | Year | | | | |
|---|-----|--|-------|--|------|--|--|--|--|
| Received Revocation of Request for Redaction | | | Month | | Year | | | | |
| Authority: T.C.A. § 36-1-127(e)(3); Section 13 of Public Chapter 1079 (1996); Public Chapter 1068 (1996); Public Chapter 1054 (1996),T.CA. §§ 36-1-101 et seq. | | | | | | | | | |