Department of Children's Services INSTRUCTIONS FOR USE OF FORM CS-0809

Verification of Full-Time School Attendance

Memorandum

Families approved for Adoption Assistance (AA) or Subsidized Permanent Guardianship (SPG) payments may be required to submit *Verification of Full Time School Attendance* to determine continued eligibility.

If Verification of Full-Time School Attendance is not received as requested by the DCS Central Office Subsidy Unit, the Adoption Assistance or Subsidized Permanent Guardianship Agreement will be considered for termination, which includes termination of the subsidy payment and termination of the TennCare (Medicaid) benefits.