

Department of Children's Services
INSTRUCTIONS FOR USE OF FORM
CS-0846

**Surrender of A Child By A Parent or Guardian Residing or
Temporarily Residing in a Foreign County To Tennessee
Department of Children's Services Or A Licensed Child-Placing
Agency**

1. The following form is composed of three (3) parts making a complete package which must be used at the time of surrender of a child for adoption to a Tennessee Licensed Child-Placing Agency (LCPA) or the Tennessee Department of Children's Services (TDSCS) before a United States Foreign Service Officer or Officer of the United States Armed Forces who is authorized to administer oaths. Parts, I and IIA, should be completed at the time of the surrender. Part II B, should be completed by the Department or LCPA prior to sending the form to the United States Foreign Service Officer or Officer of the United States Armed Forces who is authorized to administer oaths for completion of the surrender. Copies of Parts I and II should be given to the person executing the surrender and should be sent directly to the Department by the Officer. Part III, the revocation of surrender, which is part of the package, must be given to the parent or guardian at the time of the surrender.
2. The requirements for execution and processing of the forms are contained in T.C.A. §§ 36-1-111 and 36-1-112 and are noted in summary manner on the forms.
3. The information in these forms is confidential and is not to be released without the written approval of the court with domestic relations jurisdiction where the file is maintained.
4. The Redaction Application form at the end of this form only needs to be completed if the child is 5 months or less, and the biological parent wishes for their identifying information to be redacted. A copy of the completed redaction form needs to be provided to the biological parent.