

Department of Children's Services
INSTRUCTIONS FOR USE OF FORM
CS-1008

1. The Family Service Worker (FSW) fills in the name of the youth.
2. The proposed conservator fills in the name of the county where the form is signed before a Notary Public.
3. The proposed conservator signs the form in the presence of a Notary Public.
4. The Notary Public notarizes the form.
5. The FSW includes the signed/notarized form in the packet sent to Central Legal Office when requesting DCS Legal staff to review and file a conservatorship petition. A faxed or scanned copy will suffice for the review.
6. If DCS Legal staff decides to file the petition, the original notarized form will be needed to file with the petition. The DCS attorney or the Court Clerk will fill in the docket number.