

Date: _____

Included in this Parent Letter Packet are the following documents:

(*Denotes documents that need to be added by facility)

Parent Letter

Visitation Information

- *[*Child and Family Team Meeting Notification CS-0746 for Classification*](#)
- *[*Signed copy of Youth Acknowledgement and Notification of PREA CS-0939*](#)
- *[*Signed copy of Notification of Restrictive Behavior Management CS-1046*](#)

- *[*Wilder Point and Level System*](#)

- *[*Youth Handbook for TN YDC's Manual*](#)

Tennessee Department of Education Contact Information

Child Advocacy Group Contact Information

Directions to Facility

Wilder Youth Development Center

13870 Highway 59, Somerville, Tennessee, 38068 • Tel: 901-465-7359 • Fax: 901-465-7363

Check the "Forms" Webpage for the current version and disregard previous versions. This form may not be altered without prior approval.



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Dear Parent/Guardians:

Date: _____

Your child has arrived safely at Wilder Youth Development Center. He will receive medical and dental examinations, as well as education and mental health testing to determine his treatment needs. This information along with your child's input and your feedback will allow an Individual Program Plan (IPP) to be developed during his Classification Staffing/Child and Family Team Meeting. In this meeting, appropriate level of care will be decided along with his treatment plan. Your child's treatment team consists of his parents/guardians, your child, his Case Manager, Education Representative, Security Representative, Family Service Worker and Mental Health Representative. An IPP will be developed according to your child's individual treatment needs. The IPP will include goals, objectives, and program recommendations for transitioning him back into the community. It is in his best interest to actively participate in this treatment program while in custody.

If your child has an indeterminate sentence, his length of time in custody is based on the length of time required for him to complete his IPP. If he has a determinate sentence, then the judge ordered him to remain in custody a specific number of days. The actual length of time he remains in custody is shortened by him earning Youth Commitment Reduction Credits (YCRC's) for good behavior and satisfactory performance in his program. In order for your child to earn a release, achievement in all goals and objectives of his plan is required. The Treatment Team meets and discusses his progress monthly. Other staff working with your child such as medial, recreation, work supervisor, etc. may attend these meetings. In these monthly meetings the treatment team addresses the following issues: release, behavior contracts, program changes, and placement recommendations. You are welcome to attend all scheduled meetings. You will receive written notification to attend his Quarterly Staffing CFTM held every three (3) months and will receive a summary of the meeting.

In an effort to increase contact between you and your child, video conferencing is available. This form of communication does not take the place of visitation, but is in addition to the weekly phone calls and visits your child receives. If transportation is an issue, our video conferencing is used to include you in on family therapy sessions, child and family team meetings, Individual Education Plan (IEP) meetings, and one on one conferences with your child. We currently have Skype available for immediate use and may be able to access other software applications upon request. Your child is able to receive packages on a quarterly basis. Please do not send packages to the facility until you are notified that your child can receive one. Please contact his residential case manager to find out what items are allowed. All of your child's mail is opened and inspected for unacceptable items. Contraband may be returned to sender, destroyed or placed in your child's personal property for storage. Any packages sent to your child more frequently than allowed will either be returned to sender or kept in his property depending on the item.

Wilder Youth Development Center Staff

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Visitation

Monday, Wednesday, and Fridays

5:00 p.m. – 7:00 p.m. (All Youth)

Saturday, Sunday, and major Holidays (New Year's Day, 4th of July, Thanksgiving Day, Christmas Day, Labor Day, Memorial Day and Good Friday)

8:30 a.m. – 11:30 a.m.: Youth whose last names begin with A-L

12:30 p.m. – 3:30 p.m.: Youth whose last names begin with M-Z

All visitors ages 15 and above must show a valid State or School Issued ID

A maximum of 3 visitors are allowed into visit at a time per youth.

Dress Code

All visitors are required to dress in a manner that will not be offensive to others. Being properly dress includes wearing shoes, shirts, pants, dresses, skirts, and under garments. All clothing will be clean and free of damage and logos which include drug/gang affiliation or profanity

1. No Halter tops and sleeveless shirts including: see-through, spaghetti-strap, and tank tops
2. No Shorts above knee length
3. No skirts above knee length
4. No skin-tight pants/leggings
5. No pajamas or loungewear pants
6. No open toe shoes (sandals, flip flops)
7. No scarves or do-rags
8. No low cut shirts
9. No cut off shirts
10. Jeans must be free of holes or frays

Visitation may be canceled for the day for the following:

1. Any violations of the visitation rules, regulations or facility dress code
2. Failure of the visitor to control his or her children
3. Refusal by the visitor to submit to a search
4. Unacceptable physical contact between the youth and visitor
5. Under the influence of drugs or alcohol
6. The excessive use of profanity

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Tennessee Department of Education Contact Information

Answers to many questions and much helpful information may be obtained from the State Department of Education by calling 1-888-212-3162 or visiting: <https://www.tn.gov/education/about-the-tdoe/frequently-requested-contact-information.html>

Legal Services Division

Division of Special Education, Tennessee Department of Education
710 James Robertson Parkway
Andrew Johnson Tower, 5th Floor
Nashville, Tennessee 37243-0380
Phone: 615-741-2851
Fax: 615-253-5567 or 615-532-9412

West Tennessee Regional Resource Center

100 Berryhill Drive
Jackson, TN 38301
Phone: 731-421-5074
Fax: 731-421-5077

East Tennessee Regional Resource Center

2763 Island Home Blvd.
Knoxville, TN 37290
Phone: 865-594-5691
Fax: 865-594-8909

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Child Advocacy Group Contact Information

In addition to the state and local resources available to parents and children, there are many agencies and organizations that offer support, information, training, and help in advocating for persons with disabilities in Tennessee. A few of these organizations are listed as follows:

The ARC of Tennessee

Website: <http://www.thearctn.org/>

44 Vantage Way, Suite 550
Nashville, TN 37228

Phone: 615.248.5878 Toll-free: 1.800.835.7077

Fax: 615.248.5879

Email: pcooper@thearctn.org

Tennessee Protection & Advocacy (TP&A)

Website:

<https://www.semel.ucla.edu/nadc/resource/tennessee-protection-and-advocacy-project>

416 21st Avenue South
Nashville, Tennessee 37212

Phone: (615) 298-1080

Toll-free: 1-800-287-9636

Fax: (615) 298-2046

TTY: (615) 298-2471

Support & Training for Exceptional Parents (STEP)

Website: <https://tnstep.info/>

712 Professional Plaza
Greeneville, TN 37745

West Tennessee:

(901) 756-4332

jenness.roth@tnstep.org

Middle Tennessee:

(615) 463-2310

information@tnstep.org

East Tennessee:

(423) 639-2464

karen.harrison@tnstep.org

Tennessee Voices for Children

<https://tnvoices.org/>

West Tennessee:

(Jackson Area)

Phone: (731) 660-6365

Fax: (731) 660-6372

Middle Tennessee:

1315 8th Avenue South

Nashville, TN 37203

Phone: (615) 269-7751

Toll-free: (800) 670-9882

Fax: (615) 269-8914

E-mail: TVC@tnvoices.org

East Tennessee:

(Knoxville Area)

Phone: (865) 609-2490

Fax: (865) 609-2543

These are but a few of the organizations available to help with information, training, and advocacy. For a more extensive list visit the Tennessee Disability Services -- Disability Pathfinder Database: <https://www.tnpathfinder.org/>

On the webpage, select the "county" and "service" you desire from the drop-down lists and click "Submit."

This information is provided as a service to individuals seeking additional avenues for help and information. The Department of Education does not intend this as an endorsement or recommendation for any individual, organization, or service represented on this page.

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PREA Outside Support Resources
OUTSIDE VICTIM ADVOCATES FOR EMOTIONAL SUPPORT SERVICES

Shelby County Crime Victims & Rape Crisis Center

shelbycountyttn.gov

Accepts Mailed in Allegations of Sexual Abuse/Harassment
(Attention: Director of Nursing)

1060 Madison Ave.

Memphis, TN 38104

Phone: (901) 222-4350

24-Hour Crisis Hotline Number: (901) 222-4350

[Map It](#)

Carl Perkins Center

carlperkinscenter.org

101 Kay Drive

Somerville, TN 38068

Phone: 901-235-7283

Crisis Hotline Number: 800-273-4747

[Map It](#)

Memphis Child Advocacy Center of Memphis

memphiscac.org

1085 Poplar Ave

Memphis, TN 38105

(901) 525-2377

[Map It](#)

Sexual Assault Center

www.sacenter.org

(800) 879-1999

National Sexual Assault Hotline

[National Sexual Assault Hotline: Confidential 24/7 Support | RAINN](#)

(800) 656-HOPE (4673)

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Dear Parent:

Wilder Youth Development Center (WYDC) is located in Somerville, Tennessee. Many of you may not be familiar with our location, so this letter is intended to provide you with directional information and guidelines for transportation, if needed.

IF YOU ARE TRAVELING TO WILDER FROM THE NASHVILLE AREA:

Approximate travel time is 3 to 3 ½ hours. Take I-40 (West) to EXIT 56. Take EXIT 56 which puts you on Highway 76. Turn left on Highway 76 and head toward Somerville. You pass through a small town called Dancyville. It takes approximately 20-25 minutes from the Interstate to get to WYDC. Follow Highway 76 until you come to a fork in the road where Highway 76 and Highway 59 intersect. Take the right fork. Now you are on Highway 59 and should see Jefferson Elementary School on the right side of the road. WYDC is on the left directly across from Jefferson School. There is a big sign at the front of the driveway to WYDC.

IF YOU ARE TRAVELING TO WILDER FROM THE CHATTANOOGA AREA:

Approximate travel time is 5-6 hours (Chattanooga is 1 hour ahead of Wilder time). Take I-24 West Nashville/Birmingham (Passing through Georgia, then crossing into TN). Take EXIT 74 toward Franklin. Stay straight to go onto I-40 West. Then follow same directions above to Wilder from Nashville Area.

IF YOU ARE TRAVELING TO WILDER FROM THE MEMPHIS AREA:

Approximate travel time is 1 hour. Take I-40 (East) to EXIT 35. This is the Covington-Somerville exit. Go right at the exit toward Somerville. You are now on Highway 59. Follow Highway 59 approximately 10-15 minutes. When you see a water tower in the skyline, you are getting close. Right across from the water tower is Fayette-Ware School (it's on the right-hand side of the road). WYDC is the next driveway after Fayette-Ware. There is a big sign out front and at the driveway entrance. It takes about 6-7 minutes to get to WYDC from Somerville.

IF YOU ARE TRAVELING TO WILDER FROM HIGHWAY 64:

Approximate travel time from Bolivar is 35 minutes. Follow Highway 64 to Somerville. When you get to Somerville, go to the courthouse. At the courthouse, Highway 64 and Highway 76 intersect. Follow 76 North out of town (toward Brownsville and Covington). Approximately 2 miles out of town, Highway 76 branches off. **DO NOT BRANCH OFF.** Stay on the same road which becomes Highway 59. The State Highway Garage will be on the left side of the road (almost right across from where Highway 76 branches off). The next driveway is WYDC on the left. Jefferson Elementary School is across the road from WYDC. It takes 6-7 minutes to get to WYDC from Somerville.

IF YOU ARE TRAVELING VIA PUBLIC TRANSPORTATION:

Somerville is not served by any type of public transportation. The nearest full-service bus terminals are in Memphis and Jackson (Greyhound). Both cities are approximately 50 miles from Somerville. Taxi services are available in both cities but are expensive.

If we can provide you with any other directional information, please call us at (901) 465-7359.

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