

Dispute Resolution Process – Best Interest Determination

School System: _____ **School of Origin:** _____ **Date:** _____

Student's Name: _____ **DOB:** _____ **Age:** _____ **Gender:** _____ **Grade:** _____

IDEA **504** **EL** **None** **Primary Contact: Title:** _____ **Name:** _____ **Number:** _____

Emergency Contact: Title: _____ **Name:** _____ **Number:** _____

The LEA Point of Contact and the DCS Point of Contact will notify the dispute resolution team members of their respective agencies within two school days of a referral. The dispute resolution team will meet within two school days of the notification. Meetings may take place in person or via phone, computer, etc. Team Members from DCS will include the DCS Director of Education, the DCS Point of Contact, DCS Central Office Consultant, the LEA Point of Contact, and other members selected by the LEA.

DCS has agreed to provide transportation for a maximum of 10 school days during the best interest determination and during pending arrangements by the LEA for transportation. If the 10 school day limit has not been met, DCS will provide transportation to the school of origin until the time limit expires. The LEA will then provide transportation to the school of origin until the dispute is settled.

I. LEA Concerns

II. DCS Concerns

III. Team's Final Decision: Student will attend: School of Zone School of Origin

IV. Comments/Special Conditions:

V. Signatures

DCS Director of Education: _____ Date: _____

DCS Point of Contact: _____ Date: _____

DCS Central Office Consultant: _____ Date: _____

LEA Point of Contact: _____ Date: _____

Other LEA Team Member: _____ Date: _____

Other LEA Team Member: _____ Date: _____



INSTRUCTIONS FOR USE OF FORM CS-1213

Dispute Resolution Process---Best Interest Determination

Dispute Resolution

If there is a dispute following the best interest determination meeting or over who will pay the additional costs for transportation, the dispute resolution team will meet. Members of the county school system and DCS will be included in the discussion.

Dispute Resolution Team Members:

DCS Director of Education

DCS Point of Contact

DCS Central Office Consultant

LEA Point of Contact

Other LEA Team Member

Other LEA Team Member

A Dispute Resolution Process — Best Interest Determination form and/or a Dispute Resolution Process — Transportation form should be completed at the meeting.