

Tennessee Department of Children's Services Electronic Case File Checklist

If you click on the category link below, you will be taken straight to the category.

Assessment/Verification CPSI/CPSA Due Process Education Financial Health ICAMA ICPC Independent Living/Extension of Foster Care Intake Legal **Permanency Placement Adoption Guardianship Prevention Resource Home Subsidy Unknown Conversion Youth Development Center**

Assessment/Verification		
	CS-0559 Authorization for Release of Information and HIPAA Protected Health Information	
	Auto Insurance	
	Birth Certificate	
	Child Safety Plan	
	CS-0638 Case Transfer List	
	Contingency Plan	
	Current Auto Registration	
	Custodial or Court Documents	
	Death Certificate	
	Diligent Search	
	Divorce Decrees	
	DNA Test Results	
	Driver's License or State ID	
	Driving Record Check	
	Family Notification Letter	
	FAST 2.0	

CS-0774 Genogram Contact Sheets
Life Skills Assessment
Marriage Certificate
Medical Insurance
Pet Vaccination
Photo of Child
CS-0862 Request for Home Investigation
Safe Baby Sleep Assessment
Social Security Card
TINS (Toddler Infant Needs and Strengths)
Verification of Housing

CPSI/CPSA

Autopsy
CS-0929 Border Agreement Consent for Transportation
CS-0927 Border Agreement Kinship Home Placement Checklist and Consent for Medical Treatment
CS-0928 Border Agreement Non-custodial Immediate Safety Plan
Child Abuse Registry Review
CS-0561 Child Protective Investigative Team (CPIT) Review
CS-0680 Child Protective Services Intake
CS-0740 CPS Investigation Summary and Classification
Forensic Interview
CS-0701 Immediate Protection Agreement
IPA Documentation
Law Enforcement Reports
Medical and or Psychological Exams to Document Injuries
Notice of Protective Custody Form or Letter
Other Correspondence
Out of State Courtesy Interview Requests - CPSI
Photographs of Physical Injury or Condition with Accompanying Photos
Prevention Services Documentation
CS-0826 Special Investigations (SIU) - Notification of Case Initiation and Closure
Unknown Conversion
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Due Process		
	Administrative Procedures Division Actions	
	Attorney Correspondence	
	CS-0554 CFR Request to Perpetrator	
	CS-0667 Received Request for Stay from DCS Region	
	Chancery Court Order	
	Missed Timeframe Notice	
	Letter B - Notice of Acknowledgment	
	Letter B_M - Notice of Acknowledgment for Minors	
	Notice of Indication to Perpetrator	
	Letter C - Notice of Results-Hearing Offer	
	Letter 2B - Notice of Results-Hearing Offer_EO	

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	Letter 2 - Notice of Results-Hearing Offer_ER				
\square	Letter F - Notice of Stay				
$ \square $	Letter 3 - Notice to Agency-Organization				
	Other Court Orders Supporting Due Process				
	Rebuttal Information				
	Letter H - Reclassification Notice				
	Request for Formal File Review Letters				
	Request for Reinstatement				
	Statement of Service				
	Termination Notice				
	Unknown Conversion – Due Process				
	Verification of Letter A Delivery				
	Education				
	College Enrollment/Attendance Information				
	College Enrollment Documentation				
<u> </u>	Free Application for Federal Student Aid (FAFSA) Including Confirmation Page				
	Day Care Documentation				
	Day Care Reports				
	Discipline Records				
	Educational Placement Information				
	CS-0772 Educational Placement Evaluation				
	Parent Response to Educational Placement				
	Placement in Private or Home School				
	Graduation, Diplomas, Certificates				
	DCS Education HiSET Test Application				
	Graduation Requirements – Student Test Record				
	High School Diploma				
	High School Equivalency Exam Recommendation Form				
	High School GED HiSET Diploma				
	Intent to Graduate By 19 Letter				
	Occupational Diploma				
ļ	CS-0886 Roster of Graduates				
	Special Education Diploma				
	School Records				
	CS-0703 Adjudication Notification to Schools				
	Attendance Records				
	Disciplinary Reports				
	CS-0657 Education Passport				
	CS-0889 Educational Summary				
	CS-0878 Home Language Study				
	Report Cards or Progress Reports				
	CS-0655 Suspension or Expulsion Documentation				
	TCAP Scores or labels				
	Transcripts				
	CS-0809 Verification of Full-Time School Attendance				
	CS-0888 Youth Education or Training Record				
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		Sp	ecial	Education Documentation	
				Individual Education Plan (IEP) for Special Education Students	
				Section 504 Student Service Plan	
				Special Education Eligibility Report	
				Special Education Psycho-educational Evaluation	
		TE	IS Do	ocumentation	
				Individualized Family Service Plan	
				Response to Tennessee Early Intervention Services (TEIS) Referral	
				CS-0811 Tennessee Early Intervention Services (TEIS) Referral	
				Financial	
	1 [Aic	d to l	-amilies with Dependent Children (AFDC) Budget Sheet	
	1			ung Forms	
	1			6 Child Care Assistance Referral and Authorization	
	i i			CH Form	
	1	-		are Assistance Referral and Authorization	
	1	-		e, Financial Resource or Expense Verification	
	1			Court Order	
	1			with a Specified Relative Verification	
	1			3 Medical Services Authorization for Non-TennCare Eligible Children	
	1			8 Notice of Child Welfare Benefits Summary for a Custodial Child	
	1				
		CS-0476 Notification of Change in Circumstances Pay Stubs			
	1			al Household Budget	
	-			n that led to Child's Removal	
	1			lication for TennCare	
				st for Collective Fund Account Balances	
				Security Administration and or Veterans Administration Benefits Documentation	
				4 Special Needs Justification Form	
				4 Special or Extraordinary Rate Request	
╞╞═				VA Award Letter	
				ute W-9	
┝┝═				-D Worksheet	
	$\left\{ - \right\}$	-	-	-D Worksheet -E Unemployed Parent Worksheet	
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┝┝═				und Account – Personal Withdrawal Request wn Conversion - Financial	
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		ve	THIC	ation of Immigration or Citizenship Status	
				Health	
		Au	thor	izations/Consents/Releases	
		<i>,</i> .u		CS-1133 Appointment of Health Care Agent	
<u> </u>				CS-0377 Consent or Refusal for Testing and Release of Information Due to Exposure Incident	
			1	CS-0877 Consent of Refusal for resultg and Release of mormation Due to Exposure incident	
<u> </u>			1		

 Informed Consent for Psychotropic Medications

 CS-0991 PREA Refusal of Medical Treatment

 CS-0628 Prior Approval of PRN Psychotropic Medication

	CS-0093 Release from Medical Responsibility		
Corres	rrespondence		
	Primary Care Physician Correspondence		
	CS-0351 Transportation Request		
EPSDT			
	CS-1096 EPSDT Screening Report		
	Early Periodic Screening Diagnosis and Treatment (EPSDT) Dental		
	CS-0708 Early Periodic Screening Diagnosis and Treatment (EPSDT) Physical Examination		
Evalua	tion/Treatment Documentation		
	CS-1097 72 Hour Health Screening Report		
	Additional Medical Reports/Documentation		
	Alcohol and Drug Assessments		
	Alcohol and Drug Treatment Documentation		
	CS-1104 Columbia Suicide Severity Rating Scale		
	Crisis Response Documentation or Mobile Crisis Reports		
	Drug Test Reports		
	Mental Health Assessment or Evaluation		
	Psychiatric or Medical Hospitalization Information		
	CS-0629 Psychotropic Medication Evaluation		
	Special Health Care Needs Info		
	Substance Abuse Screening Documentation		
	Therapy and or Counseling Progress Notes		
Foster	Family Health Information		
	Record		
	CS-0689 Health Services Confirmation and Follow-up Notification		
	Immunization Records		
	Medical Birth History		
	Pediatric Symptom Checklist 17		
	Well Being Information and History		
Medic	al Recommendation and Review		
	Child with Special Health Care Needs		
Medic	al Treatment and Review		
Medic	ation Documentation		
	Medication Management Report		
	CS-0813 Medication Transfer		
	CS-0836 Medication for Pass		
	Prescriptions		
	CS-0630 Resource/Foster Home Prescription Medication Record		
TennC	are/Insurance Documentation		
	Insurance Card		
	Medicaid or Additional Insurance Information		
	TennCare Documentation or Information		
	TennCare Medical Appeal		
	wn Conversion - Health		
YDC H	ealth		
	CS-0849 Abnormal Involuntary Movement Scale (AIMS)		
	CS-0850 Audiogram		

	CS-0081 Consultation Record	
	CS-0120 Dental Record for YDC	
	CS-0851 Diabetic Record	
	CS-0128 Drug Administration Record	
	CS-0114 Health Screening for Youth in YDC	
	CS-0121 Immunization or TB Control Record	
	CS-0194 Limited Activity Notice	
	CS-0885 Medical Report for Transfer or Release	
	CS-0855 Medical Summary for Classification	
	CS-0712 Medication Disposal Record	
	CS-0069 Modified Diet Order	
	CS-0948 Physician Order Sheet	
	CS-0854 Prior Authorization for Non-Preferred Medication	
	CS-0075 Progress Notes	
	CS-0853 Receipt of Prosthesis	
	CS-0084 Sick Call	
	CS-0852 Sleep Record	
	CS-1109 Suicide Monitoring Cover Sheet or Log for YDCs	
	CS-0856 Treatment Record	
	CS-0924 Tuberculosis Risk Assessment for YDC Youth	
	CS-0858 Urinalysis Report	
	CS-0857 Weight and Blood Pressure Record	
	ICAMA	
	CAMA Documents	
	CAMA Referral 7.00 Form	
	Jnknown Conversion - ICAMA	
	ICJ	
	CJ Form I - Requisition for Runaway Juvenile	
\Box	CJ Form II - Requisition for Escapee or Absconder or Accused Delinquent	
	CJ Form III - Consent for Voluntary Return of Out-of-State Juvenile	
	CJ Form V - Report of Sending State Upon Parolee or Probationer Being Sent to the Receiving Sta	te
Π	CJ Petition for Requisition to Return a Runaway Juvenile	
	CJ Juvenile Rights Form for Consent for Voluntary Return	
	CJ Form IA-VI - Application for Services and Waiver	
	CJ Form IV - Parole or Probation Investigation Request	
	CJ Form VIII - Home Evaluation Report	
	CJ Form VII - Out of State Travel Permit and Agreement to Return	
	CJ Form IX - Quarterly Progress, Violation or Absconder Report	
	CS-1094 Runaway Intake - Tennessee Interstate Compact for Juveniles	
	Jnknown Conversion - ICJ	
	ICPC	
	CS-1234 ICPC Behavioral/Medical Health Referral	
+ -	ncoming ICPC Request	

Interstate Compact on the Placement of Children (ICPC) Home Study
CS-0525 Interstate Compact on the Placement of Children Request
CS-0523 Interstate Compact on the Placement of Children (ICPC) Report on Childs Placement Status
CS-0796 Interstate Compact for the Placement of Children (ICPC) Referral Checklist
CS-0795 Interstate Compact on the Placement of Children (ICPC) Financial - Medical Plan
CS-0958 Interstate Compact on the Placement of Children (ICPC) Statement of Confirmation Regulation
#2
CS-0957 Interstate Compact on the Placement of Children (ICPC) Statement of Confirmation Regulation
#7 and Border Agreement
CS-0563 Interstate Compact on the Placement of Children (ICPC) 101 Sending States ICPC Regulation #7
Expedited Decision and Border Agreement Home Study Request
CS-1200 Interstate Compact on the Placement of Children (ICPC) Progress Report
Notice of Placement Pursuant to ICPC (DCS)
Order to Place Pursuant to ICPC (Non-DCS)
Motion to Review Institutional Placement Pursuant to Article VI
Review of Institutional Placement Order Pursuant to Article VI
ICPC Regulation #7 Expedited Placement Decision Order (DCS)
ICPC Regulation #7 Expedited Placement Decision Order (Non-DCS)
Unknown Conversion - ICPC

Independent Living/Extension of Foster Care

Acceptance Letter-Post-Secondary
CS-0599 Application for Post Secondary Funding
CS-0778 Application for Re-establishment of Foster Care Services
CS-0953 Application for Title IV-E Eligibility for Young Adults Requesting Extension or Re-establishmen
of Foster Care Services
Clinical Letter aka Higher Level of Care Letter
GED or HiSET Verification Letter-On Track to Complete
HS Verification Letter-On Track to Complete High School
CS-0761 Independent Living Program Review Request
LifeSet Program Referral
CS-0760 Notice of Denial, Termination or Change in Independent Living Services
Referral to Transitional Living Services
CS-0759 Refusal of Extension of Foster Care Services Notification Youth Leaving Custody
CS-0488 Rights and Responsibilities to Receive Foster Care Services as an Adult
CS-1007 State of Tennessee Photo Identification Justification Affidavit
CS-1060 Supervised Independent Living (SIL) Annual Checklist of Placement Health and Safety
Standards
CS-0968 Voluntary Placement Agreement for Transitioning Young Adults
Youth Credit Report Documentation

Intake		
	CS-0789 Authorization for Release of Information to DCS - TennCare Eligibility and Authorization for	
	DCS to Release Information to TennCare	
	CS-0206 Authorization to Routine Health Services for Minors	
	CS-0050 Case Intake Packet Documents Verification	
	CS-0475 Child Welfare Benefits Application	

	Custody Intake Packet
	CS-0627 Informed Consent for Psychotropic Medication
	CS-0727 Intake Placement Referral and Checklist
	CS-1013 Kinship Exception Request
	CS-0158 Notification of Equal Access to Programs
	CS-0528 Request for Certification or Verification of Birth Marriage or Divorce
	CS-0801 Probation Intake Referral
	Social Security Administration Application
	TennCare Immediate Eligibility Form
	Legal
	Absconder Notification of Parental Responsibility
	CS-0705 Absconder or Runaway or Escapee Recovery Checklist
	CS-1134 Affidavit of Diligent Search for a Proposed Conservator CS-0797 Affidavit of Reasonable Efforts
	Appeal Summary
\square	Appeals or Grievances
	CS-1008 Consent to Serve as Conservator
\square	CS-1009 Conservatorship Request and Worksheet
\square	CS-0728 Contact Veto Registry Application
	Correspondence to or from Court Court Order
	Full Guardianship Order Protective Custody Order
	Special Conditions on Court Orders (Proof of Completion)
	Special Conditions on Court Orders (Proof of Completion) Termination of Parental Rights Order
	Court Records
	Court Report
	Court-Ordered Safety Plan of Action
	CS-0557 Detainer Notification
	CS-0834 Detainer Release
	CS-0004 Determinate Commitment Release Notification
\square	Determination of Tribal Affiliation Letter
╞╞┽╴	CS-0046 Discharge Summary
\parallel	Electronic Monitoring Documentatioin
\square	Full Guardianship Order
╞╞┽╴	CS-0869 Grievance Procedure – Probation/Aftercare
╞╞┽╴	Indian Child Welfare Act (ICWA) Correspondence
╞╤┥	CS-0006 Individual Student Commitment Reduction Credits
╞╞╡╴	CS-1210 Juvenile Justice Community Risk Tool
┝╞┤╴	CS-1010 Medical or Psychological Report and Affidavit
┝╞┤╴	CS-0649 Medical or Social History for Child and Childs Family Upon Surrender or Termination of
	Parental Rights
	CS-0309 Notification of Program Transfer
╞╞╤╴	Order of Reference
╞╤╴	Penalty for Harboring
┝╞┽╴	Petition

		of Attorney documentation		
		3 Pre-dispositional Investigation		
		positional Report		
		ive Custody Order		
) Release to Home Placement Request or Summary		
		3 Request for Legal Consultation		
		5 Request for Name or Address of Father with Claim of Paternity		
		7 Request for Public Notification of Release of Juvenile Offender		
		ce Linkage Assistance		
		3 Rules of Probation/Aftercare		
		Conditions on Court Orders (Proof of Completion)		
	Subpoe			
		5 Surrender Affidavit Medical-Social History		
		7 Surrender Affidavit, part 3		
		3 Surrender By a Parent or Guardian in Another State or Territory to the Tennessee Department		
 -		ren's Services or a Licensed Child-placing Agency		
		1 Surrender in Tennessee of a Child to Tennessee Department of Children's Services or Licensed		
 _		acing Agency		
		CS-0846 Surrender of a Child by a Parent or Guardian Residing or Temporarily Residing In a Foreign		
 _		/ to Tennessee Department of Children Services or a Licensed Child-Placing Agency		
		2 Surrender of Child In Tennessee Directly to Adoptive Parents by a Parent Or Guardian		
		7 Surrender to a Licensed Child-Placing Agency or Tennessee Department of Children Services		
 -	-	nmate of a State or Federal Penitentiary		
		3 Temporary Custody Agreement		
		ation of Parental Rights Order		
		ation of Parental Rights Referral		
		5 Violation Report Documentation		
		3 Voluntary Placement Agreement		
	CS-0794	4 Waiver of Interest		
		Permanency		
	Child ar	nd Family Team Meetings		
		CFTM Confidentiality Statement		
	Π	CS-0747 CFTM Summary		
	Π	CFTM or Permanency Plan Signature Page		
		Meeting Notification Letters		
	Permar	nency Planning		
		CS-0111 Approved Contact List		
	\square	CFTM or Permanency Plan Signature Page		
	Π	CS-0861 Request for Permanency Goal of Planned Permanent Living Arrangement		
	\square	CS-0745 Criteria for Termination of Parental rights		
	\square	Severe Abuse Review Documentation		
	Π	CS-0394 Youth Pass Request		
	Correst	pondence		
		Care Review Board/Judicial Review		
		CS-0510 Foster Care Review Summary		
	Ħ	CS-0430 Quarterly Progress Report on Child in State Custody		

	Reason	hable Efforts/Services for Families		
		Homemaker Reports		
		Parenting Reports		
		Service Referrals or Supporting Documentation (DCS Non-Paid)		
		Placement Adoption Guardianship		
	CS-1025 Administrative Request to Access Sealed Adoption Record and Release of Information			
		Adoption Petition		
	CS-0677 Adoption Record Face Sheet (CLOSED)			
	Adoptive Home Update			
	AdoptUSKids Information			
	AdoptUSKids Registration			
П	Adoptositids Registration Approval to Separate Siblings for the Purpose of Adoption			
	Certificate of Attendance for Guardianship Preparation Training			
		ate of Attendance of Pre-adoption Training		
	CS-0900 Checklist for Preparing Adoptive Parents			
	CS-0768 Child or Youth Specific Recruitment Plan & Supporting Documentation			
Π	CS-0769 Child Specific Recruitment Case File Review Tool & Supporting Documentation			
		Profile		
	CS-081	6 Confidential Court Report		
		9 Confidentiality Agreement for Full Disclosure		
\square	 CS-0647 Consent by Guardian Ad Litem to Adoption of Mentally Disabled Minor Who is Fourteen Ye 			
	or Old			
	CS-081	5 Consent to Adopt		
	CS-064	6 Consent to Adoption by Minor Who is Fourteen Years or Older		
	Corres	pondence with Attorney		
	CS-103	3 Current Description of Child		
	Docum	nents to Support Recruitment Efforts		
	Final A	doption Court Report		
	Final Decree of Adoption			
	FOCUS	Referral		
	Foster	or Adoptive Home Update		
	Full Dis	sclosure Packet		
	GAL Co	onsent to Adoption		
	Incider	nt Report		
	Individ	ual (Child-specific) Recruitment Plan		
	CS-046	0 Intent to Adopt Placement Agreement		
	Letters	to the Court Clerk and Chancellor		
	Motior	n Requesting GAL be Appointed to Represent Youth		
	CS-043	9 Notice of Intent To Claim Paternity or Acknowledgement of Paternity of a Child		
		nent Contracts		
	CS-066	4 Placement Exception Request (PER)		
	Pre-pla	acement Summary		
	Preser	tation Summary		
		RA Approval		
		d Heart Gallery Photo or Video Shoot Referral		
	CS-042	2 Transfer, Mail and Acknowledgement of Case Records, Record Materials and Forms		

Wai	ver Request for Adoption and Guardianship Preparation Training	
WW	K Referral	
CS-0	585 Youth Development Center Justification Letter or Waiver Request	
	Prevention	
CS-C	CS-0498 Family Intervention Services Application	
CS-C	0819 Family Intervention Services Case Closure	
CS-C	0827 Non-Custodial Consent for Transport	
Rela	tive Caregiver Court Order	
Rela	tive Caregiver Financial Responsibility	
CS-4	236 Relative Caregiver Program Stipend Agreement	
CS-0	0764 Resource Linkage Assistance	
	Resource Home	
Ann	iversary Assessment	
	CS-0559 Authorization for Release of Information and HIPAA Protected Health Information	
	CS-0692 Foster Home Mutual Reassessment or Reactivation	
	CS-0676 Home Safety Checklist	
	Pet Vaccination	
Cori	respondence/Photos	
	CS-0679 Authorizations for DCS Custodial Child to Travel Out of State or Out of Country	
	Complaint Letters or Memos	
	Denial Letter	
	Emergency Contact Numbers	
	Family Home Floor Plan	
	Family Photograph	
	Foster Family Home Photographs	
	Foster Home House Rules	
	CS-0523 ICPC Report on Child's Placement Status 100B	
	CS-0525 ICPC Placement Request 100A	
	CS-0450 Notice of Removal of a Child from a Foster Home	
	CS-0672 Shared Home Authorization	
	Other Letters, Notices, or Written Correspondence	
Exp	edited Approval Packet	
	CS-0559 Authorization for Release of Information and HIPAA Protected Health Information	
	Criminal Checks	
	CS-0553 Discipline Policy	
	CS-0660 Disclosure Statement (Options and Available Services for Relative Caregivers)	
	CS-0682 Expedited Placement Assessment Summary	
	CS-0691 Fingerprint Card Information	
	CS-0871 Foster Home Disaster Plan	
	CS-0678 Foster Parent or Other Adult Medical Report	
	CS-0670 Foster Parent Oath to Abide	
	CS-0676 Home Safety Checklist	
	TBI Waiver	

		CS-0921 Waiver of Criminal Convictions, PATH Training Modifications, Non-Safety Issues, CPS
		Substantiations and Education Requirement
	Foster	r Home Concerns
		Incident Reports
		Program Improvement Plan/Corrective Action Plan
		SIU Forms
	Green	PQT Documents
	Initial	Approval Forms
		Adoption Decrees
		CS-0559 Authorization for Release of Information and HIPAA Protected Health Information
		Contingency Plan (Adoption)
		Death Certificates
		CS-0553 Discipline Policy
		Driving Record Check
		CS-0782 Family Eco-map
		CS-0691 Fingerprint Card Information
		CS-0962 Foster Family History Questionnaire
		CS-0963 Foster Family Reference Letter and Questionnaire
		CS-0773 Foster Home Addendum
		CS-0688 Foster Home Application for Parenting
		CS-0871 Foster Home Disaster Plan
		CS-0932 Foster Home Disclosure Acknowledgement
	<u> </u>	CS-0670 Foster Parent Oath to Abide
	<u> </u>	CS-0678 Foster Parent or Other Adult Medical Report
	<u> -</u>	Handgun Permit
	<u> -</u>	CS-0699 HIPAA Notice of Privacy Practices - Client Acknowledgement
	<u> </u> _	CS-0676 Home Safety Checklist
		Home Study
	<u> </u>	Marriage/Divorce Records
	<u> -</u>	Medical Insurance (Adoption)
		CS-0707 Medical Self Report for Other Adults and Children
		CS-0431 Monthly Income and Expenditures Pet Vaccinations
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-		Profile of Parenting Study Proof of Auto Insurance/Registration
		Proof of Income
	╎┝╡╴	TBI Waiver
		W-9
	Reass	essment Forms
		CS-0559 Authorization for Release of Information and HIPAA Protected Health Information
	-	CS-0553 Autorization for Release of information and fin AX Protected realth mormation CS-0553 Discipline Policy
	12	Driver's License or State ID
		Driving Record Check
		CS-0871 Foster Home Disaster Plan
	-	CS-0932 Foster Home Disclosure Acknowledgement
		CS-0670 Foster Parent Oath to Abide
		CS-0678 Foster Parent or Other Adult Medical Report
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	CS-0699 HIPAA Notice of Privacy Practices - Client Acknowledgement
	CS-0676 Home Safety Checklist
	CS-0431 Monthly Income and Expenditures
	CS-0707 Medical Self Report for Other Adults and Children
	Pet Vaccination
	Proof of Auto Insurance/Registration
	ET Packet
	Abuse Registry
	CS-0687 Background Check History and IV-E Eligibility Checklist
	CS-0751 Background Clearance Check - Local Criminal History
	CS-0702 Correspondence - Foster Home Approval Letter
	CS-0741 Database Search Results
	Fingerprint Results
	CS-0773 Foster Home Addendum
	CS-0692 Foster Home Mutual Reassessment or Reactivation
	Home Study
	National Sex Offender Registry
	Pre-Service Training Certificate
	Profile of Parenting Study
	TN Dept. of Health Abuse Registry
	CS-0921 Waiver of Criminal Convictions, PATH Training Modifications, Non-Safety Issues, CPS
	Substantiations and Education Requirement
	raining - Other
	_ IM Certificate
	Non-DCS Training Certificate
	Pre-Service Assessment
	_ Other Certificates
	nknown Conversion – Resource Home
	Subsidy
\Box	0 Day Waiver of Increased Foster Care Rate
\square	doption Assistance Agreement prior to Oct. 1, 1997
Ē	S-0936 Adoption Assistance-Subsidized Permanent Guardianship Renegotiations
	S-1004 Adoption Subsidy Renewal Affidavit

- CS-1004 Adoption Subsidy Renewal Affidavit
 - CS-1122 Affidavit of Reasonable Efforts to Place a Child for Adoption without Adoption Assistance
- Any Medical Information on Parents or Caregivers
- CS-0403 Appeal for Fair Hearing
- CS-0930 Application for Adoption Assistance
- Approval for Non-Recurring Expenses
- CS-0917 Certification of Eligibility for Subsidized Permanent Guardianship
 - CS-0931 Certification of Eligibility for Title IV-E Fostering Connections Adoption Assistance
- CS-0821 Certification of Eligibility for Title IV-E or State Funded Adoption Assistance
- Counseling Reports
- Documentation of Medical or Rehabilitative Care Need
 - CS-0719 Intent to Obtain Permanent Guardianship Placement Agreement and Application for
- Subsidized Permanent Guardianship
- Non-Recurring Expenses Invoice or Documentation

	CS-0686 Notice of Denial Termination or Change in Adoption Assistance
	CS-0720 Notice of Denial Termination or Change in Subsidized Permanent Guardianship
H	Order of Permanent Guardianship
H	Special Needs Criterion - Caucasian, Age 9 or Over
H	Special Needs Criterion - Deferred at Risk for Developing a Special Needs Factor Due to Prenatal
	Exposure to Toxins, Genetic History, or a History of Multiple Disrupted Foster or Adoptive Placements
	Special Needs Criterion - Deferred the Child is Diagnosed with Neonatal Abstinence Syndrome
H	Special Needs Criterion - Deferred the Child Meets the Definition of Safe Haven
	Special Needs Criterion - Diagnosed Disability Which Substantially Limits One or More Major Life
	Activities, Requires Professional Treatment and Assistance in Self-Care
	Special Needs Criterion - Diagnosed to be Intellectually Disabled by a Qualified Professional
	Special Needs Criterion - Diagnosed With a Behavioral or Emotional Disorder Characterized by
	Inappropriate Behavior or Interferes with Functioning
	Special Needs Criterion - Life Experiences Include Neglect, Physical Abuse and or Sexual Abuse Which
	Rises to the Level Of Severe Abuse
	Special Needs Criterion - Life Experiences Include Three (3) or More Years in TN DCS State Custody
	Special Needs Criterion - Minority Heritage, Age 2 Years or Over
	Special Needs Criterion - Moderate to Severe Medical, Psychological, or Physiological Condition
	Diagnosed by a Licensed Professional Requiring Treatment
	Special Needs Criterion - Part of Sibling Group of 2 or More Placed Together in One Family at the Same
	Time for Purposes of Adoption
	Special Needs Criterion - The Child Meets All Medical and Disability Requirements for SSI
	CS-0721 Subsidized Permanent Guardianship Renewal Agreement
	CS-0459 Subsidized Permanent Guardianship Subsidy Renewal Affidavit
	Subsidy Funding Source Verification
	Subsidy-Related Correspondence
	Therapy Progress Notes
	CS-0017 Verification of Financial Responsibility for Adoption Assistance
	Unknown Conversion - Subsidy
	Unknown Conversion
	Certified or Registered Mail Receipts
	Contact Veto Forms
	Correspondence
	Expedited Placement Assessment Summary – ICPCICJ
\square	Home Study – ICPCICJ
	Out of State Adoption Documentation
	Out of State Courtesy Interview Requests - Case
ĽЦ	Unknown Conversion -CP
ЦЦ	 Unknown Conversion - Case
	Unknown Conversion - Person
	Youth Development Center
	Behavioral Contracts
	Classification Report
1 7	

CS-0311 Facility Incident Report

CS-0388 IPP Monthly Review

CS-0296 Notice of Apprehension
CS-0176 Orientation Checklist
CS-0162 Personal Property Inventory
CS-0055 YDC Disciplinary Report
YDC Referral Packet
CS-0387 Staffing Participants
Staffing Summary and Placement Justification Form
CS-0351 YDC Transportation Request
CS-0939 Youth Acknowledgement and Notification of PREA
Youth Development Center Reports