



Post Adoption Services
UBS Tower, 9th Floor
315 Deaderick Street
Nashville, TN 37243

Date: _____

The Department of Children's Services received your request on _____ for access to _____ adoption records in accordance with the Tennessee law governing adoption records. We have researched your request and determined that our office does not have a sealed adoption record for _____.

After further research, our office has determined:

- ☐ There is no information to support an adoption was completed.
- ☐ The adoption was not finalized in Tennessee. You will need to contact _____ where the adoption was finalized regarding their Adoption Laws for access to records.

If you have any additional questions, please contact the Program Specialist below.

Sincerely,