

TO: All Wilder Youth Development Center Employees

FROM: Wilder YDC Superintendent

Date: 4/10/25

Subject: Permanent Keys Authorization

Personnel Authorized

Per DCS Policy 27.26, Key and Tool Control in Youth Development Centers, superintendents shall designate in writing employees who are authorized to have permanently issued keys. The superintendent has the authority to remove staff from this list at any time for any reason. Only staff with permanently issued keys may take assigned keys off campus. Any employee who takes state issued keys off campus, other than those listed below, will be in violation of policy which may result in disciplinary action.

The following list of staff is authorized to have permanently issued keys:

Superintendent

Enter Authorized Employees

Wilder Youth Development Center
13870 Hwy. 59
Somerville, TN 38068
(901) 446-3600