

13.5 Electronic Monitoring for Youth

Application: To all Department of Children's Services employees who work with youth on electronic monitors.

Authority: TCA 37-1-137, 37-5-105 (3), 37-5-106

Standards: COA: PA-JJCM 3.03, PA-JJCM 6.01-6.02

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Glossary:

- ◆ Electronic Monitoring
 - The short-term use of a device (monitor) to verify the location of a youth under the supervision of the Department.
- ◆ Enrollee Profile
 - A profile is developed by the assigned worker in the electronic monitoring computer system under the **Enrollee Title section** by entering youth specific information to include at a minimum a primary ID, youth name, and risk level.

Policy Statement:

The Department of Children's Services (DCS) may utilize electronic monitoring services for youth who are under custodial and non-custodial supervision.

Purpose:

To outline procedures that are followed when electronic monitoring equipment is used.

Procedures:

A. Use of Electronic Monitoring

Electronic monitoring is a supervision tool that requires a youth to wear an electronic monitor equipped with GPS. This electronic device enables the Family Service-Worker (FSW)/Juvenile Service Worker (JSW)/ Juvenile Probation Officer (JPO) to monitor and verify a youth's movement, school or work attendance and the meeting of established curfew. DCS uses these monitors to assess if youth are complying with supervision rules and to support community safety.

1. All Intensive Probation/Aftercare youth are required to wear a monitor, unless one of the exceptions apply (see Section A.3).

2. Delinquent youth who score Medium or High on form [CS-1210, Juvenile Justice Community Risk Tool](#), are required to wear a monitor throughout Trial Home Visit (THV) and Aftercare services, unless one of the exceptions apply (see Section A.3).

Note: The monitor remains on youth throughout the thirty (30) day THV and sixty (60) day Aftercare services. After the ninety (90) day time period, the youth's Child and Family Team (CFT) reassess the need of the monitor. If the monitor is court ordered, it may not be removed without permission of the court.

3. Monitors are NOT required in the following circumstances:
 - a) Youth score Low risk on form [CS-1210, Juvenile Justice Community Risk Tool](#); however, these youth may be placed on a monitor if recommended by the CFT or ordered by the Court. When the CFT requires a monitor for low risk youth, the monitor may be removed by the team any time after the THV;
 - b) Youth are court ordered NOT to wear a monitor; or
 - c) The Juvenile Justice Statewide Director (JJSD) has waived the use of a monitor.
4. Monitors may be used on the following youth:
 - ♦ Other youth in DCS custody when special circumstances exist, but is done in consultation with the Regional Director/Regional General Counsel; or
 - ♦ Youth ordered by the court to wear a monitor who are receiving services from the department. When a monitor is court ordered, it is not removed without permission from the court (except in a medical emergency).
5. Monitors may not be used for youth age twelve (12) and under unless approved by a JJSD or Regional Director.

Note: See the [Protocol for Supervising Youth on Electronic Monitors and Responding to Alerts](#) for detailed information regarding all supervision expectations, monitoring requirements, staff responsibilities, notifications, alerts and

The FSW/JSW/JPO is responsible for the placing of the monitor on the youth and for resolving alerts received from the EMU.

B. Training

1. DCS employees are trained before using monitoring equipment. Each employee is responsible for reporting this training to the training division as directed.
2. Following training, employees receive information on how to access the monitoring system website. Youth are identified as enrollees in the system.

Forms:

[CS-0823, Electronic Monitoring Agreement](#)

[CS-1224, Electronic Monitoring Tracking Log](#)

[CS-1210, Juvenile Justice Community Risk Tool](#)

[CS-4194, Work Aid: Electronic Monitor Checklist](#)

Collateral Documents:

[Policy 31.2 Responsibilities Regarding Runaways, Absconders and Escapees](#)

[Protocol for Supervising Youth on Electronic Monitors and Responding to Alerts](#)