Department of Children's Services

POLICY

21.17 School Internet Safety in Youth Development Centers	
Application: All Department of Children's Services Employees and Youth at Youth Development Centers with Student Internet Access	
Authority: TCA 37-5-105(3); 37-5-106; P. L. No. 106-554 and 47 USC 254(h); P.L. 110-385, Title II (a); Children's Internet Protection Act (CIPA)	**Standards: DCS Practice Standards**: None
Commissioner:	**Date:**
Original Effective Date: 01/01/07 Current Effective Date: 07/01/12	Supersedes: DCS 21.17 01/01/07 Last Review Date: 07/01/12
Glossary: None	

Policy Statement:

The Department of Children's Services shall comply with the ***Children's Internet Protection Act (CIPA)*** [P.L. No. 106-554 and 47 USC 254(h)]as required for any school or library that receives funding support for internet access by preventing:

1. User access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications;
2. Unauthorized access and other unlawful online activity; and
3. Unauthorized online disclosure, use, or dissemination of personal identification information of minors.

Purpose:

To establish specific guidelines for youth that have access the internet in DCS Youth Development Centers in compliance with the CIPA. (Supplemental to policy ***7.2, Acceptable Use, Network Access Rights and Obligations.)***

Procedures:

A. Access to inappropriate material

To the extent practical, technology protection measures or "Internet filters" shall be used to block or filter the Internet, or other forms of electronic communications, access to inappropriate information as outlined below.

1. Specifically, as required by the CIPA, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.
2. Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.

B. Inappropriate network usage

To the extent practical, steps will be taken to promote the safety and security of users of the Department of Children's Services online school computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by the CIPA, prevention of inappropriate network usage includes:

1. Unauthorized access, including so-called "hacking," and other unlawful activities; and
2. Unauthorized disclosure, use, and dissemination of personal identification information regarding minors.
3. Additional activities which are considered inappropriate usage of the network include:
    - Vandalism and harassment;
    - Copyright violation and plagiarism;
    - Downloading content, such as music, except when specifically permitted for educational purposes; and
    - Any electronic communications that are not specifically authorized by DCS school administrators. This includes, but is not limited to, social networking web sites, chat rooms, and email.

C. Education, supervision, monitoring and establishment of local procedures

1. It shall be the responsibility of all members of the YDC staff to educate, supervise, and monitor usage of the online school computer network and access to the Internet in accordance with this policy and the *CIPA, the Neighborhood Children's Protection Act, and the Protecting Children in the 21st Century Act.*
2. It shall be the responsibility of the school principal or other designated staff to implement **procedures** for disabling or otherwise modifying any technology protection measures.
3. The staff assigned to review the student handbook with students will train students on the "Acceptable Use and Behavior on the Internet and Student Network" document found in the handbook. The training provided will be designed to promote YDC schools' commitment to:

a) The standards of acceptable use of Internet services as set forth in this policy.

b) Student safety with regard to:

- Safety on the internet;
- Appropriate behavior while on-line; and
- Cyber bullying awareness and response.

Following receipt of this training, the students will sign DCS form ***CS-0176, Orientation Checklist for Youth in Youth Development Centers***, to acknowledge that they have received the training, understood it, and will follow its provisions.

D. Organizational responsibility and privacy

The Department of Children's Services does not guarantee that any protection measures used to block or filter the Internet, other forms of electronic communications, or access to inappropriate information ensures:

1. Network functionality or accuracy of information;
2. The effectiveness of internet filtering; or
3. The privacy of system users.

Forms:

CS-0176, Orientation Checklist for Youth in Youth Development Centers

Collateral Documents:

7.2, Acceptable Use, Network Access Rights and Obligations