



Tennessee Department of Children's Services

## Protocol for Tennessee Sex Offender Registry

Supplemental to DCS Policy:

[13.10, Custody Requirements for Delinquent Youth, 13.11 Trial Home Visit and Aftercare Requirements for Delinquent Youth, 13.12, Probation Requirements for Delinquent Youth](#)

A youth who has been adjudicated delinquent for the offenses listed below (Social Services or Juvenile Justice) is required to be placed on the Tennessee Sex Offender Registry (SOR) if the youth was at least 14 years of age (but less than 18) on the date the offense was committed.

- ☐ Aggravated rape
- ☐ Rape
- ☐ Rape of a child (if the victim is at least four years younger than the offender)
- ☐ Aggravated rape of a child
- ☐ Aggravated sexual battery
- ☐ Criminal attempt to commit any of the offenses listed above

**Note:** Prior to the adjudication hearing, youth should be given verbal and written notice of registration requirements using the TBI Sex Offender Instruction Form.

The juvenile court of adjudication is required to submit a registration form to the Tennessee Bureau of Investigation (TBI). However, any local state officer or agency having knowledge of a juvenile adjudication that meets the criteria above is also required to provide the following registration information to the Lead Intelligence Analyst at the TBI:

- ☐ Name of adjudicated youth;
- ☐ Name of court and date of adjudication;
- ☐ Charges for which the youth was adjudicated; and
- ☐ The name and contact information for the court clerk and presiding judge in the county of adjudication.

**Note:** The TBI can be reached at (888) 837-4170.

Once the registration form is received at the TBI the youth will be contacted to report to the local law enforcement office to complete the following: ☐ Finger and palm prints;

Effective Date: 3/21  
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Supersedes: None  
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- ☐ Take a photograph which is uploaded to the SOR database;
- ☐ Collection of DNA;
- ☐ Provide a copy of a valid driver's license, if applicable;
- ☐ For youth on aftercare, the name, address and telephone number of the person's probation or parole officer, if applicable.

**Note:** If a youth is in custody the address of the treatment facility is used as the primary address and the address where the youth will reside, when not in custody, as the secondary address.

### **Requirements for Registered Youth**

In order to supervise juvenile sex offenders, DCS case managers familiarize themselves with the requirements offenders are required to follow in addition to the DCS rules of supervision. Violation of the sex offender registry rules is considered a delinquent act.

- a) Upon release from custody, or when moving residence, the youth is required to report a new address to local law enforcement within 48 hours of establishing a change of residence.
- b) Registered youth are required to report in person, to the local law enforcement agency, in March, June, September and December of each calendar year.
- c) The juvenile sex offender registry is not public information. However, if a current registered juvenile sex offender is adjudicated for a subsequent offense, the youth will stay on the register for life and once the youth reaches 18, registration becomes public information.
- d) If the victim was under the age of 12 (infant to age 12), in the original adjudication, the youth remains on the registry for life per TCA 40-39-207. If the victim was age of 13 or older, the youth may apply to be removed from the registry when they turn 25.
- e) Registered youth are required to pay the annual Sex Offender Registry fee and obtain a photo identification card/driver's license when they turn 18.
- f) See DCS Policy, [13.3, Interstate Compact for Juveniles](#), for registration requirements for youth moving to or from Tennessee.

Effective Date: 3/21

Supplemental to:

Supersedes: None

CS-0001

RDA S1615

***Subject:*** Protocol for Tennessee Sex Offender Registry

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Effective Date: 3/21  
Supplemental to:  
Supersedes: None CS-  
0001  
RDA S1615